City of Balcones Heights

MEMO TO THE PLANNING & ZONING COMMISSION

DATE: **October 8, 2018**

FROM: **Rita Hoyl, Director of Community Development**

SUBJECT: **Amending Chapter 153 Zoning Code, Section 2.1.3 to Appoint Board of Adjustment Alternate Members as Regular Members**

MEETING DATE: **OCTOBER 16, 2018**

BACKGROUND: This is a City initiated request. This item is brought before the Planning & Zoning Commission to hold a Public Hearing and consider Action to recommend that the current Alternate Members on the Board of Adjustment be appointed to serve as Regular Members.

Currently, the Board of Adjustment is made up of six (6) qualified electors appointed by the City Council. Two (2) Alternate Members may also be appointed. Today, City Council members and the Mayor serve as the Board of Adjustment, making up six (6) electors. City Council has expressed a desire to appoint the current Board of Adjustment Alternate Members to serve as Regular members. City Council will consider future applications from interested qualified electors to fill vacant positions.

Attached is a Draft Ordinance to be forwarded to the City Council for consideration.

RECOMMENDATION: Staff recommends forwarding a positive recommendation to City Council to amend Chapter 153.2.1.3 to appoint the current five (5) Alternate Members to serve as Regular Members of the Board of Adjustment as written in Section 2 of the Draft Ordinance included with this memo.

Respectfully,
Rita Hoyl

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