

NOTICE OF MEETING

**BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS**

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE **26th DAY OF JUNE, 2017, AT 5:45 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum:

II. Approval of Minutes:

Minutes, May 22, 2017

III. Citizens To Be Heard:

IV. Business Items:

1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

4. Board will conduct a **PUBLIC HEARING** on the proposed 2017-2018 Balcones Heights Crime Control & Prevention District budget.

5. Board will review, discuss and may take appropriate **ACTION** on a resolution adopting the 2017-2018 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE & TIME POSTED: _____

BY: _____

DATE & TIME RETRIEVED: _____

BY: _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: May 22, 2017

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde

Members absent: Stephen Lara

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, April 24, 2017

MOTION: I make a motion to approve.

Motion by: Board Member White Second: Board Member Valverde 4/0/0 PASSED

III. Citizens to Be Heard:

There were no citizens to be heard signed up.

IV. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2017/2018 fiscal year District Budget and Plan.

MOTION: So moved. (To approve applications submitted for funding)

Motion by: Councilmember Valverde Second: Councilmember White 4/0/0 PASSED

2. Board will schedule a Public Hearing on the District's 2017-18 proposed budget.
(Recommended date June 26, 2017)

Public Hearing on proposed budget will be held on June 26, 2017.

V. Adjournment:

Meeting adjourned at 5:50 p.m.

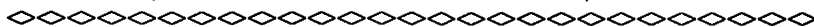
Submitted by:

Delia R. Sanchez
City Secretary

**BALCONES HEIGHTS CRIME CONTROL
AND PREVENTION DISTRICT**

RESOLUTION NO. 2017-01

AN ORDER AND RESOLUTION OF THE BOARD OF DIRECTORS
APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
FOR THE 2017-2018 DISTRICT FISCAL YEAR BEGINNING ON
OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018



**BY ORDER OF THE BOARD OF DIRECTORS, BALCONES HEIGHTS CRIME CONTROL &
PREVENTION DISTRICT:**

WHEREAS, pursuant to Section 363.203 of the *Local Government Code*, the Board of Directors have developed a crime control plan and budget for the Balcones Heights Crime Control & Prevention District for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the Board of Directors has conducted a public hearing, after proper notice and publication, and has fulfilled all budget procedures in accordance with the laws of the State of Texas, including Section 363.204 of the *Local Government Code*; and

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District find and determine it to be necessary, at this time, that said Budget and Crime Control Plan be adopted.

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:

The Annual Crime Control Plan and Budget dated June 26, 2017, attached hereto, and made a part hereof, is hereby approved and adopted by the Board of Directors of the Balcones Heights Crime Control & Prevention District for the period of October 1, 2017 through September 30, 2018.

PASSED, APPROVED AND RESOLVED in Balcones Heights, Texas this the 26nd day of June, 2017.

LAMAR GILLIAN
President, BHCCPD

ATTEST:

DELIA R. SANCHEZ
Secretary, BHCCPD

FY 2017-18 Proposed BHCCD Budget

Account	Description	FY 2015-16 Actual	FY 2016-17		FY 2017-18	
			Approved Budget	Projected EOY	Proposed Budget	Increase (Decrease)
Crime Control & Prevention Fund						
<u>Fund Balance</u>						
			Beginning Fund Balance	262,621	201,913	
			Revenues	708,650	715,750	
			Expenses	(761,859)	(753,008)	
			Revenue/Expense	(53,209)	(37,258)	
			Fund Balance Expenditures	(7,500)	-	
			Ending Fund Balance	201,913	164,655	
<u>Fund Balance Expenditures</u>						
	Replace AC Units Justice Center/City Hall			0	0	
	Replace Telephone System			7,500	0	
	Total Fund Balance Expenditures			7,500	0	
<u>Revenues</u>						
18-318-300	SALES TAX	714,366	726,500	708,150	715,250	7,100
18-360-000	INTEREST EARNINGS	305	200	500	500	-
	Total Revenue	714,671	726,700	708,650	715,750	7,100
<u>Expenses</u>						
18-513-150	SALARIES	422,437	430,227	430,227	432,507	2,280
18-513-155	PART TIME	12,864	-	-	-	-
18-513-160	OVERTIME	8,548	10,000	9,000	10,000	1,000
18-513-205	SSI	32,865	33,677	33,677	33,852	175
18-513-210	MEDICAL	49,568	58,904	58,904	57,600	(1,304)
18-513-230	TMRS	80,530	80,782	80,782	75,912	(4,870)
18-513-240	WORKERS COMPENSATION	14,709	18,269	18,269	15,037	(3,232)
18-513-280	UNIFORM ALLOWANCE	6,608	6,400	6,400	6,400	-
	Personnel Expense	628,128	638,259	637,259	631,308	(5,951)
18-513-425	ADMINISTRATIVE ACCT SERVICE	-	100	100	100	-
18-513-444	AUDIT SERVICES	2,000	-	-	-	-
18-513-460	INSURANCE - PROPERTY	4,668	5,000	5,000	5,000	-
18-513-462	INSURANCE - GENERAL LIABILITY	914	1,000	1,000	1,000	-
18-513-464	INSURANCE - EMPLOYEE BONDS	-	100	-	-	-
18-513-470	GENERAL CONTINGENCY	2,500	241	5,000	-	(5,000)
18-513-476	UTILITIES - WATER & SEWER	6,413	5,000	6,500	6,600	100
18-513-478	UTILITIES - ELECTRIC	50,628	42,000	52,000	54,000	2,000
18-513-500	FACILITY MAINTENANCE	53,196	35,000	55,000	55,000	-
	Operating Expenses	120,319	88,441	124,600	121,700	(2,900)
	Total Expense	748,447	726,700	761,859	753,008	(8,851)



**BALCONES HEIGHTS CRIME CONTROL DISTRICT
Fiscal Year 2017-2018**

Request for Project Funding

Item 1

**FY 17-18 Requested:
FY 16-17 Projected EOY:
FY 15-16 Actual:**

Administrative Expense

**\$ 6,100
\$ 6,100
\$ 7,582**

Description:

Audit services, employee bonds, and liability & property insurances.

Justification:

Contractual services and requirements.

Item 2

**FY 17-18 Requested:
FY 16-17 Projected EOY:
FY 15-16 Actual:**

Justice Center Operations & Maintenance

**\$ 115,600
\$ 113,500
\$ 110,237**

Description:

Funds operations and maintenance expenses for the Justice Center. Increases accounted to utilities expenses.

Justification:

Required for paying utilities, making repairs, and building upkeep.

Item 3

**FY 17-18 Requested:
FY 16-17 Projected EOY:
FY 15-16 Actual:**

PD Salary Expenses

**\$ 631,308
\$ 638,259
\$ 628,128**

Description:

Salary expense for one lieutenant, three investigators, and four patrol officers. These are the same positions funded in last fiscal year's budget. Cost savings attributed to lower costs for Workers Compensation.

Justification:

Crime control and prevention services.