

City of Balcones Heights
Special City Council Meeting
3300 Hillcrest Drive, Balcones Heights, 78201

Minutes

DATE: October 13, 2022

TIME: 3:31 p.m.

Members Present: Suzanne de Leon Gloria Cantu Juan M. Lecea, Jr.
 Lamar Gillian Miguel C. Valverde

Members Absent: Stephen Lara

Signed in Sheet: None

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS
FLAGS**

Councilmember Valverde gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.

WORKSHOP:

- Workshop – City Administrator Job Description and Evaluation Process
 - There was discussion, Q&A, revisions, suggestions, and recommendations

A revised Job Description and Evaluation Form will be finalized and brought forward at the next regular city council meeting.

ADJOURNMENT:

Meeting adjourned at 4:55 p.m.

Submitted by:

Delia R. Sanchez

City Secretary

Minutes approved at the regular city council meeting held on November 14, 2022.