

NOTICE OF MEETING

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE 23rd DAY OF OCTOBER, 2017, AT 5:45 P.M., IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call To Order & Recording of Quorum

II. Approval of Minutes:

Minutes, July 24, 2017

III. Citizens To Be Heard

IV. Business Items:

Board will review, discuss and take appropriate ACTION on an Order No. 2017-05 approving the District finances through September 30, 2017.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 735-9148. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: _____

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT
BOARD OF DIRECTORS
3300 Hillcrest Drive
Balcones Heights, TX 78201

MINUTES

DATE: July 24, 2017

TIME: 5:45 p.m.

Members present: Lamar Gillian Charles White
Suzanne de Leon Jack Burton
Miguel Valverde Stephen Lara

Members absent: None

Sign in Sheet: None

I. Call to Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, June 26, 2017

MOTION: Motion to approve.

Motion by: Board Member Burton Second: Board Member Valverde 5/0/0 PASSED

III. Citizens to Be Heard:

There were no citizens signed up to be heard.

IV. Business Item:

1. Board will review, discuss and take appropriate action on Order No. 2017-04 approving the District expenses through June 30, 2017.

MOTION: Motion to approve (So Moved)

Motion by: Board Member Valverde Second: Board Member de Leon 5/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:46 p.m.

Submitted by:

Delia R. Sanchez
Board Secretary

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT

BOARD OF DIRECTORS

ORDER NO. 2017-05

**BY ORDER OF THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS,
TEXAS CRIME CONTROL & PREVENTION DISTRICT:**

WHEREAS, the Board of Directors of the Balcones Heights Crime Control and Prevention District has, heretofore, entered into an Interlocal Agreement with the City of Balcones Heights, Texas to perform administrative services for the District, and

WHEREAS, pursuant to Sections 363.22(e) and 363.153 of the *Texas Local Government Code*, the Board of Directors shall manage, control and administer the Balcones Heights Crime Control and Prevention District Finances.

**NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF THE
BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The attached "Financial Report" of the Balcones Heights Crime Control and Prevention District for the period ending September 30, 2017, marked as Exhibits "A" and "B", attached hereto, is hereby ratified and approved and the financial activity thereof is hereby authorized.

**PASSED, APPROVED, AND ADOPTED by the Board of Directors this the 23rd day
of October, 2017.**

Lamar Gillian
President, BHCCPD

ATTEST:

Delia R. Sanchez
Board Secretary

BHCCD
Trial Balance
As of September 30, 2017

ASSETS	LIABILITIES & FUND BALANCE
<i>Cash</i>	
Cash Accounts <u>59,280.31</u>	Liabilities Accounts <u>39,121.07</u>
Total Cash 59,280.31	Total Liabilities 39,121.07
 <i>Receivables</i>	
Receivables Accounts <u>52,784.65</u>	 <i>Net Revenues & Expenses</i>
Total Receivables 52,784.65	Total Revenue 655,225.11
	Total Expenses <u>743,324.15</u>
	Net Revenues and Expenses (88,099.04)
 <i>Investments</i>	
Texpool <u>101,577.80</u>	 <i>Fund Balances</i>
Total Investments 101,577.80	Reserved -
	Unreserved <u>262,620.73</u>
	Total Fund Balance 262,620.73
Total Assets <u><u>\$ 213,642.76</u></u>	Total Liability & Fund Balance <u><u>\$ 213,642.76</u></u>

BHCCD
Net Revenue & Expenses
For the Period Ending 30 September, 2017

	Amounts At 31-Dec-16	Amounts At 31-Mar-17	Amounts At 30-Jun-17	Amounts At 30-Sep-17	Cumulative FY 2016-17
<u>REVENUES</u>					
*Sales Tax	53,996.13	193,440.53	174,502.45	232,054.17	653,993.28
Interest Earnings	69.39	205.25	378.87	578.32	1,231.83
Total Revenue	54,065.52	193,645.78	174,881.32	232,632.49	655,225.11
<u>EXPENSES</u>					
Salary	102,671.21	99,460.92	113,775.81	114,029.66	429,937.60
Part Time	-	-	-	-	-
Overtime	2,133.35	940.82	3,904.15	(1,516.91)	5,461.41
Social Security	7,766.49	7,389.31	8,711.09	8,580.59	32,447.48
Group Medical	14,347.69	14,414.23	14,347.48	18,856.44	61,965.84
TMRS Retirement	19,535.55	18,323.30	21,476.59	21,165.17	80,500.61
Workers' Comp	3,549.52	3,549.52	3,549.52	3,549.52	14,198.08
Clothing Allowance	2,333.43	499.87	3,200.00	-	6,033.30
Total Personnel Expense	152,337.24	144,577.97	168,964.64	164,664.47	630,544.32
Audit Services	-	-	-	-	-
Insurances	6,010.34	-	-	-	6,010.34
Utilities Expense	8,704.58	13,064.36	13,959.67	18,381.77	54,110.38
Total Administrative Expense	14,714.92	13,064.36	13,959.67	18,381.77	60,120.72
Facility Maintenance	26,848.90	(745.59)	14,063.21	12,492.59	52,659.11
Total Facilities Expense	26,848.90	(745.59)	14,063.21	12,492.59	52,659.11
Total Expenses	193,901.06	143,832.38	183,027.85	177,157.06	743,324.15
Net Revenue & Expenses	(139,835.54)	49,813.40	(8,146.53)	55,475.43	(88,099.04)

*Sales Tax is 1 month behind