The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, TX 78201
Minutes

DATE: April 29, 2019 TIME: 6:00 p.m.

Members Present:	Suzanne de Leon Jack Burton	Stephen Lara Lamar Gillian	Jesse Pacheco Charles White
Members Absent:	None		
Sign In Sheet :	Frank Hebert Gloria Cantu Juan M. Lecea John Halpin	Henry Hannasch Bill Johnson Inkie Gillian Sellars	Madeline Slay Manuel Decena Wade Rathburn

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilmember Burton gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

Lili Cruz – Ordinance 71:02 regarding RV's
Madeline Slay – Stop signs on Gentleman Road

1. PRESENTATIONS:

- CPS presentation regarding rebate check for new HVAC system.

Angela Rodriguez from CPS gave background on the CPS Energy Program rebates for conservation and presented The City of Balcones Heights with a check in the amount of $5,582.00.

City Administrator presented Director of Community Development Rita Hoyl with flowers in recognition of her retirement on April 30, 2019.

2. CONSENT AGENDA ITEMS:

a. Approval of minutes for Workshop meeting of March 18, 2019
b. Approval of minutes for Regular meeting of March 25, 2019
c. Finance Report for the month of March 2019

MOTION: So moved. (Gillian)

Motion by: Councilmember Gillian Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

BUSINESS ITEMS:

3. Consideration and **ACTION** to approve spending for the amount of $47,650 to purchase Body Worn Cameras. (Messick)

Finance Director Floyd Messick gave background on this item and recommended approval.

MOTION: Motion to approve.

MOTION: Councilmember White Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

Item #12 and Item #6 was addressed prior to Item #4

4. Discussion and **ACTION** to approve a Resolution for submission of a Grant to the Office of the Governor, Criminal Justice Division for mobile computers. (Martin)

Officer Richard Martin came up to give background on this item. He stated grant is for $51,000.00 for mobile computers.

MOTION: So moved. (To approve resolution)

Motion by: Councilmember Gillian Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

5. Discussion and **ACTION** to approve a Resolution approving submission of a Grant to the Office of the Governor, Criminal Justice Division for security fence. (Martin)

Officer Richard Martin gave the background on this item.

Mayor called for a five-minute recess before council discussion at 7:32 p.m. and reconvened at 7:39 p.m.

MOTION: Motion to approve resolution.

Motion by: Councilmember White Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

Item #6 was addressed after Item #12 and before Item #4

6. Discussion and **ACTION** on the Planning and Zoning Commission recommendation referencing requirements for carports. (Hoyl)

Mrs. Hoyl came up and gave background on this item. She informed council of Planning and Zoning Commission's recommendation to leave ordinance as is in regards to carports and not make any changes as it pertains to the setbacks in R1 Zoning.

Madeline Slay – Safety issues in regard to carports

MOTION: To go back to Planning and Zoning for a final review.

Motion by: Councilmember White Second: Councilmember Pacheco 3/2/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X		X
NAYS	X			X	
ABSTAIN					
ABSENT					

Item #4 was addressed before Item #7

7. Discussion and **ACTION** to adopt an ordinance amending the code of ordinance consistent with findings of a legal review performed by Franklin Legal publishing. (Sanchez)

City Secretary gave background on this item and informed council the ordinance is to approve revisions that needed to be made after the legal review was conducted and recommended approval.

MOTION: Motion to approve ordinance amending the code book of ordinance.

Motion by: Councilmember Pacheco Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

8. Consideration and **ACTION** to amend the Interlocal Agreement for purchasing services with Bexar County. (Harris/Mayor)

City Administrator stated the amendment would be to extend the agreement for five years.

MOTION: I make a motion to extend the agreement with Bexar County.

Motion by: Councilmember White Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

9. Discussion and **ACTION** to prioritize the listed infrastructure and equipment needs as reoccurring yearly line items in the capital fund before budget is considered. (White)

Councilmember White presented a list of priorities:

1. Community Development Block Grant Program (CDBG) for residential streets $500,000 a year.
2. Savings towards new Fire Truck(s) $100,000
3. 2 Police car replacements $100,000
4. Establish a Contingency Fund for listed or unlisted building, equipment, parks, and community needs $150,000 a year
5. Stormwater Utility Fund ($100,000) & Street Fund ($120,000) may be used towards street repair or reconstruction, or towards a M&O note payment

MOTION: I make a motion to prioritize the listed infrastructure and equipment needs as reoccurring yearly line items in the capital fund before the rest of budget is considered. These items can be adjusted, amended, or dissolved only by the vote of Council as amended.

Motion by: Councilmember White Second: Councilmember Pacheco 3/2/0 PASSED

Finance Director stated three of the items listed are already in the plan.

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X		X
NAYS	X			X	
ABSTAIN					
ABSENT					

10. Discussion and **ACTION** for a one-time budget amendment to move funds from Economic Development for Glenarm II reconstruction and Fire Truck Savings program. (White)

MOTION: for a one-time budget amendment to move funds from Economic Development for Glenarm II reconstruction and Fire Truck Savings program.

Motion by: Councilmember White Second: Councilmember Pacheco

Finance Director informed council that the Fire Truck has $296,000.00 is already set aside.

Item #10 was withdrawn by Councilmember White, Councilmember Pacheco withdrew the second and it was not voted on.

11. Discussion and **ACTION** regarding a rotating elected official monthly column in the City newsletter. (Pacheco)

Councilmember Pacheco addressed this item due to concerns with articles.

MOTION: Newsletter recommendation that council be able to submit two articles per year and come back with criteria to create policy.

Motion by: Councilmember Pacheco Second: Councilmember White 3/2/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X		X
NAYS	X			X	
ABSTAIN					
ABSENT					

12. Discussion and direction regarding Waste Services. (Harris)

City Administrator David Harris seeking direction from council on whether to extend contract with C6 Disposal for waste services or go out for bids.

George Cantu from C6 Disposal came up and informed council of time change for pick up, services provided, and introduced Co-Worker Manual Decena.

Madeline Slay and Frank Hebert – Compliment C6 Disposal

Consensus to continue with C6 Disposal for another three years.

Item #6 was addressed after Item #12.

13. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs*)*

<u>ANNOUNCEMENTS AND REQUESTS:</u>

14. Announcements by City Administrator

- Traffic Safety Coalition
- Director of Community Development Janet Thelen – May 13, 2019
- Memorial Day – May 27th
- Regular Meeting – May 20th
- Circus Coming to Town
- Fire Department Certification

15. Announcements by Mayor and Council Members

- April 13th Saws Tour
- April 17th Suburban City
- April 24th AACOG
- May 8th VIA – Leon Valley Mayor, Live Oak Mayor and Mayor de Leon speaking
- May 9th – Legislative Webinar

16. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

None.

EXECUTIVE SESSION: 9:26 p.m.

17. Discussion pursuant to §551.074 (Personnel Matters) to discuss additional duties of executive staff. (Pacheco)

RE-CONVENE IN OPEN SESSION: 9:47 p.m.

18. Council may act in open session on items discussed in Executive Session.

No Action

ADJOURNMENT:

Meeting adjourned at 9:47 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary