NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 23rd DAY OF JULY, 2018, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call to Order & Recording of Quorum:

II. Approval of Minutes:

Minutes - June 25, 2018

III. Citizens to Be Heard:

IV. Business Item:

1. Board will review, discuss and take appropriate action on an Order No. 2018-04 approving District expenses through June 30, 2018.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: ______________________

TIME POSTED: ______________________ BY: ______________________

DATE RETRIEVED: ______________________

TIME RETRIEVED: ______________________ BY: ______________________
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: June 25, 2018

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Jesse M. Pacheco Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes - April 30, 2018
Minutes - May 21, 2018

MOTION: Motion to approve the minutes.

Motion by: Board Member Burton Second: Board Member White 5/0/0 PASSED

III. Citizens to Be Heard:

There were no citizens signed up to be heard.

IV. Business Items:

1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

MOTION: I nominate Mr. Jack Burton

Motion by: Board Member Gillian Second: Board Member de Leon 5/0/0 PASSED

2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

MOTION: I make a motion that Lamar Gillian serve as Vice President.

Motion by: Board Member White Second: Board Member de Leon 5/0/0 PASSED

3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.
MOTION: I make a motion that Delia Sanchez be the secretary for the Crime Control District.

Motion by: Board Member White Second: Board Member Pacheco 5/0/0 PASSED


Public Hearing opened at 5:48 p.m.

Finance Director Floyd Messick gave a brief overview of the budget.

Public Hearing closed at 5:51 p.m.

5. Board will review, discuss and may take appropriate ACTION on a resolution adopting the 2018-2019 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

MOTION: I make a motion to approve the 2018/2019 Crime Control Budget.

Motion by: Board Member White Second: Board Member Burton 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:54 p.m.

Submitted by:

Delia R. Sanchez
Board Secretary
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2018-04

BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT:

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the Texas Local Government Code, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:

The attached “Financial Report” of the Balcones Heights Crime Control and Prevention District for the period ending June 30, 2018, marked as Exhibits “A” and “B”, attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

PASSED, APPROVED, AND ADOPTED by the Board of Directors this the 23rd day of July, 2018.

Jack Burton
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary
BHCCD
Trial Balance
As of June 30, 2018

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>LIABILITY &amp; FUND BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>Liability Accounts 24,587</td>
</tr>
<tr>
<td>Accounts Receivables</td>
<td>Net Revenues &amp; Expenses (116,024)</td>
</tr>
<tr>
<td>Investments</td>
<td>Fund Balance 235,302</td>
</tr>
<tr>
<td></td>
<td>Total Liability &amp; Fund Balance 143,865</td>
</tr>
<tr>
<td>Total Assets 143,865</td>
<td></td>
</tr>
</tbody>
</table>

Total Assets must equal Total Liability & Fund Balance
BHCCD  
Revenue & Expenses  
For the Quarter Ending 30 June, 2018

<table>
<thead>
<tr>
<th></th>
<th>Amounts At 31-Dec-17</th>
<th>Amounts At 31-Mar-18</th>
<th>Amounts At 30-Jun-18</th>
<th>Cumulative FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Sales Tax</td>
<td>118,269</td>
<td>201,725</td>
<td>121,139</td>
<td>441,132.40</td>
</tr>
<tr>
<td>Interest Earnings</td>
<td>445</td>
<td>609</td>
<td>877</td>
<td>1,930.56</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>118,713</td>
<td>202,334</td>
<td>122,016</td>
<td>443,062.96</td>
</tr>
</tbody>
</table>

|                     |                       |                      |                      |                       |
| **EXPENSES**        |                       |                      |                      |                       |
| Salary              | 152,640               | 157,512              | 170,554              | 480,706.40            |
| Administrative      | 6,363                 |                      |                      | 6,363.14              |
| Facility            | 18,750                | 21,632               | 26,636               | 67,017.69             |
| Capital Outlay      | -                     | -                    | 5,000                | 5,000.00              |
| **Total Expenses**  | 177,753               | 179,145              | 202,190              | 559,087.23            |

|                       | (59,040)              | 23,189               | (80,174)             | (116,024.27)          |

*Sales Tax is 2 months behind