

City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive, Balcones Heights, TX 78201
Minutes

DATE: January 27, 2020

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Stephen Lara Gloria Cantu
John Halpin Lamar Gillian Miguel C. Valverde

Members Absent: None

Sign in Sheet: Henry Hannasch Gloria Cantu Jerry "Partner" Cantu
Frank Hebert Julie Freund

INTRODUCTIONS: 2020 CITY LEADERS FOR A DAY:

Mayor de Leon introduced the 2020 City Leaders for a Day.

- Mayor for a Day 2020 – Lawton Acquart – 7th Grader
- Mayor Pro Tem for a Day 2020 – Megan Moreno – 8th Grader
- City Administrator for a Day 2020 – Ryder Trey Guerra – 8th Grader

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Mayor Pro Tem for a Day Megan Moreno gave the invocation.

City Administrator for a Day Ryder Guerra led pledges.

Mayor de Leon passed the gavel to Mayor for a Day Lawton Acquart.

PRESENTATIONS:

Mayor Acquart announced the following presentations.

- Certificate of Appreciation – St. Gregory's School Principal, Daniel P. Martinez (Mayor)

Mayor de Leon presented the Certificate of Appreciation to Principal, Daniel P. Martinez.

- Officer of the Month – (Jahanara)

Chief of Police John Jahanara gave background and announced Officer Richard Menchaca as Officer of the Month and was given a certificate.

- Introduce Arson Investigator (Ward)

Chief Jahanara gave the Oath of Office to Firefighter Jose Rosas as Arson Investigator. Sheriff Javier Salazar pinned the badge.

PUBLIC COMMENT PERIOD

There was no one signed up to be heard.

Mayor for a day Lawton Acquart read the duties of the Mayor, read his essay, and introduced his family.

Mayor Pro Tem for a day Megan Moreno read the duties of the Mayor Pro Tem, read her essay and introduced her Mom.

City Administrator Ryder T. Guerra read the duties of the City Administrator, read his essay, and introduced his parents.

EXECUTIVE SESSION: 6:46 p.m.

1. Discussion pursuant to §551.074 (Personnel Matters) to review and interview applicants for City Council Place 2.

RE-CONVENE IN OPEN SESSION: 7:00 p.m.

2. Council may act in open session to fill the vacancy and appoint City Council Place 2 and give the Oath of Office.

MOTION: I would like to make a motion to appoint Gloria Cantu for the un-expired term Council Place 2 until May 2020.

Motion by: Councilmember Gillian Second: Councilmember Valverde 4/0/0 PASSED

Record Vote	Council Pl. 1 – Lara	Council Pl. 2 – Vacant	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X		X	X	X
NAYS					
ABSTAIN					
ABSENT					

Gloria Cantu was given the oath of office by Mayor de Leon and took the seat as Council, Place 2.

A recess was called at 7:03 p.m.

The meeting reconvened at 7:19 p.m.

3. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular Meeting of December 16, 2019
- b. Finance Report for the month of December 2019 (Carrizales)
- c. Discussion and **ACTION** repealing Ordinance No. 2006-21 prohibiting parking at any time south on Leisure Drive 47.5 feet east and 22.5 feet west of 214 Leisure Drive. (Thelen)

- d. Consideration and **ACTION** to adopt a resolution ordering a Joint/General Election to be held with Bexar County on May 2, 2020. (Sanchez)

MOTION: Motion to approve in its entirety.

Motion by: Councilmember Gillian Second: Councilmember Lara 5/0/0 PASSED

Record Vote	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

BUSINESS ITEMS:

4. Discussion alternatives and authorize staff to proceed with upgrading the traffic signal at Hillcrest Drive and Babcock Road. (Thelen)

Director of Community Development Janet Thelen came up and gave background on this item.

MOTION: I make a motion to go with the recommendation of Alternative #1 (Replacing Controller).

Motion by: Councilmember Gillian Second: Councilmember Valverde 5/0/0 PASSED

Record Vote	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

5. Discussion and direction to staff regarding the selection of project for the 2020 Community Development Block Grant Application. (Thelen)

There was discussion and direction given to staff on project to submit on the Bexar County CDBG application.

6. Discussion and possible **ACTION** regarding market survey-based salary adjustments for select positions and appropriate budgetary transfer. (Carrizales)

Finance Director provided information on the salary adjustments that will be made for the Fire Captain, Firefighters, Dispatchers, and the Finance Director.

MOTION: I make a motion we approve budget salary adjustments for Fire Captain, Fire Lt., Firefighters, and Dispatchers.

Motion by: Councilmember Gillian Second: Councilmember Halpin 5/0/0 PASSED

Record Vote	Council Pl. 1 – Lara	Council Pl. 2 – Cantu	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

7. Discussion and update on 2020 Census. (Gillian/Mayor)

Attended meeting at Bexar County Public Works Facility where the Census put together a status update.

8. Discussion regarding Balcones Heights Green Belt Park and Creek Re-Vitalization. (Lara)

Discussion in looking for more amenities to provide for the citizens. Goal is to create a vision of what can be done through a layout or plan.

9. Strategic Plan and Comprehensive Land Use update. (Harris)

City Administrator, Director of Economic Development/Public Affairs, and Director of Community Development gave update and discussion was had.

10. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

Department Heads gave highlights of report submitted.

ANNOUNCEMENTS AND REQUESTS:

11. Announcements by City Administrator

- Bexar County CDBG Precinct 2 meeting will be held here at the Justice Center on February 20, 2020.
- Meeting on Branding Discovery will be held on February 27, 2020.
- Signing of the new NAFTA agreement

12. Announcements by Mayor and Council Members

None

13. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

None

EXECUTIVE SESSION: 8:26 p.m.

14. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

RE-CONVENE IN OPEN SESSION: 8:43 p.m.

15. Council may act in open session on item discussed in Executive Session.

No Action

ADJOURNMENT:

Meeting adjourned at 8:43 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Approved by City Council – February 24, 2020