

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

Minutes

Date: July 23, 2018

TIME: 6:00 p.m.

Members Present: Suzanne de Leon                      Jack Burton  
                         Lamar Gillian                                      Charles White                      Stephen Lara (6:12 p.m.)

Members Absent: Jesse M. Pacheco

Sign in Sheet: Henry Hannasch                      Stephen Miller                      Johnny Rodriguez  
                         Steve Miller

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Gillian gave the invocation and led pledges.

MOTION: Motion to excuse Councilmember Jesse Pacheco's absence.

Motion: Councilmember Gillian              Second: Councilmember White              3/0/0      PASSED

Councilmember Lara had not yet arrived to vote on this item.

YEA – Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

**PUBLIC COMMENT PERIOD**

- Henry Hannasch – Complement to Code Compliance for keeping vacant lot clean and Police Department for watching out for his home while on vacation
- Johnny Rodriguez – General City Business – Hot Funds - Agenda

**1. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Workshop meeting of June 11, 2018
- b. Approval of minutes for Regular meeting of June 25, 2018
- c. Finance Report for the month of June 2018

Councilmember Gillian requested for revisions to the minutes of June 25, 2018.

MOTION: Motion to approve in its entirety with changes to the June 25, 2018 minutes stated by Councilmember Gillian.

Motion by: Councilmember Gillian Second: Councilmember White 3/1/0 PASSED

YEA – Lara, Burton, Gillian

NAY – White

ABSTAIN - None

ABSENT - Pacheco

City Council went into Executive Session at 6:15 p.m. before the Public Hearing.

**PUBLIC HEARING:**

2. Public Hearing will be held to hear from the public regarding the Balcones Heights Crime Control & Prevention District's proposed annual operating budget for the period of October 1, 2018 through September 30, 2019.

Public Hearing opened and closed at 7:18 p.m.

**BUSINESS ITEMS:**

3. Consideration and **ACTION** to approve a Resolution authorizing collection fee in the amount of 30% of depts and accounts receivable such as unpaid fines, fees, court costs, forfeited bonds, and restitution ordered paid by a municipal court serving the city. (Harris)

MOTION: Motion to approve Item 3.

Motion by: Councilmember White Second: Councilmember Gillian 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

4. Consideration and **ACTION** to adopt a Resolution approving FY 2018-19 Balcones Heights Crime Control & Prevention District Budget. (Messick)

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember White 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

5. Consideration and **ACTION** to adopt an ordinance with proposed amendments to Ordinance 2018-04 Parking and Storage of trailers and vehicles. (White/Hoyl) *(Sent back to Planning and Zoning 5-21-2018 and 6-25-2018)*

Director of Community Development Rita Hoyl came up and gave background on this item and offered to answer any questions.

MOTION: I make a motion to approve the ordinance with the definition of junk vehicle and the the reference of other title in Chapter 94.

Motion by: Councilmember Gillian Second: Councilmember Burton

**Amended Motion** to include up to 2 axle trailers as long as stored in back yard.

Motion by: Councilmember White Second: Councilmember Burton 3/1/0 PASSED

YEA – Burton, Gillian, White

NAY - Lara

ABSTAIN - None

ABSENT – Pacheco

Main Motion as Amended: 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

6. Discussion and possible **ACTION** regarding business temporary sign permit fees, use and registration. (White/Hoyl) (*Item tabled 5-21-2018 and 6-25-2018*)

Director of Community Development Rita Hoyl came up and gave background on this item and offered to answer any questions.

MOTION: So moved. (to amend Schedule of Fees for temporary signs to \$50.00 year for 180 days)

Motion by: Councilmember Gillian Second: Councilmember Lara 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

7. Discussion and possible **ACTION** for City Council support for City Administrator David J. Harris's nomination as a candidate for the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool to serve through October 1, 2024. (Harris)

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember White 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White

NAY – None

ABSTAIN - None

ABSENT - Pacheco

**ANNOUNCEMENTS AND REQUESTS:**

8. Department Report and Q&A (Police Department, Fire Department, Community Development, Economic Development and Public Affairs, Finance)
  - Q&A for Department Heads
9. Announcements by City Administrator
  - a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
  - Budget Workshop at 4:30 p.m., July 24, 2018
  - Final Jazz Fest – July 27, 2018
  - Mayor’s birthday on July 28<sup>th</sup>
  - Lt. Joyce Pena retiring – Celebration at the end of August 2018
10. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.
  - No Requests
11. Announcements by Mayor and Council Members
  - a. City and community events attended and to be attended
  - b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteers
  - TML Seminar in August
  - TML Region 7 -August 30<sup>th</sup>

**EXECUTIVE SESSION:**

12. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.
13. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding Wonder Plaza economic development incentives.
14. Discussion pursuant to §551.071 (Consultation with Attorney) regarding 303 Crestview possible litigation.
15. Discussion pursuant to §551.071 (Consultation with Attorney) regarding lawsuit with check cashing businesses.

**RE-CONVENE IN OPEN SESSION:**

Reconvened in open session at 7:15 p.m.

16. Council may take **ACTION** in open session on items discussed in Executive Session.

**Item 13 ACTION:** Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding Wonder Plaza economic development incentives.

MOTION: I would like to make a motion to approve the 380 agreement not to exceed \$31,500.00 for Wonder Plaza and \$4,500.00 per tenant sign.

Motion by: Councilmember Gillian Second: Councilmember Burton 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White  
NAY – None  
ABSTAIN - None  
ABSENT - Pacheco

**Item 14 ACTION:** Discussion pursuant to §551.071 (Consultation with Attorney) regarding 303 Crestview possible litigation.

MOTION: Mayor, I would like to make a motion to approve repairs at 303 Crestview for the amount not to exceed \$12, 495.00 and to pursue all legal options to recover the fees from the contractor or engineering company.

Motion by: Councilmember Gillian Second: Councilmember White 4/0/0 PASSED

YEA – Lara, Burton, Gillian, White  
NAY – None  
ABSTAIN - None  
ABSENT - Pacheco

Item #2 was addressed after council reconvened and acted on Item #16

**ADJOURNMENT:**

Meeting adjourned at 8:00 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

**Approved by City Council at the regular meeting held August 27, 2018**