

City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive, Balcones Heights, 78201

Minutes

DATE: April 24, 2023

TIME: 3:15 p.m.

Members Present: Suzanne de Leon Stephen Lara (4:25 p.m.) Gloria Cantu  
Juan M. Lecea, Jr. Lamar Gillian Miguel C. Valverde (3:36 p.m.)

Members Absent: None

Signed in Sheet: None

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS  
FLAGS**

Councilmember Lamar Gillian gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

There were no citizens signed up to be heard.

**CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of March 27, 2023
- b. Finance Report for the month of March 2023

MOTION: Motion to approve in its entirety.

Motion by: Gloria Cantu Seconded: Lamar Gillian Record Vote 3/0/0 PASSED

Councilmember Valverde was not present to vote on this item.

**BUSINESS ITEMS:**

1. Consideration and **ACTION** to adopt an ordinance regulating camping within the city limits. (Thelen)

The council was briefed on the background for this item.

MOTION: Motion to approve ordinance attached. (regulating camping)

Motion by: Lamar Gillian Seconded: Gloria Cantu Record Vote 4/0/0 PASSED

2. Consideration and **ACTION** to adopt a resolution to ratify the 2022 CDBG Cooperative agreement with Bexar County. (Thelen)

MOTION: Motion to approve. (Resolution ratifying the 2022 CDBG Cooperative Agreement)

Motion by: Lamar Gillian Seconded: Gloria Cantu Record Vote 4/0/0 PASSED

3. Consideration and **ACTION** to adopt a resolution for submittal of Balcones Heights flood mitigation projects within the Texas Water Development State Flood Plan FY 2022 Flood Mitigation Assistance grant cycle call for projects through Region 12 Flood Planning Group. (Thelen)

The council was briefed with information on the submittal of the grant.

MOTION: Motion to approve.

Motion by: Lamar Gillian Seconded: Gloria Cantu Record Vote 3/1/0 PASSED

Nay Vote: Juan M. Lecea, Jr.

4. Consideration and **ACTION** to adopt a resolution authorizing the city administrator to enter into an Advanced Funding Agreement with the Texas Department of Transportation for the Hillcrest Drive Reconstruction Project funded through the Alamo Area Metropolitan Planning Organization Block Grant Program. (Thelen)

The council was briefed on the next steps to enter into an agreement with TX Dot for the Hillcrest Drive Reconstruction Project funded through AACOG.

MOTION: Motion to approve.

Motion by: Juan M. Lecea Seconded: Lamar Gillian Record Vote 4/0/0 PASSED

Councilmember Lara arrived after the vote on Item #4.

5. Consideration and **ACTION** to authorize entering a contract with Ever Seal Roofing for the repair of the Justice Center roof. (Jahanara)

An update was given on the Ever Seal contract and questions that were asked in a previous meeting were answered.

MOTION: Motion to approve.

Motion by: Miguel Valverde Seconded: Juan Lecea Record Vote 3/2/0 PASSED

Nay vote: Stephen Lara and Lamar Gillian

6. Update on the proposed Balcones Heights 75<sup>th</sup> Anniversary Event plans. (Nastasi/Spence)

Question and answer period.

7. Discussion regarding Community Yard Sale Event plan. (Cantu)

The Community Yard Sale Event will take place on June 10, 2023.

8. Finance Committee Update. (Gillian/Messick)

Question and answer period.

9. Department Reports and Q&A (Police Department, Fire Department, Community Development, and Economic Development & Public Affairs)

- Medication Take Back was a success
- Performers for Jazz Fest – Local will be the opening act
- Speeding on Pleasant Drive

### **ANNOUNCEMENTS AND REQUESTS:**

10. Announcements by Mayor and Council Members.

11. Announcements by City Administrator.

- City Secretary's week

12. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

### **EXECUTIVE SESSION:** 4:47 p.m.

13. Discussion pursuant to § 551.074 (Deliberations about Personnel Matters) of the Texas Government Code regarding the City Administrator position.

### **RE-CONVENE IN OPEN SESSION:** 5:24 p.m.

14. Council may take action on item discussed in Executive Session.

Direction was given for Mayor and City Attorney to prepare a contract for Gilbert Perales to go from Interim City Administrator to City Administrator.

**ADJOURNMENT:**

Meeting was adjourned at 5:25 p.m.

Submitted by:

**DELIA R. SANCHEZ**  
**City Secretary**

*Minutes were approved at the regular city council meeting on May 22, 2023.*