

City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive, Balcones Heights, TX 78201
Minutes

DATE: February 24, 2020

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Stephen Lara Gloria Cantu
Lamar Gillian Miguel C. Valverde

Members Absent: John Halpin

Sign in Sheet: Henry Hannasch Juan M. Lecea Marshall Hebert
Laura Triana Dario Leija Coral Lising
Stanford Smith Sgt. R. Acuna Cpl. Moncivais

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Students from Baskin Elementary came up and gave the invocation and led pledges.

PRESENTATIONS:

- Officer of the Month – (Jahanara)

Police Chief Jahanara presented Certificates of Appreciation to the Investigation Team, Lt. Kenneth Ortiz, Sgt. Acuna, Cpl. Moncivais, and Cpl. Smith. Officer Richard Martin was also recognized for assisting investigators in recent crime scenes and given a Certificate of Appreciation.

- Read Across America Proclamation – March 2, 2020 (Mayor)

Mayor de Leon, Principal Valerie Garcia of Baskin Elementary School and Baskin Elementary PTA President Coral Lising together endorsed National Education Association Read Across America Proclamation.

- National Girl Scout Day – March 12, 2020 (Mayor)

Mayor de Leon presented the proclamation for National Girl Scout Day.

PUBLIC COMMENT PERIOD

Resident Juan M. Lecea spoke in reference to the fence around the Justice Center.

1. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of January 13, 2020.

- b. Approval of minutes for Regular Meeting of January 27, 2020.
- c. Finance Report for the month of January 2020 (Carrizales)
- d. Consideration and **ACTION** to approve a Resolution authorizing the submittal of the 2020-2021 Community Development Block Grant application for Pleasant Drive Project. (Thelen)

MOTION: I would like to make a motion that a, b, c, and d for Consent Agenda and the rest to be moved to discussion.

Motion by: Councilmember Gillian Second: Councilmember Cantu 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

- e. Consideration and **ACTION** to approve a Resolution for submission of Grant #40029801 Balcones Heights Justice Center Security Fence. (Martin)

Officer Martin gave background on this item.

MOTION: Motion to approve. (Resolution for submittal of grant)

Motion by: Councilmember Gillian Second: Councilmember Lara 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

- f. Consideration and **ACTION** to approve a Resolution for submission of Grant #3962101 Balcones Heights LESS THAN LETHAL FORCE. (Martin)

Officer Martin gave background on this item.

MOTION: So, moved. (to approve Resolution for submittal of grant)

Motion by: Councilmember Valverde Second: Councilmember Lara 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

- g. Consideration and **ACTION** to approve a Resolution amending the Interlocal Agreement between Texas Department of Public Safety and the City of Balcones Heights for the Failure to Appear Program. (Sanchez)

MOTION: Motion to approve. (Resolution amending ILA)

Motion by: Councilmember Gillian Second: Councilmember Cantu 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

h. Consideration and **ACTION** to approve an Ordinance amending the budget for FY 2019/2020. (Carrizales)

Finance Director Carrizales came up and gave background on this item.

MOTION: Motion to approve. (Ordinance amending budget)

Motion by: Councilmember Gillian Second: Councilmember Valverde 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

2. Consideration and **ACTION** to adopt an ordinance declaring unopposed candidates as elected and cancel the general election ordered by Resolution No. 2020-01 to be held on May 2, 2020.

MOTION: Motion to approve. (Ordinance cancelling general election)

Motion by: Councilmember Lara Second: Councilmember Valverde 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

3. Consideration and **ACTION** on Nominee Application received from M. Frank Hebert to be appointed to the Board of Adjustments and Appeals. (Mayor)

MOTION: Motion to approve. (M. Frank Hebert)

Motion by: Councilmember Cantu Second: Councilmember Gillian 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

4. Consideration and **ACTION** on Nominee Application received from Mr. Garza to be appointed to the Planning and Zoning Commission. (Mayor)

MOTION: So, moved. (To appoint Mr. Garza)

Motion by: Councilmember Cantu Second: Councilmember Gillian 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

5. Finance Committee Meeting update. (Gillian)

Councilmember Gillian stated that the Finance Committee had a meeting with the auditor and city was given a good report.

6. Presentation, discussion, and acceptance of audit report for fiscal year ending September 30, 2019. (Kim Roach)

Kim Roach came up and presented the highlights of the audit for FY ending September 30, 2019.

MOTION: So, moved. (To accept audit as presented)

Motion by: Councilmember Gillian Second: Councilmember Valverde 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

7. Discussion and **ACTION** on recommendation from Finance Committee to move Sweep Funds to Capital Fund. (Gillian)

Finance Director came up and recommended moving the \$498,778.00 from General Fund to the Capital Fund.

MOTION: I would like to make a motion to move \$498,778.00 from General Fund to Capital Fund.

Motion by: Councilmember Gillian Second: Councilmember Lara 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X		X	X
NAYS					
ABSTAIN					
ABSENT			X		

8. Discussion and update on 2020 Census. (Gillian/Mayor)

Information on census continues to be published in the newsletter. There are plans for an event in April to promote the census.

9. Discussion regarding Neighborhood Watch Program. (Jahanara/Kolb)

Chief Jahanara came up to speak on future plans for an event to invite citizens to interact with Police Officers.

10. Update from Councilman Lara regarding infrastructure committee. (Lara)

Councilman Lara gave an update on some of the items discussed at the Infrastructure Committee meeting i.e. parking for park, revitalize park, and green spaces.

Juan Lecea – Volunteered to be in any future committee regarding this item.

11. Strategic Plan and Comprehensive Land Use update. (Harris)

Mr. Nastasi came up and gave a power point presentation on some of the following topics:

- Next steps
- Plan and Policy
- Define Urban Centers
- Public Safety
- Revenue Streams
- Code Compliance Officer hired
- Parking deficiencies at Park
- Branding

12. Consideration and possible **ACTION** to authorize an agreement with Mitchell Consulting for revisions and updates to the City’s Comprehensive Land Use Plan. (Harris)

Karen Mitchell came up to present her proposal to update the city’s Comprehensive Land Use Plan.

MOTION: Motion to approve.

Motion by: Councilmember Gillian Second: Councilmember Lara 2/2/0 PASSED

Nay vote: Councilmember Gillian and Councilmember Valverde

Yay vote: Mayor de Leon (Broke the tie)

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X			
NAYS				X	X
ABSTAIN					
ABSENT			X		

13. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

- Gun lock give away
- Looking into PD programs i.e. click it or ticket
- Fill the Boot in April – Fire Department
- Bexar County Meeting Public Hearing
- Code Officer – New Hire
- Construction – Texsan Phase III - VA and UT Health at Wonderland of the Americas
- Audit done and budget next
- Grand Opening – Boss Beauty Makeup Academy

ANNOUNCEMENTS AND REQUESTS:

14. Announcements by City Administrator

- Branding – Feb. 27th at 9:30 a.m.
- COSA boundary adjustments meeting
- Tentative, March 9th Workshop

15. Announcements by Mayor and Council Members

Mayor will attend two TML events.

16. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

None

EXECUTIVE SESSION:

17. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

RE-CONVENE IN OPEN SESSION:

18. Council may act in open session on item discussed in Executive Session.

City Council did not go into Executive Session.

ADJOURNMENT:

Meeting adjourned at 7:50 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary