

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, TX 78201
Minutes**

DATE: January 28, 2019

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Stephen Lara Jesse Pacheco
 Jack Burton Lamar Gillian Charles White

Members Absent: None

Sign in Sheet: Juan M. Lecea John Gutierrez Bennie F. Cass
 Gloria Cantu

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INTRODUCTIONS: CITY LEADERS FOR A DAY 2019:

Mayor de Leon introduced the Leaders for a Day.

- **Mayor for a Day 2019 – 8th Grade - Ava Delgado**
- **Mayor Pro Tem for a Day 2019 – 6th Grade - Lawton Acquart**
- **City Administrator for a Day 2019 – 6th Grade – Evan Primus**

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Mayor Pro Tem for a Day Lawton Acquart gave the invocation and led pledges.

Mayor de Leon handed over the meeting to Mayor for a Day Ava Delgado.

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.

1. PRESENTATIONS:

- a. Presentation of Student Essays

Ava Delgado, Lawton Acquart, and Evan Primus introduced their guests, read essays, and read the role of duties for Mayor, Mayor Pro Tem, and City Administrator.

- b. Proclamation – Human Trafficking Prevention Month (Mayor)

Mayor de Leon read the proclamation.

c. Community Revitalization update on submittal to Bexar County (Nastasi)

Director of Economic Development and Public Affairs Lorenzo Nastasi came up and gave background and status on this item.

Mayor de Leon called for a recess at 6:30 p.m. to dismiss the Leaders for a Day and reconvened at 6:46 p.m.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular meeting of December 17, 2018
- b. Finance Report for the month of December 2018

MOTION: Motion to approve.

Motion by: Councilmember White Second: Councilmember Gillian 5/0/0 PASSED

RECORD VOTE Item 2	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

3. Consideration and **ACTION** to adopt an ordinance amending the budget for FY 2018-2019. (Messick)

MOTION: Motion to approve Mayor.

Motion by: Councilmember Gillian Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE Item 3	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

4. Consideration and **ACTION** to adopt a resolution ordering a Joint/General Election to be held with Bexar County on May 4, 2019.

MOTION: I make a motion to approve the resolution for election.

Motion by: Councilmember White Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE Item 4	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

5. Consideration and **ACTION** to approve the hiring of a dispatcher in accordance with Section 2.05 of the City Personnel Policy. (Volz/Harris)

MOTION: So moved. (to approve hiring of dispatcher)

Motion by: Councilmember Burton Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE Item 5	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

6. Consideration and **ACTION** regarding Mayoral duties. (White)

MOTION: I make a motion for:

1. Any information concerning the city, and comes to the attention of the Mayor by involvement or conveyance shall be passed on to City Council
2. Council members are not required to include the Mayor in any correspondence with Department Heads or City Administrator
3. The Mayor will not mandate, Department Heads or City Administrator to relay any correspondence from a council member to the Mayor. Any information the City Administrator deems appropriate or necessary, shall be relayed to all of council.

Motion: Councilmember White Second: Councilmember Pacheco 4/1/0 PASSED

Councilmember White amended motion to take the time to review the current standards (on Council Relations Policy for #1) and the other two lines (#2 and #3) be written in.

RECORD VOTE Item 6	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X	X	X
NAYS	X				
ABSTAIN					
ABSENT					

7. Consideration and **ACTION** regarding Council weekly updates. (White)

MOTION: Council shall receive a weekly update from the City Administrator (or an appointed subordinate in their absence) summarizing events/items concerning, involving, or about the city. ~~Those items marked as confidential or restricted shall not be discussed with the public or family members.~~ As amended.

Motion by: Councilmember White Second: Councilmember Burton 5/0/0 PASSED

Councilmember Pacheco amended to remove second sentence of the motion.

Motion by: Councilmember Pacheco Second: Councilmember White 5/0/0 PASSED

RECORD VOTE Item 7	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

Councilmember Gillian amended for City Administrator to give a semi-monthly report.

Motion by: Councilmember Gillian Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE Item 7	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

8. Consideration and **ACTION** to change deadline for submittal of agenda item request. (White)

MOTION: I make a motion that council agenda items must be submitted before noon no later than 4 calendar days before a regular or called meeting.

Motion by: Councilmember White Second: Councilmember Gillian

Motion amended by Councilmember Gillian for council agenda action items must be submitted before noon no later than six business days before the meeting and discussion items no later than three business days before the meeting with the release of the agenda and posted by close of business Thursday before the meeting.

Motion by: Councilmember Gillian Second: Councilmember Lara 4/1/0 PASSED

RECORD VOTE Item 7	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	
NAYS					X
ABSTAIN					
ABSENT					

Mayor de Leon called for a recess at 7:56 p.m.

9. Consideration and **ACTION** to appoint council committee assignments. (White)

MOTION: With Mr. Pacheco’s expertise in budgets and negotiating contracts he would be highly beneficial for that committee (Collective Bargaining Committee).

Motion by: Councilmember White Second: Councilmember Gillian 5/0/0 PASSED

RECORD VOTE Item 2	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

10. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

Question and Answer period.

ANNOUNCEMENTS AND REQUESTS:

11. Announcements by City Administrator

12. Announcements by Mayor and Council Members

13. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

EXECUTIVE SESSION:

14. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

RE-CONVENE IN OPEN SESSION:

15. Council may act in open session on items discussed in Executive Session.

Council did not go into Executive Session.

ADJOURNMENT:

Meeting adjourned at 8:21 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Minutes approved at the regular City Council Meeting on February 25, 2019