

City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive, Balcones Heights, 78201

Minutes

DATE: October 24, 2022

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Stephen Lara (6:20 p.m.) Gloria Cantu
Juan M. Lecea, Jr. Lamar Gillian Miguel C. Valverde

Members Absent: None

Signed in Sheet:

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INTRODUCTIONS: CITY LEADERS FOR A DAY 2022:

Mary Spence came up and gave the background on how the City Leaders for a day began and stated the contest requirements.

Mayor de Leon introduced the three contest winners, and they introduced their family that was present at the meeting. Mayor for a Day 2022 Paloma Ortega recited over the meeting through the Presentations.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

- Mayor for a Day 2022 – Paloma Ortega

Mayor for a Day Paloma Ortega gave the invocation.

- Mayor Pro Tem for a Day 2022 – Matthew Chairez

Mayor Pro Tem for a Day 2022 Matthew Chairez led pledge to the USA Flag.

- City Administrator for a Day 2022 – Anderson Davis

City Administrator for a Day 2022 led pledge to the Texas Flag

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.

PRESENTATIONS:

- Newly hired Police Officer John Michael Reyes' introduction and pinning

Police Chief introduced John Michael Reyes and was pinned by his father.

- Proclamation - Bexar County Judge Nelson Wolff

Judge Nelson Wolff was not able to attend. Mayor for a day Paloma Ortega presented the proclamation that will be mailed to Judge Wolff.

- Proclamation – Municipal Court Week

Mayor Pro Tem for a day Matthew Chairez presented the proclamation for Municipal Court Week, November 7-11, 2022.

Mayor de Leon called for a recess at 6:36 p.m. and reconvened at 6:50 p.m.

CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of September 26, 2022
- b. Finance Report for the month of September 2022
- c. Consideration and **ACTION** to ratify council votes on the official ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. (Perales)

MOTION: Motion to approve in their entirety.

Motion by: Lamar Gillian Seconded by: Juan Lecea Record Vote 5/0/0 PASSED

BUSINESS ITEMS:

1. Discussion and possible **ACTION** on a resolution of the City of Balcones Heights approving amendments to the BYLAWS of the Balcones Heights Economic Development Corporation, Type B; and providing for a severability clause, an effective date, and other matters related thereto. (Nastasi)

Bylaws amendment – Three (3) members on the board one of which is the Mayor.

MOTION: So, moved.

Motion by: Gloria Cantu Seconded by: Stephen Lara Record Vote 5/0/0 PASSED

2. Consideration and **ACTION** regarding the EDC – office space renewal at Wonderland of the Americas, A-22. (Nastasi)

MOTION: Motion to approve.

Motion by: Miguel Valverde Seconded by: Gloria Cantu Record Vote 5/0/0 PASSED

3. Consideration and **ACTION** to adopt an ordinance amending the Personnel Policy regarding sick leave payout for retirees. (Perales)

Mr. Perales briefed council on this item and informed them that the amendment was to include government employees not part of the collective bargaining agreement.

MOTION: Motion to approve.

Motion by: Lamar Gillian Seconded by: Miguel Valverde Record Vote 5/0/0 PASSED

4. Consideration and **ACTION** to adopt an ordinance amending Section 113: Mobile Food Vendors. (Thelen)

Power point presentation on the following:

- Chapter 113 – Temporary Food Vendors
- Current – Mobile Food Vendors
- Proposed – Non-stationary Mobile Food Vendor Sales
- Recommendation

MOTION: Motion to approve.

Motion by: Lamar Gillian Seconded by: Stephen Lara Record Vote 4/1/0 PASSED

Nay Vote: Juan Lecea

5. Follow up discussion on the City Administrator evaluation process and job description.

- Corrections to be made to job description (Gillian)
- Criteria to be set by Council for Evaluation

6. Communication Plan Update (Spence)

Power point presentation:

- Goals and objectives
- Target audience
- Compelling message
- Budget

- Strategies and Plan

7. Economic Development Corporation Summary. (Nastasi)

Report was included in packet and there were no questions.

8. Comprehensive Land Use project update. (Thelen)

- Craig Farmer – Final Draft
- Committee Meeting – November 3rd
- Joint Council/PZ Workshop – November 10th
- November 14th Adoption

9. Strategic Planning Update. (Thelen/Nastasi)

- EPA Grant
- Hillcrest Reconstruction
- EDC changes
- Adoption of Comprehensive Land Use Plan
- Preparation for updating the zoning code

10. Finance Committee Update. (Gillian/Messick)

- FY 2021-2022 budget report on finances

11. Department Reports and Q&A (Police Department, Fire Department, Community Development, and Economic Development & Public Affairs)

- Reports were submitted in the packet
- Q&A

ANNOUNCEMENTS AND REQUESTS:

12. Announcements by Mayor and Council Members.

- Water Heater replaced

13. Announcements by City Administrator.

- Republic Waste Disposal (C6 Disposal)
- Crime Control Discussion in November

14. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

EXECUTIVE SESSION:

RE-CONVENE IN OPEN SESSION:

ADJOURNMENT:

Meeting adjourned at 7:59 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Minutes approved at the regular city council meeting held on November 14, 2022.