

NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE **31st DAY OF JANUARY, 2022, AT 5:45 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum:

II. Approval of Minutes:

October 25, 2021

III. Citizens To Be Heard:

IV. Business Items:

1. Board will review, discuss and take appropriate ACTION on an Order 2022-01 approving District finances through December 31, 2021.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: : _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: October 25, 2021

TIME: 5:45 p.m.

Members present: Suzanne de Leon Stephen Lara Gloria Cantu
Juan Lecea Lamar Gillian Miguel C. Valverde

Members absent: None

Sign in Sheet: Mark Saenz

I. Call To Order & Recording of Quorum

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, July 26, 2021

MOTION: Motion to approve the minutes of July 26, 2021.

Motion by: Gloria Cantu Seconded: Miguel Valverde 5/0/0 PASSED

III. Citizens To Be Heard

There were no citizens to be heard.

IV. Business Items:

1. Board will review, discuss and take appropriate **ACTION** to adopt Order No. 2021-05 approving the District finances through September 30, 2021.

MOTION: I make a motion to approve finances through September 30, 2021.

Motion by: Suzanne de Leon Seconded: Gloria Cantu 5/0/0 PASSED

V. Adjournment:

Meeting was adjourned at 5:54 p.m.

Submitted by:

Delia R. Sanchez
City Secretary

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2022-01

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE
BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending December 31, 2021, attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

**PASSED, APPROVED, AND ADOPTED by the Board of Directors this the 31st day
of January, 2022.**

Lamar Gillian
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary

**Balcones Heights Crime Control District
Balance Sheet
As of December 31, 2021**

ASSETS

Cash	259,522
Accounts Receivables	36,608
Investments	106,689

Total Assets	402,819
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LIABILITIES & FUND BALANCE

Accounts Payable	31,492
Total Liabilities	31,492.38

Sales Taxes	70,049
Interest	9
Total Revenues	70,058

Salary Expenses	147,494
Administrative Expenses	-
Facility Expenses	31,402
Capital Outlay	-
Total Expenses	178,896

Net Revenues & Expenses	(108,839)
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Restricted Fund Balance	-
Unrestricted Fund Balance	480,165
Total Fund Balance	480,165

Total Liabilities & Fund Balance	402,819
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Account	Description	FY 2021-22 Approved	As of 31-Dec-21	25.0% of Budget
Crime Control & Prevention Fund				
<i>Revenues</i>				
18-318-300	SALES TAX	882,000	70,049	8%
18-360-000	INTEREST EARNINGS	1,000	9	
	Total Revenue	883,000	70,058	8%
<i>Expenses</i>				
18-513-150	SALARIES	556,493	108,188	19%
18-513-155	PART TIME	-	-	-
18-513-160	OVERTIME	20,000	1,641	8%
18-513-205	SSI	44,102	8,360	19%
18-513-210	MEDICAL	81,270	17,870	22%
18-513-230	TMRS	58,211	8,669	15%
18-513-240	WORKERS COMPENSATION	14,851	-	0%
18-513-280	UNIFORM ALLOWANCE	7,200	2,766	38%
	Personnel Expense	782,127	147,494	19%
18-513-444	AUDIT SERVICES	1,000	-	0%
18-513-460	INSURANCE - PROPERTY	6,551	-	0%
18-513-462	INSURANCE - GENERAL LIABILITY	1,125	-	0%
18-513-470	GENERAL CONTINGENCY	100	-	0%
18-513-476	UTILITIES - WATER & SEWER	6,400	2,259	35%
18-513-478	UTILITIES - ELECTRIC	60,000	12,967	22%
18-513-500	FACILITY MAINTENANCE	30,000	16,176	54%
18-513-501	JANITORIAL SERVICE	45,000	-	0%
	Operating Expense	150,176	31,402	21%
	Total Expense	932,303	178,896	19%