

# NOTICE OF MEETING

## **BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS**

TAKE NOTICE THAT A *REGULAR CALLED MEETING* OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON **April 30, 2018 AT 5:45 p.m.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum:

II. Approval of Minutes:

Minutes, January 22, 2018

III. Citizens To Be Heard:

IV. Business Items:

1. Board will review and discuss the upcoming budget calendar for the FY October 1, 2018 through September 30, 2019.
2. Board will review, discuss and take appropriate action on an Order approving district's financial activity for the period ending March 31, 2018.
3. Board will review, discuss and take appropriate action on an Order Calling for Projects" for the 2018-19 fiscal year.

V. Adjournment:

**IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148, ext 236. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED.**

DATE POSTED: \_\_\_\_\_

TIME POSTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE RETRIEVED: \_\_\_\_\_

TIME RETRIEVED: \_\_\_\_\_

BY: \_\_\_\_\_

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

MINUTES

DATE: January 22, 2018

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White  
Suzanne de Leon Jack Burton  
Miguel Valverde Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call To Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

October 23, 2017

MOTION: Motion to approve.

Motion by: Board Member Burton Second: Board Member White 5/0/0 PASSED

III. Citizens To Be Heard:

There were no citizens signed up to be heard.

IV. Business Items:

Board will review, discuss and take appropriate **ACTION** on an Order 2018-01 approving District finances through December 31, 2017.

MOTION: Motion to approve.

Motion by: Board Member de Leon Second: Board Member Burton 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:47 p.m.

Submitted by:

Delia R. Sanchez  
City Secretary

**BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT**

**BOARD OF DIRECTORS**

**ORDER NO. 2018-02**

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,  
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

**WHEREAS**, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

**WHEREAS**, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE  
BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending Mar 31, 2018, marked as Exhibits "A" and "B", attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

**PASSED, APPROVED, AND ADOPTED by the Board of Directors this the 30<sup>th</sup> day  
of April, 2018.**

Lamar Gillian  
President, BHCCPD

ATTEST:

Delia R. Sanchez  
Board Secretary

**BHCCD  
Trial Balance  
As of March 31, 2018**

<b>ASSETS</b>	<b>LIABILITY &amp; FUND BALANCE</b>
Cash	Liability Accounts
57,394	24,242
Accounts Receivables	Net Revenues & Expenses
64,226	(35,850)
Investments	Fund Balance
102,074	235,302
<b>Total Assets</b>	<b>Total Liability &amp; Fund Balance</b>
<b><u>223,694</u></b>	<b><u>223,694</u></b>

Total Assets must equal Total Liability & Fund Balance

**BHCCD**  
**Revenue & Expenses**  
**For the Quarter Ending 31 March, 2018**

	<u>Amounts At</u> <u>31-Dec-17</u>	<u>Amounts At</u> <u>31-Mar-18</u>	<u>Cumulative</u> <u>FY 2017-18</u>
<b><u>REVENUES</u></b>			
*Sales Tax	118,269	201,725	319,993
Interest Earnings	445	609	1,054
<b>Total Revenue</b>	<b>118,713</b>	<b>202,334</b>	<b>321,047</b>
<b><u>EXPENSES</u></b>			
Salary	152,640	157,512	310,152
Administrative	6,363	-	6,363
Facility	18,750	21,632	40,382
<b>Total Expenses</b>	<b>177,753</b>	<b>179,145</b>	<b>356,897</b>
<b>Net Revenue &amp; Expenses</b>	<b>(59,040)</b>	<b>23,189</b>	<b>(35,850)</b>

\*Sales Tax is 2 months behind

**BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT**

**BOARD OF DIRECTORS**

**ORDER NO. 2018-03**

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,  
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

**WHEREAS**, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances; and

**WHEREAS**, pursuant to *Section 363.203* of the *Texas Local Government Code*, the Board of Directors must propose an annual budget based upon the apportionments described in *Section 363.154* of the *Texas Local Government Code*.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

1. The Board of Directors does hereby issue a “Call for Project Applications” to be funded by the District in its FY 2018-19 Annual Operating Budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and
2. That all applications must be received by the City Secretary at 3300 Hillcrest Drive, Balcones Heights, Texas 78201 no later than 3:00 P.M. on Thursday, May 11, 2018; and
3. That the City Secretary is hereby directed to publish notice of this “Call for Project Applications”.

**PASSED, APPROVED AND ADOPTED by the Board of Directors this the 30<sup>th</sup> day of April, 2018.**

Lamar Gillian  
President, BHCCPD

ATTEST:

Delia R. Sanchez  
Board Secretary