

NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 24th DAY OF JULY, 2017, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call to Order & Recording of Quorum:

II. Approval of Minutes:

Minutes, June 26, 2017

III. Citizens to Be Heard:

IV. Business Item:

1. Board will review, discuss and take appropriate action on an Order No. 2017-04 approving District expenses through June 30, 2017.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: June 26, 2017

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde

Members absent: Stephen Lara

Sign in Sheet: Dean Nelson

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, May 22, 2017

MOTION: I make a motion to approve minutes.

Motion by: Board Member de Leon Second: Board Member Valverde 4/0/0 PASSED

Citizens to Be Heard:

III. Business Items:

1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

MOTION: I nominate Mr. Gillian.

Motion by: Board Member de Leon Second: Board Member White 4/0/0 PASSED

2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

MOTION: Nomination for Mr. White.

Motion by: Board Member Valverde Second: Board Member Burton 4/0/0 PASSED

3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

MOTION: I would like to nominate Mrs. Delia Sanchez as Board Secretary.

Motion by: Board Member White Second: Board Member de Leon 4/0/0 PASSED

4. Board will conduct a **PUBLIC HEARING** on the proposed 2017-2018 Balcones Heights Crime Control & Prevention District budget.

Public Hearing opened and closed at 5:53 p.m.

5. Board will review, discuss and may take appropriate **ACTION** on a resolution adopting the 2017-2018 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

MOTION: So moved. (To approve)

Motion by: Board Member Valverde Second: Board Member de Leon 4/0/0 PASSED

IV. Adjournment:

Meeting adjourned at 5:55 p.m.

Submitted by:

Delia R. Sanchez
City Secretary

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2017-04

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE
BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending June 30, 2017, marked as Exhibits "A" and "B", attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

**PASSED, APPROVED, AND ADOPTED by the Board of Directors this the 24th day
of July, 2017.**

Lamar Gillian
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary

**BHCCD
Trial Balance**

As of June 30, 2017

ASSETS	LIABILITIES & FUND BALANCE
<i>Cash</i>	
Cash Accounts <u>57,757.52</u>	<i>Liabilities</i>
Total Cash 57,757.52	Liabilities Accounts <u>20,471.21</u>
	Total Liabilities 20,471.21
<i>Receivables</i>	
Receivables Accounts <u>(1,108.55)</u>	<i>Net Revenues & Expenses</i>
Total Receivables (1,108.55)	Total Revenue 422,592.62
	Total Expenses <u>547,785.32</u>
	Net Revenues and Expenses (125,192.70)
<i>Investments</i>	
Texpool <u>101,250.27</u>	<i>Fund Balances</i>
Total Investments 101,250.27	Reserved -
	Unreserved <u>262,620.73</u>
	Total Fund Balance 262,620.73
Total Assets <u><u>\$ 157,899.24</u></u>	Total Liability & Fund Balance <u><u>\$ 157,899.24</u></u>

BHCCD
Net Revenue & Expenses
For the Quarter Ending 30 June, 2017

	<u>Amounts At</u> <u>31-Dec-16</u>	<u>Amounts At</u> <u>31-Mar-17</u>	<u>Amounts At</u> <u>30-Jun-17</u>	<u>Cumulative</u> <u>FY 2016-17</u>
<u>REVENUES</u>				
*Sales Tax	53,996.13	193,440.53	174,502.45	421,939.11
Interest Earnings	69.39	205.25	378.87	653.51
Total Revenue	<u>54,065.52</u>	<u>193,645.78</u>	<u>174,881.32</u>	<u>422,592.62</u>
<u>EXPENSES</u>				
Salary	102,671.21	99,460.92	113,775.81	315,907.94
Part Time	-	-	-	-
Overtime	2,133.35	940.82	3,904.15	6,978.32
Social Security	7,766.49	7,389.31	8,711.09	23,866.89
Group Medical	14,347.69	14,414.23	14,347.48	43,109.40
TMRS Retirement	19,535.55	18,323.30	21,476.59	59,335.44
Workers' Comp	3,549.52	3,549.52	3,549.52	10,648.56
Clothing Allowance	2,333.43	499.87	3,200.00	6,033.30
Total Personnel Expense	<u>152,337.24</u>	<u>144,577.97</u>	<u>168,964.64</u>	<u>465,879.85</u>
Audit Services	-	-	-	-
Insurances	6,010.34	-	-	6,010.34
Utilities Expense	8,704.58	13,064.36	13,959.67	35,728.61
Total Administrative Expense	<u>14,714.92</u>	<u>13,064.36</u>	<u>13,959.67</u>	<u>41,738.95</u>
Facility Maintenance	26,848.90	(745.59)	14,063.21	40,166.52
Total Facilities Expense	<u>26,848.90</u>	<u>(745.59)</u>	<u>14,063.21</u>	<u>40,166.52</u>
Total Expenses	<u>193,901.06</u>	<u>143,832.38</u>	<u>183,027.85</u>	<u>547,785.32</u>
Net Revenue & Expenses	<u>(139,835.54)</u>	<u>49,813.40</u>	<u>(8,146.53)</u>	<u>(125,192.70)</u>

*Sales Tax is 2 months behind