

**City of Balcones Heights
Workshop
3300 Hillcrest Drive, Balcones Heights, TX 78201
Minutes**

Suzanne de Leon, Mayor
Stephen Lara, Mayor Pro Tem/Council Place 1
Gloria Cantu, Council, Place 2

Juan M. Lecea, Jr., Council, Place 3
Lamar Gillian, Council, Place 4
Miguel C. Valverde, Council, Place 5

DATE: April 25, 2022

TIME: 4:32 p.m.

Workshop – Council Relations Policy

Members Present: Suzanne de Leon, Stephen Lara (4:46 p.m.), Gloria Cantu, Juan Lecea, Lamar Gillian, and Miguel Valverde

City Attorney Frank Garza gave a power point presentation on the following topics:

Council Relations Policy

- Table of Contents
- Mayoral Responsibilities
- Council Responsibilities
- Code of Conduct
- Code of Ethics
- Council and Staff Relations
- Meeting Information
- Council Proceedings
- Agenda Format
- Questions

There were no citizens signed up to be heard.

Adjournment:

Meeting was adjourned at 5:33 p.m.

Submitted by:

Delia R. Sanchez
City Secretary

- Elevation A
- Elevation B
- Elevation C
- Elevation D
- Parking

Nick and Rachel from Brevity also came up to speak.

MOTION: So, moved. (To approve site plan review for Kash Coffee, LLC)

Motion by: Lamar Gillian Seconded: Gloria Cantu Record Vote 5/0/0 PASSED

3. Consideration and **ACTION** to amend the project budget to increase funds for the purchase of public safety handheld radios and dispatch consoles. (Messick)

Floyd Messick came up and briefed council on the background for this item.

MOTION: So, moved. (To increase funds for dispatch consoles and handheld radios)

Motion by: Lamar Gillian Seconded: Miguel Valverde Record Vote 5/0/0 PASSED

4. Discussion and action to authorize the reallocation of Unassigned Fund Balance from the General fund to the Reserved Fund Balance in the Capital fund. (Messick)

MOTION: So, moved. (To sweep funds from general to capital account - \$331,594)

Motion by: Gloria Cantu Seconded: Juan Lecea Record Vote 5/0/0 PASSED

Items #7 and #8 were addressed before Item #5.

5. Consideration and **ACTION** to adopt a resolution to amend the Economic Development Corporation, Type B Bylaws for the Board of Directors term limits. (Nastasi)

MOTION: So, moved. (To adopt resolution for no term limits)

Motion by: Miguel Valverde Seconded: Gloria Cantu Record Vote 5/0/0 PASSED

6. Discussion regarding the PACE program. (Mayor)

Mayor de Leon gave an update and recommended to send notices to businesses and multi-family apartments.

7. Discussion regarding C6 Disposal increase. (Lecea)

Councilmember Lecea had question on price increase. Jorge Cantu from C6 Disposal came up to speak.

8. Staff update regarding 4210 Fredericksburg Rd. (Lecea)

Chief Jahanara gave an update on the property.
Item #5 was addressed after Item #8.

9. Comprehensive Land Use project update.

- Date for briefing

10. Strategic Plan Update. (Nastasi/Thelen)

Workshop with entire group.

Janet Thelen presented updates on Transformational Development – Identify and Action – Brownfields Properties and Planning – Park/Trails Master Plan

11. Discussion and ~~possible ACTION to approve holding~~ city-wide garage sale. (Tatum)

Teresa Tatum gave a power point presentation on the possibility of a city-wide garage sale.

12. Economic Development Corporation Summary. (Nastasi)

- Received \$100,000 from WOTA
- Food Truck Festival
- Wonderland of the Americas Branding
- Spirit Halloween Sub Lease
- Space B-61 Architect
- Tom Long – Greater SATX – join to promote region

13. Finance Committee Update. (Gillian)

Councilmember Gillian gave an update on April 20, 2022 finance committee meeting.

- General fund revenue at 65%
- Expenses 46%
- Sales Tax collection 14.5% higher than this time last year
- 10 city salary survey

14. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

- Uptick in permitting
- Fire Truck back from Leon Valley
- Auction held
- Criminal Case Report – by month cases still open (Gillian)

ANNOUNCEMENTS AND REQUESTS:

15. Announcements by City Administrator

- Council Drop Box
- Auction – 23 vehicles sold - \$61,000

- 2 Tahoe's have arrived and 2 more ordered
- City Council/Staff Social
- Photo at Howard's Johnson

16. Announcements by Mayor and Council Members

- May 27 and 28 Blood Drive at Wonderland of the Americas
- TML Smalltown Conference in Fredericksburg – May 19th
- To place items on the agenda a request needs to be filled out

17. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

Security Alarm Report – False Alarms

ADJOURNMENT:

Meeting adjourned at 7:27 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Approved by City Council at the regular meeting of May 23, 2022.