

**NOTICE OF MEETING**

**BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS**

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE **25<sup>th</sup> DAY OF JUNE, 2018, AT 5:45 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call to Order & Recording of Quorum:

II. Approval of Minutes:

Minutes, April 30, 2018

Minutes, May 21, 2018

III. Citizens to Be Heard:

IV. Business Items:

1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

4. Board will conduct a **PUBLIC HEARING** on the proposed 2018-2019 Balcones Heights Crime Control & Prevention District budget.

5. Board will review, discuss and may take appropriate **ACTION** on a resolution adopting the 2018-2019 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE & TIME POSTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE & TIME RETRIEVED: \_\_\_\_\_

BY: \_\_\_\_\_

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

MINUTES

DATE: April 30, 2018

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White  
Suzanne de Leon Jack Burton  
Miguel Valverde Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, January 22, 2018

MOTION: Motion to approve.

Motion by: Board Member White Second: Board Member Burton 5/0/0 PASSED

III. Citizens to Be Heard:

There were no citizens signed up to be heard.

IV. Business Items:

1. Board will review and discuss the upcoming budget calendar for the FY October 1, 2018 through September 30, 2019.

Finance Director came up to speak on this item. This was not an action item.

2. Board will review, discuss and take appropriate action on an Order approving district's financial activity for the period ending March 31, 2018.

MOTION: Motion to approve.

Motion by: Board Member de Leon Second: Board Member White 5/0/0 PASSED

3. Board will review, discuss and take appropriate action on an Order Calling for Projects" for the 2018-19 fiscal year.

MOTION: I make a motion to approve.

Motion by: Board Member White Second: Board Member Burton 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:50 p.m.

Submitted by:

Delia R. Sanchez  
Board Secretary

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

MINUTES

DATE: May 21, 2018

TIME: 5:45 p.m.

Members present: Lamar Gillian                      Charles White  
                         Suzanne de Leon                      Jack Burton  
                         Miguel Valverde                      Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, April 30, 2018

Minutes were not included in the packet. Will be brought back for approval at next meeting.

III. Citizens to Be Heard:

There were no citizens to be heard.

IV. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2018/2019 fiscal year District Budget and Plan.

MOTION: Motion to approve request for project funding.

Motion by: Board Member de Leon    Second: Board Member Valverde    5/0/0    PASSED

2. Board will schedule a Public Hearing on the District's 2018-19 proposed budget.

MOTION: Public Hearing to be held June 25, 2018.

Motion by: Board Member Valverde    Second: Board Member White    5/0/0    PASSED

V. Adjournment:

Meeting adjourned at 5:56 p.m.

**Submitted by:**

**Delia R. Sanchez  
Board Secretary**

**BALCONES HEIGHTS CRIME CONTROL  
AND PREVENTION DISTRICT**

**RESOLUTION NO. 2018-01**

AN ORDER AND RESOLUTION OF THE BOARD OF DIRECTORS  
APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET  
FOR THE 2018-2019 DISTRICT FISCAL YEAR BEGINNING ON  
OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019



**BY ORDER OF THE BOARD OF DIRECTORS, BALCONES HEIGHTS CRIME CONTROL &  
PREVENTION DISTRICT:**

**WHEREAS**, pursuant to Section 363.203 of the *Local Government Code*, the Board of Directors have developed a crime control plan and budget for the Balcones Heights Crime Control & Prevention District for the period of October 1, 2018 through September 30, 2019; and

**WHEREAS**, the Board of Directors has conducted a public hearing, after proper notice and publication, and has fulfilled all budget procedures in accordance with the laws of the State of Texas, including Section 363.204 of the *Local Government Code*; and

**WHEREAS**, the Board of Directors of the Balcones Heights Crime Control and Prevention District find and determine it to be necessary, at this time, that said Budget and Crime Control Plan be adopted.

**NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF  
THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The Annual Crime Control Plan and Budget dated June 25, 2018, attached hereto, and made a part hereof, is hereby approved and adopted by the Board of Directors of the Balcones Heights Crime Control & Prevention District for the period of October 1, 2018 through September 30, 2019.

**PASSED, APPROVED AND RESOLVED in Balcones Heights, Texas this the 25th day of June, 2018.**

LAMAR GILLIAN  
President, BHCCPD

ATTEST:

DELIA R. SANCHEZ  
Secretary, BHCCPD

		FY 2017-18		FY 2018-19	
		Approved Budget	Projected EOY	Proposed Budget	Increase (Decrease)
<b>Crime Control &amp; Prevention Fund</b>					
<b><u>Fund Balance</u></b>					
<b>Beginning Fund Balance</b>			<b>235,302</b>	<b>206,374</b>	
Revenues			742,250	772,000	
Expenses			(771,178)	(775,766)	
Revenue/Expense			(28,928)	(3,766)	
<b>Ending Fund Balance</b>			<b>206,374</b>	<b>202,608</b>	
<b><u>Revenues</u></b>					
18-318-300	SALES TAX	725,000	740,000	769,500	29,500
18-360-000	INTEREST EARNINGS	1,000	2,250	2,500	250
18-365-000	TRANSFER IN FROM IMPOUND	-	-	-	-
18-370-000	OTHER REVENUES	-	-	-	-
<b>Total Revenue</b>		<b>726,000</b>	<b>742,250</b>	<b>772,000</b>	<b>29,750</b>
<b><u>Expenses</u></b>					
18-513-150	SALARIES	447,919	447,919	451,095	3,176
18-513-155	PART TIME	-	-	-	-
18-513-160	OVERTIME	10,000	10,000	10,000	-
18-513-205	SSI	35,031	35,031	35,274	243
18-513-210	MEDICAL	59,200	59,200	63,140	3,940
18-513-230	TMRS	78,556	78,556	79,101	545
18-513-240	WORKERS COMPENSATION	13,207	13,207	14,156	949
18-513-280	UNIFORM ALLOWANCE	6,400	6,400	6,200	(200)
Personnel Expense		650,313	650,313	658,966	8,653
18-513-425	ADMINISTRATIVE ACCT SERVICE	100	-	-	-
18-513-460	INSURANCE - PROPERTY	5,000	5,400	5,500	100
18-513-462	INSURANCE - GENERAL LIABILITY	1,000	965	1,000	35
18-513-476	UTILITIES - WATER & SEWER	6,600	5,500	5,800	300
18-513-478	UTILITIES - ELECTRIC	54,000	52,000	54,000	2,000
18-513-500	FACILITY MAINTENANCE	55,000	52,000	50,000	(2,000)
18-513-580	CAPITAL OUTLAY-EQUIPMENT	5,000	5,000	500	(4,500)
Operating Expenses		126,700	120,865	116,800	(4,065)
<b>Total Expense</b>		<b>777,013</b>	<b>771,178</b>	<b>775,766</b>	<b>4,588</b>
<b><u>Fund Balance Expenditures</u></b>					
Replace Telephone System		5,000	5,000	-	-
<b>Total Fund Balance Expenditures</b>		<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>