

**City of Balcones Heights
FY 2016-17 Approved Fee Schedule**

Service	FY 16-17 Cost
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Administration

Credit Card Convenience Fees

Credit Card Payment over Phone	3%
In Person	3%
On-Line	3%
Visa/Master Card	3%

Labor charge

For locating, compiling, and reproducing, per hour <i>(if documents are not located in the immediate area and over 50 pages)</i>	20
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Notary Fees

Acknowledgement, Certified Copies, Jurat's, Oaths and Affirmation	6
Protests - Per Document	5

Peddlers Permit

100

Records Requests

Certified Copy - Each Certification	5
Compact Disc	1
Data cartridge	Actual
Digital Video Disc	3
Diskette	1
Magnetic tape	Actual
Maps	Actual
Miscellaneous supplies	Actual
Nonstandard-size copy:	
Other electronic media	Actual
Oversize paper copy (11" x 17")	1
Photographs	Actual
Postage & shipping charge	Actual
Specialty paper (Mylar, blueprint, blue line, map, photographic)	Actual
Standard paper copy	0
Tape cartridge	Actual

No sales tax shall be applied to copies of public information

Return Check Fee

35

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Alcoholic Beverages

Licenses

P - Package Store	250
PS - Package Store Tasting	12.50
BG - Wine & Beer On Premises	375
BQ - Wine & Beer Retailers - Off Premises	30.00
BE - Beer Retailer's On Premises	375
Q - Wine Only - Package Store	37.50
MB - Mix Beverage Permit	375
CB - Caterer's Permit	250
PE - Beverage Cartage Permit	10

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Animal Control

Boarding/Quarantine Fees

A boarding/quarantine fee must be paid for each animal

Dog/Cat, per day	Actual +20%
Fowl or other small animal, per day	Actual +20%
Reptile, per day	Actual +20%
Livestock, per day	Actual +20%
Zoological/Circus animal, per day	Actual +20%

Impoundment Fees

An impoundment fee must be paid for each captured animal dog, cat, fowl, or other small animal impoundment

1st Offense	35
2nd Offense	50
3rd Offense or each offense thereafter	100
Livestock	Actual + 20%
Zoological/Circus animal	Actual + 20%
Boarding, per day	Actual + 20%
Medical Exam	Actual + 20%
Euthanization	Actual + 20%

Licenses

Jan 1-Dec 31

Spayed or Neutered animal	5
Un-Spayed or Un-Neutered	10
Replacement tags, if lost	3

Ch. 90.021: It shall be a violation of this chapter for any person to possess, own, or otherwise keep within the city more than four animals of the same species in any developed residentially zoned section or to keep more than six animals of the same species, excluding livestock, in an area zoned agricultural/residential which exceeds one-half acre except in cases of newly born or hatched litters or clutches under the age of three months old.

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Animal Control

Permits

Kennel authorized to house 10 or less dogs or cats	75
Kennel authorized to house more than 10 but less than 50	100
Kennel authorized to house 50 or more	150
Pet Shop	100
Grooming Shop	100
Riding Stable	100
Auction	100
Zoological Park	200
Animal Exhibition/Circus	250
Guard Dog Training Center	200
Obedience Training Center	100
Commercial Establishment Using a Guard Dog	100
Annual Sellers Permit	100
One Time Sellers Permit	75
Dangerous Dog Permit	750
Dangerous Dog Financial Responsibility/Insurance	1,000,000
Trap Deposit, Refundable when trap is returned	75

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Building Department

Alarm Permit Fees	Jan1-Dec 31
Tier 1 Commercial	100
Tier 2 Commercial	100

Site alarm system required under local, state or national code, annual.

Automatic Fire Sprinkler System	
Fire Suppression System Installation	100

Building Permit Fees	
Plan Review (related to a building permit)	50% of permit fee
Plan Review (not related to a building permit)	75 / hour or fraction thereof

Certificate of Occupancy	150
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Construction	
Flatwork/Deck	Table 3A
Accessory Buildings	Table 3A
Patio/Patio Cover	Table 3A
Roof Replacement	Table 3A
Window Replacement	Table 3A
Sign	Table 3A
Foundation Repair	Table 3A
Landscaping	Table 3A
Fence	Table 3A
Siding (all exterior finishes)	Table 3A
Temporary Building or Structure	Table 3A
Swimming Pools (above ground and in-ground)	Table 3A

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Building Department

Cost of Construction - Table 3A

\$0.01 to \$500.00	50
\$501 to \$2,000 (to include each additional \$1,000 and fraction thereof)	50 + 3.05/ 100 Value
\$2,001 to \$25,000 (to include each additional \$1,000 and fraction thereof)	70.75 + 14.00/ 1,000 Value
\$25,001 to \$50,000 (to include each additional \$1,000 and fraction thereof)	392.75 + 10.10/ 1,000 Value
\$50,001 to \$100,000 (to include each additional \$1,000 and fraction thereof)	645.25 + 7.00/ 1,000 Value
\$100,001 to \$500,000 (to include each additional \$1,000 and fraction thereof)	999.25 + 5.60/ 1,000 Value
\$500,001 to \$1,000,000 (to include each additional \$1,000 and fraction thereof)	3,235.25 + 4.75/ 1,000 Value
\$1,000,001 and up (to include each additional \$1,000 and fraction thereof)	5,610.25 + 3.65/ 1,000 Value

Contractor's Registration Fees

All Contractors (annual)	75
Plumbing Contractor (annual) - No charge per state law	N/C

Demolition Fee

Demolition Permit Fee (residential)	75
Demolition Permit Fee (commercial)	150

Electric Permit

Electrical Repair/Replacement	50 + 3% of Value
New Construction per building/unit	50 + 3% of Value
Temporary Meter Loop	\$75

Fire Alarms

	200 + .50/ device
Re-Inspection	100
Smoke Control System Plan (for each review)	175
Flammable or combustible liquid tanks, each review	150
After hours fee, per hour per inspector (beyond the hours of 8:00 a.m. to 5:00 p.m.)	60

Irrigation Permit

Permit Fee	50 + 3% of Value
Backflow	50 + 3% of Value

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Building Department

Mechanical Permit

Mechanical Repair/Replacement	50 + 3% of Value
New Construction per building/unit	50 + 3% of Value

Plumbing Permit

Plumbing Repair/Replacement	50 + 3% of Value
New Construction per building/unit	50 + 3% of Value
Lead Solder Test	50 + 3% of Value

Re-Inspections

Each re-inspection, per trade	100
Re-inspections after first, per trade	150

If re-inspection has been called for and the second inspection revealed the original turn down items have not been corrected in part or whole, in addition to the above fees, a seventy-two (72) hour notice of inspection shall be required before another re-inspection will be conducted.

Right of Way Permits and Inspections

Sidewalks	\$100 per day + \$0.0525 per sq. ft. w/minimum charge of \$5 per day
Residential thoroughfare closure	\$150 per day + \$0.1050 per sq. ft. w/minimum charge of \$10 per day
Primary street closure (Hillcrest, Babcock, Crossroads, N., Crossroads Blvd., Balcones N. & Balcones Heights Rd.)	\$250 per day + \$0.0525 per sq. ft. for sidewalks and /or \$0.1050 per sq. ft. for lane closure or portion thereof w/minimum charge of \$20 per day
Re-inspection fee	75.00
Outside consultant inspection fee	Actual + 3% Administrative Fee
Curb Cuts	\$50 each cut
Signs	
Temporary Sign	50
Real Estate or Development Sign	N/C
Banner	50

**City of Balcones Heights
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Service	FY 16-17 Cost
<u>Businesses & Vendors</u>	
Billiard Hall	75
Effective dates 1 Jan - 31 Dec	
Business Registration	75
Effective dates 1 Jan - 31 Dec	
Coin Operated Machines, per Machines	15
Effective dates 1 Jan - 31 Dec	
Electronic Billboard, each	7,000
Effective dates 1 Jan - 31 Dec	
Home Occupation Permit	Jan1-Dec 31
Application	75
Annual Permit	35
Peddlers Permit	100
Public Swimming Pool	Jan1-Dec 31
First pool	75
Each additional pool	20
Re-inspection fees	75
<i>City Health Code Violation Court Dismissal Fee (any health fee violation that is abated prior to their court appearance)</i>	25

**City of Balcones Heights
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Court Charges

Credit Card Convenience Fees

Credit Card Payment over Phone	3%
Visa/Master Card	3%
In Person	3%
On-Line	3%

Defensive Driving Course Request 10

Return Check Fee 35

Warrant of arrest 50

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Fire Department and Hazardous Materials

Operational Permits

Battery Systems	50
Carnivals and Fairs	50
Combustible Dust Product Options	50
Cryogenic Fluids	50
Cutting and Welding	50
Explosives	50
Flammable Storage	50
Haz-mat	50
Lumberyards	50
Open or Control Burn Permits	50
Spraying and Dipping	50
Storage of Tires	50
Tents	50

Other Permits

Alternative Fire Protection Systems	250
Fire Sprinkler System	250 + .50/ device
Fire/Smoke Damper	2.00 / each
Fireworks display permit	250
Rescheduling Fee	100
Spray Booth System	250
System Retesting Fee	100
Underground Fire System	200

Response Charges

(a) Apparatus. The following fees shall be charged for emergency response operations.

1. Class A pumper, per hour	250
2. Aerial apparatus, per hour	300
3. Tanker apparatus, per hour	175
4. Rescue truck, per hour	150
5. Command unit, per hour	75
6. Rescue boat, per hour	150
7. Rehab unit, per hour	75
8. Staff vehicle, per hour	75
9. Brush truck, per hour	150

NOTE: Non-emergency, standby and returning to services fees will be charged at one-half the hourly rate:

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Fire Department and Hazardous Materials

(b) Communications. *The following fees for dispatching shall be charged for fire department response:*

1. Dispatch fee,	75
2. Administration Fee (to be applied to all billings)	20%

(c) Firefighting agents. *The following fees for specialized fire protection supplies shall be charged for operations response:*

1. AFFF foam, per gallon	35
2. Class A foam, per gallon	20
3. Light water, per gallon	20
4. Micro-clean, per gallon	30
5. Star-dust, per 15 lb. bag	25

(d) Firefighting equipment replacement. *The following fee for damaged or contaminated equipment shall be charged for operations response:*

1. Hose 1.0" (each 50')	255
2. Hose 1.75" (each 50')	125
3. Hose 2.5" (each 50')	172
4. Hose 3.0" (each 50')	225
5. Hose 5.0" (each 100')	685
6. Hose 1.0" booster (each 50')	270
7. SCBA air mask (each)	375
8. SCBA air mask complete (each)	6,555
9. SCBA spare cylinders (each)	1,255
10. 12' roof ladder (each)	330
11. 14' roof ladder (each)	375
12. 24' extension ladder (each)	525
13. 35' extension ladder (each)	925
14. A-frame combo ladder (each)	480
15. PASS alarm (each)	200
16. Portable radio, each	3,400
17. Fog nozzle 1.5-1.75", each	645
18. Fog nozzle 1.0", each	540
19. Fog nozzle 2.5", each	705
20. Fog nozzle 2.5" master, each	847
21. Stacked tips w/shaper, each	566
22. Deluge monitor w/o pie and tips, each	2,575
23. Foam aerator tube, each	396
24. 8' attic folding ladder, each	230
25. 10" attic folding ladder, each	255

Note: This list is not all-inclusive of equipment that may be damaged or contaminated during the course of a response effort. Additional equipment may be charged at actual replacement costs.

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Fire Department and Hazardous Materials

(e) Fire equipment used. The following fees for fire equipment used shall be charged for operations:

1. Camera w/pictures, each set	35
2. Cellular phone w/long dist. Chg.	25
3. Command light	250
4. Tripod light, each	25
5. Hand lights, each	15
6. Water extinguisher, each	15
7. ABC extinguisher, each	40
8. CO2 extinguisher, each	40
9. Chain Saw, per hour	40
10. Rescue (K-12) saw, per hour	40
11. Generator, per hour	45
12. PPV fans, per hour	50
13. Halligan tool	20
14. Bolt cutters (HD)	20
15. Salvage covers, each	25
16. Hall runner, each	15
17. Rolls of plastic, each	30
18. Gas plug/gasoline plug kit	45
19. Explosive meter	180
20. SCBA, each	75
21. Refill SCBA bottle, each	8
22. Barricade/scene tape	20
23. Tank, portable/fold-a-tank	150
24. Flappers/fire brooms, each	10
25. K-Tool	20
26. Stokes basket w/bridle	85
27. Windshield tool	10
28. Kendrix extrication device	95
29. All other non-listed items	Cost + 15%

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Fire Department and Hazardous Materials

(f) Haz-mat. The following fees for Haz-mat supplies shall be charged for operations response:

1. Absorbent, per bag	15
2. Drum liners, each	10
3. Lite-dri, per 50 lb. bag	20
4. Top-sol, per bag	30
5. Barricade tape, per roll	20
6. Poly sheeting, per roll	50
7. Plug and patch kit, Plug 'n Dike	205
8. Plug and Dike Kit Complete	50
9. Disposable coveralls, each	45
10. Latex gloves, pair	5
11. Disposable goggles, pair	10
12. Broom, each	40
13. Shovel, each	50

(g) Personnel. The following fees for personnel shall be charged for operations response:

1. Firefighter, per hour	15
2. Haz-mat tech, per hour	20
3. Haz-mat operation, per hour	15
4. Fire inspectors, per hour	20
5. Fire investigators, per hour	25
6. Incident commander, per hour	30

(h) Protective equipment replacement. The following fees for damaged or contaminated protective equipment shall be charged for operations response:

1. Helmet, each	250
2. Nomex hood, each	35
3. Bunker coat, each	989
4. Bunker pants, each	983
5. FF boots, pair	120
6. FF gloves, pair	49

(i) Rescue equipment used. The following fees for rescue equipment used shall be charged for operations response :

1. Spreaders, per hour	125
2. Cutters, per hour	125
3. Ram(s), per hour	125
4. Porta power, per hour	55
5. Ajax cutting tool, per hour	35
6. Saws-all, per hour	65
7. Air impact tools, per hour	85
8. Oxygen with mask, per hour	90
9. Air bags, per hour	175

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Health

Food Establishment Fees:	Jan1-Dec 31
Non-Profit Organizations (<i>regardless of number of employees</i>)	125
1-2 Employees	125
3-6 Employees	285
7-10 Employees	540
11-20 Employees	575
21+ Employees	725
Temporary Food and/or Beverage Establishment	75
Jazz Festival Food and/or Beverage	100
One Year Temporary Food and/or Beverage	200
Prepackaged Food - Non Restaurant	50
Day Care Centers	75
School Cafeterias	75
Philanthropic Organizations	100
Foster Care	75

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Park Pavilion Rental

Non-Resident

Friday-Sunday & Holidays - 4 hours	100
Monday-Thursday (non Holidays) - 4 hours	50
Friday-Sunday & Holidays - all day	150
Monday-Thursday (non Holidays) - all day	75

Resident

Friday-Sunday & Holidays - 4 hours	20
Monday-Thursday (non Holidays) - 4 hours	10
Friday-Sunday & Holidays - all day	40
Monday-Thursday (non Holidays) - all day	20

**City of Balcones Heights
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Service	FY 16-17 Cost
<u>Planning & Zoning</u>	
Additional Plan Review (i.e. revised), per hour (1 hour minimum)	100
Administrative Fee Cancellation of permit if work has not been started.	25% of original permit value
Appeals and Requests for Amendments <i>Considered by City Council, the Planning & Zoning Commission, or the Board of Adjustment.</i>	250
Construction beginning without permit, pay additional:	Double Permit Fee
Consultation / After Hours (2-hour minimum)	75/ hour or Fraction Thereof
Moving structures on City Streets	
Permit	200
Deposit for City fees not listed	1,000
Police Escort Fee, per hour	50
<i>Moving company must provide proof of insurance in the amount of \$1 million prior to issuance of permit.</i>	
Performance Agreement Extension Filing Fee	200
Plat Fees	
Plat Filing Fee at County	Actual +20%
Plat or Re-Plat Filing Fee - Single Family	500 + 100 for each single family lot
Plat or Re-Plat Filing Fee - Non-single family	500 + 250 per acre or fraction thereof
Amended Plat	200
Specific Use Permit (SUP)	500
Variance and/or Waivers (Board of Adjustments)	
Zoning Code - Commercial	500
Building Code - Commercial	500
Zoning Code - Residential	250
Building Code - Residential	250
Zone Change	500
Zoning Verification Letter	
Single tract of land per tract	50

**City of Balcones Heights
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Service	FY 16-17 Cost
<u>Police Services</u>	
Accident Reports	6
False Alarm Service Fees - Fire & Robbery (Panic & Duress)	Jan 1-Dec 31
1st False Alarm	Free
2nd False Alarm	Free
3rd False Alarm	150
4th False Alarm	200
5th False Alarm	250
6th False Alarm	300
7th False Alarm	350
8th False Alarm	400
Additional False Alarm beyond 8th	500
Fee for Alarm with no Permit	100
False Alarm Service Fees - Burglar	Jan 1-Dec 31
1st False Alarm	Free
2nd False Alarm	Free
3rd False Alarm	Free
4th False Alarm	50
5th False Alarm	50
6th False Alarm	75
7th False Alarm	75
8th False Alarm	100
Additional False Alarm beyond 8th	100
Fee for Alarm with no Permit	100
Finger Printing	
Fingerprints, per set	10
Fingerprint cards	
First card	10
Each additional card	5
Impound Lot Fees	
Towing Charges	85
Impound Fee	200
Daily Fee (after 24 hours)	20
Certified Letter/Administrative Fees (Impound Notice)	35
Administrative fee for auctioned off vehicle	35
Police Reports	6
Red Light Camera	
Red Light Camera Violation	75
Late fee	25
Shopping Cart Recovery Fine	75

**City of Balcones Heights
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Service	FY 16-17 Cost
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Residential Services

Alarm Permit Fees	Jan1-Dec 31
Residential, annual	35
Animal Licenses	Jan1-Dec 31
Spayed or Neutered animal	5
Un-Spayed or Un-Neutered	10
Replacement tags, if lost	3
<i>Ch. 90.32 states household or business can have no more than 4 dogs and/or cats then kennel provisions apply. Puppies or kittens up to 4 months are exempt from 4 total.</i>	
Garage/Yard Sale Permit, each	
Residential, limit 3 events per year	10
Neighborhood Garage Sale	35
Rain check fee	0
Churches, Charitable, and Non Profit, limit 3 per year	25
Tree Trimming - (if not performed by resident)	25
Tree Trimming - Oak Trees (if performed by resident)	N/C

**City of Balcones Heights
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Service	FY 16-17 Cost
<u>Storm Water</u>	
Storm Water Fee	
FY 2015-16	
Residence, Single Family, per month (1 LUE minimum)	2.60
Apartment or Commercial, per LUE	2.60
<i>LUE (Living Unit Equivalent) = 7,350 gallons per month</i>	
FY 2016-17	
Residence, Single Family, per month (1 LUE minimum)	3.90
Apartment or Commercial, per LUE	3.90
<i>LUE (Living Unit Equivalent) = 7,350 gallons per month</i>	
FY 2017-18	
Residence, Single Family, per month (1 LUE minimum)	5.20
Apartment or Commercial, per LUE	5.20
<i>LUE (Living Unit Equivalent) = 7,350 gallons per month</i>	

**City of Balcones Heights
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Water & Sewer

Impact Fees based on Equivalent Dwelling Unit (EDU)

Water Supply	2,796
Water Delivery Flow	1,182
Water Delivery System Development	619
Wastewater Treatment	789
Wastewater Collection	1,469

Or current San Antonio Water System Outside City Limits Rate for the Zone that includes Balcones Heights + 5% Administrative Fee for all rates.

Residential Sewer Service Fees

0 to 1,496 gallons of water, per month (minimum charge)	15.25
Over 1,496 gallons of water, per 100 gallons	0.4038
Unaveraged (flat rate) or interim rate (for new accounts)	42.43
Unmetered (flat rate)	42.43

Sewer Service Fees - Commercial & General

(includes Apartment, Commercial, Industrial, and Municipal)

0 to 1,496 gallons of water, per month (minimum charge)	15.25
Over 1,496 gallons of water, per 100 gallons	0.4038
<i>SAWS out of COSA rate + 10%</i>	

Sewer Service Fees - Industrial Waste Surcharges

Current San Antonio Water System Outside City Limits Rate

Sewer Service Fees - Other Charges

Current San Antonio Water System Outside City Limits Rate

Notes:

- FY 2015-16 SAWS out of COSA Rate + capital replacement fee of 0%
- FY 2016-17 SAWS out of COSA Rate + capital replacement fee of 3%
- FY 2017-18 SAWS out of COSA Rate + capital replacement fee of 6.5%**
- FY 2018-19 SAWS out of COSA Rate + capital replacement fee of 10%