

City of Balcones Heights  
Regular City Council Meeting  
VIDEO/TELE CONFERENCE (ZOOM)  
Minutes

DATE: May 18, 2020

TIME: 6:04 p.m.

Members Present: Suzanne de Leon      Stephen Lara      Gloria Cantu  
Lamar Gillian      Miguel C. Valverde

Members Absent: John Halpin

Sign in Sheet: None

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor de Leon gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

There were no written comments submitted to be heard.

**BOARD AND COMMISSION APPOINTMENTS:**

1. Consideration and **ACTION** to appoint or re-appoint members to the Planning and Zoning Commission. (Mayor)

MOTION: Motion to re-appoint George Garza and Helen Nicholson.

Motion by: Lamar Gillian      Second: Gloria Cantu      4/0/0      PASSED

2. Consideration and **ACTION** to appoint or re-appoint members with to the Board of Adjustments. (Mayor)

MOTION: Motion to re-appoint Henry Hannasch, Jeanette Galish, and David Sellars.

Motion by: Miguel Valverde      Second: Gloria Cantu      4/0/0      PASSED

3. Designate committees and assign members. (Mayor)

Finance Committee – Lamar Gillian and Stephen Lara

BHPOA Negotiations – Lamar Gillian and Miguel Valverde

Economic Development – Gloria Cantu, Mark Saenz (Resident), and Lorenzo Nastasi

Infrastructure Committee – Stephen Lara, John Halpin, Juan Lecea (Resident)

4. Consideration and **ACTION** to appoint Mayor Pro Tempore. (Mayor)

MOTION: I would like to make a motion to appoint Mr. Valverde for the upcoming term beginning immediately.

Motion: Lamar Gillian            Second: Gloria Cantu            4/0/0            PASSED

**5. CONSENT AGENDA ITEMS**

- a. Approval of minutes for Emergency Meeting of April 7, 2020.
- b. Approval of minutes for Special Meeting of April 20, 2020.
- c. Approval of minutes for Regular Meeting of April 27, 2020.
- d. Approval of minutes for Emergency Meeting of April 30, 2020.
- e. Finance Report for the month of April 2020 (Carrizales)

MOTION: Motion to approve all in its entirety.

Motion by: Lamar Gillian            Second: Gloria Cantu            4/0/0            PASSED

6. Consideration and **ACTION** to enter into an Interlocal Agreement (ILA) with San Antonio Water System (SAWS) for utility improvements as part of the Vivian Lane Reconstruction Project. (Thelen)

Janet Thelen gave background on this item.

MOTION: I make a motion to approve.

Motion by: Gloria Cantu            Second: Miguel Valverde            4/0/0            PASSED

7. Consideration and **ACTION** to adopt an ordinance amending City Code Book of Ordinances, Chapter 151: Flood Damage Prevention, Section 151.20: Designation of the Floodplain Administrator. (Thelen)

Janet Thelen gave background and made recommendation.

MOTION: Motion to approve.

Motion by: Lamar Gillian            Second: Miguel Valverde            4/0/0            PASSED

8. Consideration and **ACTION** to adopt an ordinance to appoint Dr. C. J. Woo as the Health Authority for the City of Balcones Heights. (Harris)

David Harris gave background on this item.

MOTION: I make a motion to approve this ordinance to appoint Dr. Woo.

Motion by: Gloria Cantu            Second: Lamar Gillian            4/0/0            PASSED

9. Consideration and **ACTION** to adopt an ordinance amending budget for FY 2019-2020. (Carrizales)

Josie Carrizales gave background on the amendment to the budget.

MOTION: So, moved. (To approve ordinance amending budget)

Motion by: Lamar Gillian      Second: Stephen Lara      4/0/0      PASSED

10. Discussion and **ACTION** on recommendation from Finance Committee to rescind Sweep Funds from Capital Fund. (Carrizales)

MOTION: Motion to approve.

Motion by: Miguel Valverde      Second: Lamar Gillian      4/0/0      PASSED

11. Consideration and **ACTION** to update the Mayoral Declaration of Local State of Disaster Due to Public Health Emergency. (Mayor)

MOTION: To approve the update of the Mayoral Declaration with the amendment to Section 14 to add the Governor's Executive Order GA23 and Bexar County Order issued May 18, 2020 NW08 pending final version of NW.

Motion by: Lamar Gillian      Second: Miguel Valverde      4/0/0      PASSED

12. Discussion regarding City of Balcones Heights response to the urgent public necessity concerning COVID-19/Coronavirus/nCov. (Harris)

Crayton Brubaker gave a briefing on re-opening the Justice Center for the public.

13. Strategic Plan and Comprehensive Land Use update. (Harris)

There was no update for this item.

14. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

Police Department - Planning K9 Retirement

**ANNOUNCEMENTS AND REQUESTS:**

15. Announcements by City Administrator

- Branding Workshop
- Auction
- Brush Pick Up
- Abate Birds
- TML Cyber Security Training
- Jazz Festival postponed
- Hillcrest Traffic Signal
- TML Risk Pool refunding \$5,000.00
- Cares Act

16. Announcements by Mayor and Council Members

- AACOG Board Meeting
- Graduation Drive By

17. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

- Employee Awards
- Community Awards
- Veterans Day Event

**EXECUTIVE SESSION:** 7:21 p.m.

18. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

**RE-CONVENE IN OPEN SESSION:** 7:34 p.m.

19. Council may act in open session on item discussed in Executive Session.

MOTION: To approve letter of engagement. (Bond Attorney Clay Binford with McCall Parkhurst & Horton)

Motion by: Lamar Gillian      Second: Miguel Valverde      4/0/0      PASSED

**ADJOURNMENT:**

Meeting adjourned at 7:35 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

Approved by City Council – June 22, 2020