City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive, Balcones Heights, TX 78201
Minutes

DATE: December 16, 2019 TIME: 6:00 p.m.

| | | | |
|---|---|---|---|
| Members Present: | Suzanne de Leon<br>Lamar Gillian | Stephen Lara<br>Miguel C. Valverde | John Halpin |
| Members Absent: | Jesse Pacheco | | |
| Sign in Sheet: | HJ Hannasch<br>Harold Oliver | Frank Hebert | Dean Nelson |

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor de Leon gave the invocation and led pledges.

## PRESENTATIONS:

- Officer of the Month – (Jahanara)

Officer Theodore Herrera was not able to attend and will be recognized next month.

- Introduce Fire Marshall (Ward/Jahanara)

Fire Chief Brock Ward was not able to attend to make the introduction and was postponed for next month.

**PUBLIC COMMENT PERIOD:**

There was no one signed up to be heard.

**1. CONSENT AGENDA ITEMS:**

a. Approval of minutes for Regular Meeting of November 18, 2019
b. Finance Report for the month of November 2019

MOTION: Motion to approve in its entirety.

Motion by: Councilmember Gillian Second: Councilmember Halpin 4/0/0 PASSED

| Record Vote | Council Pl. 1 – Lara | Council Pl. 2 – Pacheco | Council Pl. 3 – Halpin | Council Pl. 4 - Gillian | Council Pl. 5 - Valverde |
|---|---|---|---|---|---|
| AYES | X | | X | X | X |
| NAYS | | | | | |
| ABSTAIN | | | | | |
| ABSENT | | X | | | |

**BUSINESS ITEMS:**

2. Consideration and **ACTION** to approve an Interlocal Agreement between the City of Balcones Heights and City Public Service to facilitate city's improvement of the Vivian Ln. – Ronald Ln to Gentleman Rd project. (Thelen)

Mrs. Thelen presented the background on this item.

MOTION: Motion to approve.

Motion by: Councilmember Gillian Second: Councilmember Lara 4/0/0 PASSED

| Record Vote | Council Pl. 1 – Lara | Council Pl. 2 – Pacheco | Council Pl. 3 – Halpin | Council Pl. 4 - Gillian | Council Pl. 5 - Valverde |
|---|---|---|---|---|---|
| AYES | X | | X | X | X |
| NAYS | | | | | |
| ABSTAIN | | | | | |
| ABSENT | | X | | | |

3. Discussion regarding the Comprehensive Land Use Plan. (Harris)

This item was tabled for Monday, January 6, 2020.

4. Discussion regarding the 2020 Census. (Mayor)

Councilmember Gillian stated that the information on the 2020 Census will continually be published in the city's monthly newsletter.

5. Discussion regarding the old city council building at the Intersection of Gentleman and Altgelt. (Gillian)

Councilmember Gillian asked for recommendations on what to do with the building.

6. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs*)*

Discussion on reports was had and there was a question and answer period.

**ANNOUNCEMENTS AND REQUESTS:**

7. Announcements by City Administrator

- Mayor de Leon – AACOG (Sworn In)
- Thanks to all for Blue Santa Event
- City Christmas/Awards Celebration – December 19th
- Holidays – December 24, 25, 31 and January 1, 2020
- January 6, 2020 at 6:00 p.m. – Comprehensive Plan
- January 17, 2020 at 9:00 a.m. – Branding Workshop

8. Announcements by Mayor and Council Members

Councilmember Valverde

- Status of letter to be signed (Young Marines)
- SOP for Veterans Event

9. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

None

**EXECUTIVE SESSION:** 6:37 p.m.

10. Discussion pursuant to §551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator's evaluation.

**RE-CONVENE IN OPEN SESSION:** 7:09 p.m.

11. Council may act in open session on item discussed in Executive Session.

No Action.

**ADJOURNMENT:**

Meeting adjourned at 7:09 p.m.

Submitted by:

**DELIA R. SANCHEZ**
**City Secretary**