

NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS

TAKE NOTICE THAT A *REGULAR CALLED MEETING* OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE **22nd day of MAY, 2017, AT 5:45 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

- I. Call To Order & Recording of Quorum:
- II. Approval of Minutes:

Minutes, April 24, 2017
- III. Citizens To Be Heard:
- IV. Business Items:
 1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2017/2018 fiscal year District Budget and Plan.
 2. Board will schedule a Public Hearing on the District's 2017-18 proposed budget.
(Recommended date June 26, 2017)
- V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED.

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: April 24, 2017

TIME: 5:09 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde

Members absent: Stephen Lara

Sign in Sheet: None

I. Call To Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, January 23, 2017

MOTION: I make a motion to approve the minutes as written.

Motion by: Board Member White Second: Board Member de Leon 4/0/0 PASSED

III. Citizens To Be Heard:

There were none signed up to be heard.

IV. Business Items:

1. Board will review and discuss the upcoming budget calendar for the FY October 1, 2017 through September 30, 2018.

Calendars previously distributed.

2. Board will review, discuss and take appropriate action on an Order approving district's financial activity for the period ending March 31, 2017.

MOTION: Motion to approve.

Motion by: Board Member White Second: Board Member Burton 4/0/0 PASSED

3. Board will review, discuss and take appropriate action on an Order Calling for Projects" for the 2017-18 fiscal year.

MOTION: Motion to approve.

Motion by: Board Member de Leon Second: Board Member White 4/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:12 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary



BALCONES HEIGHTS CRIME CONTROL DISTRICT
Fiscal Year 2017-2018

Request for Project Funding

Item 1

Administrative Expense

FY 17-18 Requested: \$ 6,100
FY 16-17 Projected EOY: \$ 6,100
FY 15-16 Actual: \$ 7,582

Description: Audit services, employee bonds, and liability & property insurances.
Justification: Contractual services and requirements.

Item 2

Justice Center Operations & Maintenance

FY 17-18 Requested: \$ 115,600
FY 16-17 Projected EOY: \$ 113,500
FY 15-16 Actual: \$ 110,237

Description: Funds operations and maintenance expenses for the Justice Center. Increases accounted to utilities expenses.
Justification: Required for paying utilities, making repairs, and building upkeep.

Item 3

PD Salary Expenses

FY 17-18 Requested: \$ 636,153
FY 16-17 Projected EOY: \$ 638,259
FY 15-16 Actual: \$ 628,128

Description: Salary expense for one lieutenant, three investigators, and four patrol officers. These are the same positions funded in last fiscal year's budget. Cost savings attributed lower costs for Workers Compensation.

Justification: Crime control and prevention services.