

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: November 15, 2016

Time: 6:15 p.m.

MEMBERS PRESENT: Stephen Lara George Monsive
Ashley Leising Madeline Slay

MEMBERS ABSENT: Carolyn Sequeira

SIGN IN SHEET:

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – September 20, 2016
Minutes – October 18, 2016
Minutes – October 25, 2016

Madeline Slay asked that October 25, 2016 minutes be corrected to reflect her absence however she was present. Correction was made to October 18, 2016 minutes to reflect her absence.

MOTION: Motion to approve.

Motion by: Ashley Leising Second: George Monsive 4/0/0 PASSED

III. BUSINESS ITEMS:

1. **WORKSHOP: Planning and Zoning Commission/City Council Joint Workshop** regarding the Zoning Code pertaining to signs and other matters herewith.

Director of Community Development Rita Hoyl gave a presentation of overview on past discussions. The following topics were discussed:

- Outdoor Billboard Signs
- Single Family Residential – Exterior Construction and Design Standards
- Single Family Residential – Accessory Structure
- Commercial – Exterior Construction and Design
- Human Signs
- Feather/Swooper Flags
- Balloon Signs/Advertising

- Apartments – Multi Family
- Prohibited Signs

After overview Ms. Hoyl and City Administrator David Harris continued to cover the Sign Code line by line.

IV. CITIZENS TO BE HEARD:

There were no citizens signed up to be heard.

V. ADJOURNMENT:

Motion was made to adjourn by George Monsive, seconded by Ashley Leising and approved to adjourn at 7:49 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary