NOTICE OF MEETING
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 25TH DAY OF JUNE, 2018, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call to Order & Recording of Quorum:

II. Approval of Minutes:

   Minutes, April 30, 2018
   Minutes, May 21, 2018

III. Citizens to Be Heard:

IV. Business Items:

   1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

   2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

   3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.


   5. Board will review, discuss and may take appropriate ACTION on a resolution adopting the 2018-2019 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE & TIME POSTED: ______________________

BY: ________________________________

DATE & TIME RETRIEVED: _____________

BY: ________________________________

Crime Control Agenda – June 25, 2018
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: April 30, 2018
TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde Stephen Lara

Members absent: None

Sign in Sheet: None

I.  Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II.  Approval of Minutes:

Minutes, January 22, 2018

MOTION: Motion to approve.

Motion by: Board Member White  Second: Board Member Burton  5/0/0  PASSED

III.  Citizens to Be Heard:

There were no citizens signed up to be heard.

IV.  Business Items:

1. Board will review and discuss the upcoming budget calendar for the FY October 1, 2018 through September 30, 2019.

   Finance Director came up to speak on this item. This was not an action item.

2. Board will review, discuss and take appropriate action on an Order approving district’s financial activity for the period ending March 31, 2018.

   MOTION: Motion to approve.

   Motion by: Board Member de Leon  Second: Board Member White  5/0/0  PASSED

3. Board will review, discuss and take appropriate action on an Order Calling for Projects" for the 2018-19 fiscal year.

   MOTION: I make a motion to approve.

   Motion by: Board Member White  Second: Board Member Burton  5/0/0  PASSED
V. **Adjournment:**

Meeting adjourned at 5:50 p.m.

Submitted by:

Delia R. Sanchez  
Board Secretary
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: May 21, 2018

TIME: 5:45 p.m.

Members present: Lamar Gillian
                 Suzanne de Leon
                 Miguel Valverde

Charles White
Jack Burton
Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, April 30, 2018

Minutes were not included in the packet. Will be brought back for approval at next meeting.

III. Citizens to Be Heard:

There were no citizens to be heard.

IV. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2018/2019 fiscal year District Budget and Plan.

MOTION: Motion to approve request for project funding.

Motion by: Board Member de Leon  Second: Board Member Valverde  5/0/0  PASSED

2. Board will schedule a Public Hearing on the District's 2018-19 proposed budget.

MOTION: Public Hearing to be held June 25, 2018.

Motion by: Board Member Valverde  Second: Board Member White  5/0/0  PASSED

V. Adjournment:

Meeting adjourned at 5:56 p.m.
Submitted by:

Delia R. Sanchez
Board Secretary
BALCONES HEIGHTS CRIME CONTROL
AND PREVENTION DISTRICT

RESOLUTION NO. 2018-01

AN ORDER AND RESOLUTION OF THE BOARD OF DIRECTORS
APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
FOR THE 2018-2019 DISTRICT FISCAL YEAR BEGINNING ON
OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019

BY ORDER OF THE BOARD OF DIRECTORS, BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT:

WHEREAS, pursuant to Section 363.203 of the Local Government Code, the Board of Directors have developed a crime control plan and budget for the Balcones Heights Crime Control & Prevention District for the period of October 1, 2018 through September 30, 2019; and

WHEREAS, the Board of Directors has conducted a public hearing, after proper notice and publication, and has fulfilled all budget procedures in accordance with the laws of the State of Texas, including Section 363.204 of the Local Government Code; and

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District find and determine it to be necessary, at this time, that said Budget and Crime Control Plan be adopted.

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:


PASSED, APPROVED AND RESOLVED in Balcones Heights, Texas this the 25th day of June, 2018.

LAMAR GILLIAN
President, BHCCPD

ATTEST:

DELIA R. SANCHEZ
Secretary, BHCCPD
### Crime Control & Prevention Fund

#### Fund Balance

<table>
<thead>
<tr>
<th></th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>235,302</td>
<td>206,374</td>
</tr>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue/Expense</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>206,374</td>
<td>202,608</td>
</tr>
</tbody>
</table>

#### Revenues

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-318-300</td>
<td>SALES TAX</td>
<td>725,000</td>
<td>740,000</td>
<td>29,500</td>
</tr>
<tr>
<td>18-360-000</td>
<td>INTEREST EARNINGS</td>
<td>1,000</td>
<td>2,250</td>
<td>250</td>
</tr>
<tr>
<td>18-365-000</td>
<td>TRANSFER IN FROM IMPOUND</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>18-370-000</td>
<td>OTHER REVENUES</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>726,000</strong></td>
<td><strong>742,250</strong></td>
<td><strong>29,750</strong></td>
</tr>
</tbody>
</table>

#### Expenses

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-513-150</td>
<td>SALARIES</td>
<td>447,919</td>
<td>447,919</td>
<td>3,176</td>
</tr>
<tr>
<td>18-513-155</td>
<td>PART TIME</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>18-513-160</td>
<td>OVERTIME</td>
<td>10,000</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td>18-513-205</td>
<td>SSI</td>
<td>35,031</td>
<td>35,031</td>
<td>243</td>
</tr>
<tr>
<td>18-513-210</td>
<td>MEDICAL</td>
<td>59,200</td>
<td>59,200</td>
<td>3,940</td>
</tr>
<tr>
<td>18-513-230</td>
<td>TMRS</td>
<td>78,556</td>
<td>78,556</td>
<td>545</td>
</tr>
<tr>
<td>18-513-240</td>
<td>WORKERS COMPENSATION</td>
<td>13,207</td>
<td>13,207</td>
<td>949</td>
</tr>
<tr>
<td>18-513-280</td>
<td>UNIFORM ALLOWANCE</td>
<td>6,400</td>
<td>6,400</td>
<td>(200)</td>
</tr>
<tr>
<td></td>
<td><strong>Personnel Expense</strong></td>
<td><strong>650,313</strong></td>
<td><strong>650,313</strong></td>
<td><strong>8,653</strong></td>
</tr>
<tr>
<td>18-513-425</td>
<td>ADMINISTRATIVE ACCT SERVICE</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>18-513-460</td>
<td>INSURANCE - PROPERTY</td>
<td>5,000</td>
<td>5,400</td>
<td>100</td>
</tr>
<tr>
<td>18-513-462</td>
<td>INSURANCE - GENERAL LIABILITY</td>
<td>1,000</td>
<td>965</td>
<td>35</td>
</tr>
<tr>
<td>18-513-476</td>
<td>UTILITIES - WATER &amp; SEWER</td>
<td>6,600</td>
<td>5,500</td>
<td>500</td>
</tr>
<tr>
<td>18-513-478</td>
<td>UTILITIES - ELECTRIC</td>
<td>54,000</td>
<td>52,000</td>
<td>2,000</td>
</tr>
<tr>
<td>18-513-500</td>
<td>FACILITY MAINTENANCE</td>
<td>55,000</td>
<td>52,000</td>
<td>(2,000)</td>
</tr>
<tr>
<td>18-513-580</td>
<td>CAPITAL OUTLAY-EQUIPMENT</td>
<td>5,000</td>
<td>5,000</td>
<td>(4,500)</td>
</tr>
<tr>
<td></td>
<td><strong>Operating Expenses</strong></td>
<td><strong>126,700</strong></td>
<td><strong>120,865</strong></td>
<td><strong>(4,065)</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Total Expense</strong></td>
<td><strong>777,013</strong></td>
<td><strong>771,178</strong></td>
<td><strong>4,838</strong></td>
</tr>
</tbody>
</table>

#### Fund Balance Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2017-18</th>
<th>FY 2018-19</th>
<th>Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replace Telephone System</td>
<td>5,000</td>
<td>5,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Fund Balance Expenditures</strong></td>
<td>5,000</td>
<td>5,000</td>
<td>-</td>
</tr>
</tbody>
</table>