NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 26th DAY OF JUNE, 2017, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. **Call To Order & Recording of Quorum:**

II. **Approval of Minutes:**

   Minutes, May 22, 2017

III. **Citizens To Be Heard:**

IV. **Business Items:**

   1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the *Local Government Code*.

   2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the *Local Government Code*.

   3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the *Local Government Code*.

   4. Board will conduct a **PUBLIC HEARING** on the proposed 2017-2018 Balcones Heights Crime Control & Prevention District budget.

   5. Board will review, discuss and may take appropriate **ACTION** on a resolution adopting the 2017-2018 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

V. **Adjournment:**

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE & TIME POSTED: _______________________

BY: ________________________________

DATE & TIME RETRIEVED: ______________________

BY: ________________________________

Crime Control Agenda – June 26, 2017
BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: May 22, 2017
TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
                  Suzanne de Leon Jack Burton
                  Miguel Valverde

Members absent: Stephen Lara

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

   Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, April 24, 2017

MOTION: I make a motion to approve.

Motion by: Board Member White Second: Board Member Valverde 4/0/0 PASSED

III. Citizens to Be Heard:

   There were no citizens to be heard signed up.

IV. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to
develop the proposed 2017/2018 fiscal year District Budget and Plan.

MOTION: So moved. (To approve applications submitted for funding)

Motion by: Councilmember Valverde Second: Councilmember White 4/0/0 PASSED

2. Board will schedule a Public Hearing on the District's 2017-18 proposed budget.
   (Recommended date June 26, 2017)

Public Hearing on proposed budget will be held on June 26, 2017.

V. Adjournment:

Meeting adjourned at 5:50 p.m.

Submitted by:
BALCONES HEIGHTS CRIME CONTROL AND PREVENTION DISTRICT

RESOLUTION NO. 2017-01

AN ORDER AND RESOLUTION OF THE BOARD OF DIRECTORS
APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET
FOR THE 2017-2018 DISTRICT FISCAL YEAR BEGINNING ON
OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018

BY ORDER OF THE BOARD OF DIRECTORS, BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT:

WHEREAS, pursuant to Section 363.203 of the Local Government Code, the Board of Directors have developed a crime control plan and budget for the Balcones Heights Crime Control & Prevention District for the period of October 1, 2017 through September 30, 2018; and

WHEREAS, the Board of Directors has conducted a public hearing, after proper notice and publication, and has fulfilled all budget procedures in accordance with the laws of the State of Texas, including Section 363.204 of the Local Government Code; and

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District find and determine it to be necessary, at this time, that said Budget and Crime Control Plan be adopted.

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:


PASSED, APPROVED AND RESOLVED in Balcones Heights, Texas this the 26nd day of June, 2017.

LAMAR GILLIAN
President, BHCCPD

ATTEST:

DELIA R. SANCHEZ
Secretary, BHCCPD
## Crime Control & Prevention Fund

### Fund Balance

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2015-16</th>
<th>FY 2016-17</th>
<th>FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Approved Budget</td>
<td>Projected EOY</td>
</tr>
<tr>
<td>Beginning Fund Balance</td>
<td>262,621</td>
<td>201,913</td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>708,650</td>
<td>715,750</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>(761,859)</td>
<td>(753,008)</td>
<td></td>
</tr>
<tr>
<td>Revenue/Expense</td>
<td>(53,209)</td>
<td>(37,258)</td>
<td></td>
</tr>
<tr>
<td>Fund Balance Expenditures</td>
<td>(7,500)</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>201,913</td>
<td>164,655</td>
<td></td>
</tr>
</tbody>
</table>

### Fund Balance Expenditures

- Replace AC Units Justice Center/City Hall: 7,500
- Replace Telephone System: 0

Total Fund Balance Expenditures: 7,500

### Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2015-16</th>
<th>FY 2016-17</th>
<th>FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-318-300 SALES TAX</td>
<td>714,366</td>
<td>726,500</td>
<td>708,150</td>
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<tr>
<td>18-360-000 INTEREST EARNINGS</td>
<td>305</td>
<td>200</td>
<td>500</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>714,671</td>
<td>726,700</td>
<td>708,650</td>
</tr>
</tbody>
</table>

### Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2015-16</th>
<th>FY 2016-17</th>
<th>FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-513-150 SALARIES</td>
<td>422,437</td>
<td>430,227</td>
<td>430,227</td>
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<tr>
<td>18-513-155 PART TIME</td>
<td>12,864</td>
<td>10,000</td>
<td>9,000</td>
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<tr>
<td>18-513-160 OVERTIME</td>
<td>8,548</td>
<td>12,000</td>
<td>10,000</td>
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<tr>
<td>18-513-205 SSI</td>
<td>32,865</td>
<td>33,677</td>
<td>33,677</td>
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<tr>
<td>18-513-210 MEDICAL</td>
<td>49,568</td>
<td>58,904</td>
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<tr>
<td>18-513-230 TMRS</td>
<td>80,530</td>
<td>80,782</td>
<td>80,782</td>
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<tr>
<td>18-513-240 WORKERS COMPENSATION</td>
<td>14,709</td>
<td>18,269</td>
<td>18,269</td>
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<tr>
<td>18-513-280 UNIFORM ALLOWANCE</td>
<td>6,608</td>
<td>6,400</td>
<td>6,400</td>
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<tr>
<td>Personnel Expense</td>
<td>628,128</td>
<td>638,259</td>
<td>637,259</td>
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<tr>
<td>18-513-425 ADMINISTRATIVE ACCT SERVICE</td>
<td>-</td>
<td>100</td>
<td>100</td>
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<td>18-513-444 AUDIT SERVICES</td>
<td>2,000</td>
<td>-</td>
<td>-</td>
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<tr>
<td>18-513-460 INSURANCE - PROPERTY</td>
<td>4,668</td>
<td>5,000</td>
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<tr>
<td>18-513-462 INSURANCE - GENERAL LIABILITY</td>
<td>914</td>
<td>1,000</td>
<td>1,000</td>
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<tr>
<td>18-513-464 INSURANCE - EMPLOYEE BONDS</td>
<td>-</td>
<td>100</td>
<td>-</td>
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<tr>
<td>18-513-470 GENERAL CONTINGENCY</td>
<td>2,500</td>
<td>241</td>
<td>-</td>
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<tr>
<td>18-513-476 UTILITIES - WATER &amp; SEWER</td>
<td>6,413</td>
<td>5,000</td>
<td>6,600</td>
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<tr>
<td>18-513-478 UTILITIES - ELECTRIC</td>
<td>50,628</td>
<td>42,000</td>
<td>52,000</td>
</tr>
<tr>
<td>18-513-500 FACILITY MAINTENANCE</td>
<td>53,196</td>
<td>35,000</td>
<td>55,000</td>
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<tr>
<td>Operating Expenses</td>
<td>120,319</td>
<td>88,441</td>
<td>124,600</td>
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<tr>
<td>Total Expense</td>
<td>748,447</td>
<td>726,700</td>
<td>761,859</td>
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6/14/2017
BALCONES HEIGHTS CRIME CONTROL DISTRICT
Fiscal Year 2017-2018

Request for Project Funding

Item 1

Administrative Expense

FY 17-18 Requested: $ 6,100
FY 16-17 Projected EOY: $ 6,100
FY 15-16 Actual: $ 7,582

Description: Audit services, employee bonds, and liability & property insurances.
Justification: Contractual services and requirements.

Item 2

Justice Center Operations & Maintenance

FY 17-18 Requested: $ 115,600
FY 16-17 Projected EOY: $ 113,500
FY 15-16 Actual: $ 110,237

Description: Funds operations and maintenance expenses for the Justice Center. Increases accounted to utilities expenses.
Justification: Required for paying utilities, making repairs, and building upkeep.

Item 3

PD Salary Expenses

FY 17-18 Requested: $ 631,308
FY 16-17 Projected EOY: $ 638,259
FY 15-16 Actual: $ 628,128

Description: Salary expense for one lieutenant, three investigators, and four patrol officers. These are the same positions funded in last fiscal year's budget. Cost savings attributed to lower costs for Workers Compensation.
Justification: Crime control and prevention services.