

City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive, Balcones Heights, TX 78201  
Minutes

DATE: October 28, 2019

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Stephen Lara Jesse Pacheco (6:52 p.m.)  
John Halpin Lamar Gillian Miguel C. Valverde

Members Absent: None

Sign in Sheet: Henry Hannasch Roger Lawhead Jack Burton  
Marshall Hebert

**CALL TO ORDER AND RECORDING OF QUORUM**

The meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Lara gave the invocation and led pledges.

**PRESENTATIONS:**

- Swearing In – Reserve Officer (Jahanara)

Police Chief Jahanara introduced Reserve Officer Jennifer Reyes and gave the Oath of Office.

- Officer of the Month – (Jahanara)

Police Chief Jahanara announced Officer Gallegos as Officer of the Month.

**PUBLIC COMMENT PERIOD**

Jack Burton – Resident of Balcones Heights and former Council Member – Recommendation to have National Night Out at Rogiers Park, stated concerns with C6 billing, and street construction concerns.

**1. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Special meeting of September 5, 2019
- b. Approval of minutes for Regular Meeting of September 23, 2019
- c. Finance Report for the month of September 2019

MOTION: Motion to approve in entirety.

Motion by: Councilmember Gillian Second: Councilmember Halpin 4/0/0 PASSED

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X		X	X	X
NAYS					
ABSTAIN					
ABSENT		X			

**BUSINESS ITEMS:**

2. Consideration and **POSSIBLE ACTION** regarding a City branding proposal from Texas Creative. (Nastasi)

Director of Public Affairs and Economic Development Lorenzo Nastasi came up and gave background on this item and recommended approval.

Representatives from Texas Creative came up to make a presentation.

Councilmember Gillian recommended that the finance committee to go over actual execution beyond branding (branding vs festival events).

MOTION: Motion to approve (branding).

Motion by: Councilmember Gillian Second: Councilmember Halpin 4/0/0 PASSED

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X		X	X	X
NAYS					
ABSTAIN					
ABSENT		X			

3. Discussion and **ACTION** on implementing an ordinance regulating special events and temporary vendor permits and fees. (Thelen)

Director of Community Development Janet Thelen gave background on this item.

MOTION: So, moved. (to approve ordinance)

Councilmember Pacheco arrived at the meeting at 6:52 p.m.

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X		X	X	X
NAYS					
ABSTAIN		X			
ABSENT					

4. Consideration and **ACTION** to adopt a resolution for an extension to the Depository Agreement with Frost Bank. (Harris)

MOTION: So, moved. (to approve extension to the Depository Agreement)

Motion by: Councilmember Valverde Second: Councilmember Halpin 5/0/0 PASSED

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

5. Consideration and **ACTION** to adopt a resolution amending Authorized Representatives at Frost Bank. (Harris)

MOTION: Motion to approve.

Motion by: Councilmember Gillian Second: Councilmember Halpin 5/0/0 PASSED

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

6. Discussion regarding art in the neighborhood. (Mayor)

Mayor de Leon – Art on Utility boxes

Councilmember Halpin – Involve students for Community Service and bond with younger generation.

7. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

Highlights of reports given and there was a question and answer period.

**ANNOUNCEMENTS AND REQUESTS:**

8. Announcements by City Administrator

- Audit next week
- Shark Marshall Arts ribbon cutting
- Veteran’s Day Event – Nov. 9<sup>th</sup>
- Veteran’s Day Holiday – Nov. 11<sup>th</sup>
- Council Meeting – November 18<sup>th</sup>
- Discussion at next meeting – Strategic Planning
- Coffee with the Cops – November 15<sup>th</sup>

9. Announcements by Mayor and Council Members

- Councilmember Lara – Good networking at work event
- Councilmember Pacheco – TML Conference - good information
- Councilmember Gillian – keep building – make community attractive
- Councilmember Valverde – Veteran’s Day Event “Thank you” to those who have helped
- Mayor – Vice Chair of AACOG

10. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

None

**EXECUTIVE SESSION:** 7:26 p.m.

11. Discussion pursuant to §551.074 (Personnel Matters) regarding Request for Qualifications results and selection for City Engineer.

**RE-CONVENE IN OPEN SESSION:** 7:40 p.m.

12. Council may take **ACTION** in open session on items discussed in Executive Session.

MOTION: I would like to make a motion that we authorize staff to proceed with negotiations for the company 6S and in the event negotiations are not successful to go to the next ranked firm.

Motion by: Councilmember Gillian    Second: Councilmember Lara        5/0/0    PASSED

<b>RECORD VOTE</b>	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Halpin	Council Pl. 4 - Gillian	Council Pl. 5 - Valverde
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

**ADJOURNMENT:**

Meeting adjourned at 7:42 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**