NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME
CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF
BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 23rd DAY OF JANUARY,
2017, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST
DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT
WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS
THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum:

II. Approval of Minutes:
   October 24, 2016

III. Citizens To Be Heard:

IV. Business Items:

   Board will review, discuss and take appropriate ACTION on an Order 2017-01
   approving District finances through December 31, 2016.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES
SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72
HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMMODATIONS WILL BE MADE
TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER
SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE
SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY
SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: ________________
TIME POSTED: ________________    BY: __________________________
DATE RETRIEVED: ______________
TIME RETRIEVED: ______________  BY: __________________________
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: October 24, 2016
TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
                 Suzanne de Leon Jack Burton
                 Miguel Valverde

Members absent: None
Sign in Sheet: None

I. Call To Order & Recording of Quorum

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, July 25, 2016

MOTION: Motion to approve.

Motion by: Board Member Valverde Second: Board Member Burton 5/0/0  PASSED

III. Citizens To Be Heard:

There were no citizens to be heard.

IV. Business Items:

    Board will review, discuss and take appropriate ACTION on an Order No. ______
    approving District finances through September 30, 2016.

MOTION: Motion to approve. (Order No. 2016-05)

Motion by: Board Member de Leon Second: Board Member White 5/0/0  PASSED

V. Adjournment:

Meeting adjourned at 5:48 p.m.

Submitted by:

Delia Flores
City Secretary
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2017-01

BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT:

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the Texas Local Government Code, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending December 31, 2016, marked as Exhibits "A" and "B", attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

PASSED, APPROVED AND ADOPTED by the Board of Directors this the 25th day of January, 2016.

Lamar Gillian
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary
### BHCCD
#### Trial Balance

As of December 31, 2016

<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
<th>LIABILITIES &amp; FUND BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash</strong></td>
<td></td>
<td><strong>Liabilities</strong></td>
</tr>
<tr>
<td>Cash Accounts</td>
<td>43,299.72</td>
<td>Liabilities Accounts</td>
</tr>
<tr>
<td>Total Cash</td>
<td>43,299.72</td>
<td>Total Liabilities</td>
</tr>
<tr>
<td><strong>Receivables</strong></td>
<td></td>
<td><strong>Net Revenues &amp; Expenses</strong></td>
</tr>
<tr>
<td>Receivables Accounts</td>
<td>(1,113.35)</td>
<td>Total Revenue</td>
</tr>
<tr>
<td>Total Receivables</td>
<td>(1,113.35)</td>
<td>Total Expenses</td>
</tr>
<tr>
<td><strong>Investments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Texpool</td>
<td>100,943.05</td>
<td>Net Revenues and Expenses</td>
</tr>
<tr>
<td>Total Investments</td>
<td>100,943.05</td>
<td>(139,835.54)</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$143,129.42</td>
<td><strong>Fund Balances</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reserved</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Unreserved</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Fund Balance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>269,620.73</td>
</tr>
<tr>
<td></td>
<td></td>
<td>269,620.73</td>
</tr>
</tbody>
</table>

**Total Liability & Fund Balance** $143,129.42

Exhibit A
BHCCD
Net Revenue & Expenses

<table>
<thead>
<tr>
<th></th>
<th>As of 31-Dec-16</th>
<th>As of 31-Mar-17</th>
<th>Cumulative FY 2016-17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Sales Tax</td>
<td>53,996.13</td>
<td>-</td>
<td>53,996.13</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>69.39</td>
<td>-</td>
<td>69.39</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>54,065.52</td>
<td>-</td>
<td>54,065.52</td>
</tr>
</tbody>
</table>

| **EXPENSES**            |                 |                 |                       |
| Salary                  | 102,671.21      | -               | 102,671.21            |
| Part Time               | -               | -               | -                     |
| Overtime                | 2,133.35        | -               | 2,133.35              |
| Social Security         | 7,766.49        | -               | 7,766.49              |
| Group Medical           | 14,347.69       | -               | 14,347.69             |
| TMRS Retirement         | 19,535.55       | -               | 19,535.55             |
| Workers' Comp           | 3,549.52        | -               | 3,549.52              |
| Clothing Allowance      | 2,333.43        | -               | 2,333.43              |
| **Total Personnel Expense** | 152,337.24   | -               | 152,337.24            |
| Audit Services          | -               |                 |                       |
| Insurances              | 6,010.34        | -               | 6,010.34              |
| Utilities Expense       | 8,704.58        | -               | 8,704.58              |
| **Total Administrative Expense** | 14,714.92   | -               | 14,714.92             |
| Facility Maintenance    | 26,848.90       | -               | 26,848.90             |
| **Total Facilities Expense** | 26,848.90   | -               | 26,848.90             |
| **Total Expenses**      | 193,901.06      | -               | 193,901.06            |

| **Net Revenue & Expenses** | (139,835.54)   | -               | (139,835.54)          |

*Sales Tax is 2 months behind