

City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive, Balcones Heights, 78201

Minutes

DATE: January 31, 2022

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Gloria Cantu Juan M. Lecea, Jr.
Lamar Gillian Miguel C. Valverde Stephen Lara

Members Absent: None

Signed in Sheet: None

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilmember Gillian gave the invocation and led pledges.

PRESENTATIONS

- Recognition: David Zavala – Little Library (Mayor)

Mayor de Leon recognized David Zavala and presented him with a proclamation for the Little Free Library at the Wonderland of the Americas.

- Proclamation – School Choice (Mayor)

Mayor de Leon presented a proclamation and recognized January 23-29, 2022 as Balcones Heights School Choice Week.

PUBLIC COMMENT PERIOD

Leticia Vela – Resident of Balcones Heights had concerns with the loss of transmission of WOAI/Channel 4 since December 1, 2021.

BUSINESS ITEMS:

1. **CONSENT AGENDA ITEMS**

- a. Approval of minutes for Special Meeting of December 13, 2021
- b. Approval of minutes for Special Meeting of December 17, 2021
- c. Finance Report for the month of December 2021
- d. Certificate of Appointment for a Health Authority - Renewal

- e. Adopt a resolution ordering a Joint/General Election to be held with Bexar County on May 7, 2022.

MOTION: Motion to approve. (Item 1a-e)

Motion by: Juan Lecea Seconded: Lamar Gillian 5/0/0 PASSED

2. Discussion and direction to staff regarding the 2022 Community Development Block Grant Application. (Thelen)

Janet Thelen, Director of Community Development came up to brief council on street repairs and park renovations. Infrastructure Committee will hold a meeting and bring back recommendations to council.

3. Consideration and **ACTION** to direct City Engineer, 6S Engineering to proceed with the design phase engineering and additional professional services for the reconstruction of Hillcrest Drive. (Thelen)

Janet Thelen, Director of Community Development and Jess Swain came up to update council on costs and process for the engineering design phase for reconstruction of Hillcrest Drive.

MOTION: I make a motion to approve the total cost of the design of \$818,460.00 contingent on the budget amendment.

Motion by: Lamar Gillian Seconded: Miguel Valverde 5/0/0 PASSED

4. Discussion and **ACTION** amending Title V. Public Utilities, Chapter 54 Illicit Discharge – General Provisions. (Thelen)

Janet Thelen, Director of Community Development informed council that this item and next item #5 had been brought forth by Givler Engineering for the purpose of updating the ordinances.

MOTION: Motion to approve.

Motion by: Lamar Gillian Seconded: Stephen Lara 5/0/0 PASSED

5. Discussion and **ACTION** amending Title V. Public Utilities, Chapter 54 Illicit Discharge – Storm Water Pollution Control. (Thelen)

MOTION: Motion to approve.

Motion by: Stephen Lara Seconded: Lamar Gillian 5/0/0 PASSED

6. Strategic Plan Update. (Nastasi/Thelen)

Lorenzo Nastasi, Director of Economic Development and Public Affairs gave an update on the following topics:

- Hillcrest Drive
- Branding of City

7. Economic Development Report. (Nastasi)

- Approval of Clay Binford's new agreement
- Branding

8. Finance Committee Update. (Gillian)

Finance committee was unable to meet.

9. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

Highlight of reports discussed:

- Police Department staffing
- Neighborhood watch
- 4210 Fredericksburg Rd.
- Physical Standards
- FD Annual Physical
- Mike Salvidar's Funeral – Retiree of 35 years
- Permits
- Sol Apartments
- 1139 Babcock Rd.
- Blood Drive
- Feb. 11th – Octavio resigns

ANNOUNCEMENTS AND REQUESTS:

10. Announcements by City Administrator

- Pandemic Leave
- Laptops – Council
- Radio System – Dispatch
- VIA meeting – Wonderland Transit Oriented Development
- Feb. 19th – Rodeo Breakfast

11. Announcements by Mayor and Council Members

- SAWS Advisory Committee – Councilmember Lara
- St. Gregory's Prayer Service

12. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

- Budget Amendment – Hillcrest Reconstruction Project
- 1139 Babcock Rd.
- CDBG Application
- Workshops – Internal Operations and other subjects
- Executive Session – Follow Up

EXECUTIVE SESSION:

RE-CONVENE IN OPEN SESSION:

ADJOURNMENT:

Meeting was adjourned at 7:40 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Approved by City Council at the regular meeting of February 28, 2022.