

NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 23rd DAY OF JANUARY, 2017, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum:

II. Approval of Minutes:

October 24, 2016

III. Citizens To Be Heard:

IV. Business Items:

Board will review, discuss and take appropriate ACTION on an Order 2017-01 approving District finances through December 31, 2016.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: October 24, 2016

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde

Members absent: None

Sign in Sheet: None

I. Call To Order & Recording of Quorum

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, July 25, 2016

MOTION: Motion to approve.

Motion by: Board Member Valverde Second: Board Member Burton 5/0/0 PASSED

III. Citizens To Be Heard:

There were no citizens to be heard.

IV. Business Items:

Board will review, discuss and take appropriate **ACTION** on an Order No. _____
approving District finances through September 30, 2016.

MOTION: Motion to approve. (Order No. 2016-05)

Motion by: Board Member de Leon Second: Board Member White 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:48 p.m.

Submitted by:

Delia Flores
City Secretary

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2017-01

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE
BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending December 31, 2016, marked as Exhibits "A" and "B", attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

**PASSED, APPROVED AND ADOPTED by the Board of Directors this the 25th day of
January, 2016.**

Lamar Gillian
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary

**BHCCD
Trial Balance**

As of December 31, 2016

ASSETS	LIABILITIES & FUND BALANCE
<i>Cash</i>	<i>Liabilities</i>
Cash Accounts <u>43,299.72</u>	Liabilities Accounts <u>13,344.23</u>
Total Cash 43,299.72	Total Liabilities 13,344.23
<i>Receivables</i>	<i>Net Revenues & Expenses</i>
Receivables Accounts <u>(1,113.35)</u>	Total Revenue 54,065.52
Total Receivables (1,113.35)	Total Expenses <u>193,901.06</u>
<i>Investments</i>	Net Revenues and Expenses (139,835.54)
Texpool <u>100,943.05</u>	<i>Fund Balances</i>
Total Investments 100,943.05	Reserved -
	Unreserved <u>269,620.73</u>
	Total Fund Balance 269,620.73
Total Assets <u><u>\$ 143,129.42</u></u>	Total Liability & Fund Balance <u><u>\$ 143,129.42</u></u>

BHCCD
Net Revenue & Expenses

	As of 31-Dec-16	As of 31-Mar-17	Cumulative FY 2016-17
<u>REVENUES</u>			
*Sales Tax	53,996.13	-	53,996.13
Interest Earnings	69.39	-	69.39
Total Revenue	54,065.52	-	54,065.52
<u>EXPENSES</u>			
Salary	102,671.21	-	102,671.21
Part Time	-	-	-
Overtime	2,133.35	-	2,133.35
Social Security	7,766.49	-	7,766.49
Group Medical	14,347.69	-	14,347.69
TMRS Retirement	19,535.55	-	19,535.55
Workers' Comp	3,549.52	-	3,549.52
Clothing Allowance	2,333.43	-	2,333.43
Total Personnel Expense	152,337.24	-	152,337.24
Audit Services	-	-	-
Insurances	6,010.34	-	6,010.34
Utilities Expense	8,704.58	-	8,704.58
Total Administrative Expense	14,714.92	-	14,714.92
Facility Maintenance	26,848.90	-	26,848.90
Total Facilities Expense	26,848.90	-	26,848.90
Total Expenses	193,901.06	-	193,901.06
Net Revenue & Expenses	(139,835.54)	-	(139,835.54)

*Sales Tax is 2 months behind