

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

Minutes

Date: March 26, 2018

TIME: 6:07 p.m.

Members Present: Suzanne de Leon Miguel Valverde Jack Burton  
Lamar Gillian Charles White Stephen Lara

Members Absent: None

Sign In Sheet: Roger Lawhead Henry Hannasch Bennie Cass  
Veronica Dominguez Maesan Carley Johnny Rodriguez  
Patrick D Booker Jim Snyder Shana Halpin  
Mehdi Mirmomeni Shoaib Ali

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS  
FLAGS**

Councilmember Gillian gave the invocation and Cub Scouts led the pledges.

**PUBLIC COMMENT PERIOD**

Johnny Rodriguez – resident of Balcones Heights came up to wish all a Happy Easter.

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**1. UPDATE and PRESENTATIONS**

a. Cub Scout Recognition (Mayor)

Councilmember Lara introduced the cub scouts and gave an update on the event they had at Rogiers Park.

b. BHTS-001 Council Storm Water Program Update by Abraham Galindo from Givler Engineering, Inc.

Abraham Galindo from Givler Engineering came up and gave a power point presentation and answered questions from council.

c. Proclamation – Meals on Wheels (Mayor)

Mayor de Leon presented Program Director Jim Snyder and Director of Community Engagement Veronica Dominguez from Meals on Wheels with the proclamation.

- d. SAWS Citizen Advisory Panel (Mayor)

Mayor de Leon passed out some information on assistance available for residents.

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular meeting of February 26, 2018
- b. Finance Report for the month of February 2018

MOTION: Motion for discussion

Motion by: Councilmember White                      Second: Councilmember Burton

There was a question and answer period with the Finance Director.

MOTION: Motion to approve in its entirety.

Motion by: Councilmember Burton                      Councilmember Gillian                      5/0/0                      PASSED

- 3. Acadian EMS update and consideration and **ACTION** of renewal of contract for ambulance services. (Ward)

Update on the progress and success with the service provided from Acadian to the city of Balcones Heights.

MOTION: Motion to approve. (Contract – no cost to the city)

Motion by: Councilmember Gillian                      Second: Councilmember Valverde                      5/0/0                      PASSED

Item #9 was addressed prior to #4

- 4. Consideration and **ACTION** to adopt an ordinance to amend code Section 153.5.2.4 as it pertains to storage and parking of recreational vehicles, boats, trailers and vehicles in residential districts. (Hoyl)

Mrs. Hoyl came up and gave background on item tabled at the previous city council meeting sent back to the Planning and Zoning meeting and recommendation was made for approval.

MOTION: Motion to approve as amended.

Motion by: Councilmember Gillian                      Second: Councilmember Lara                      5/0/0

MOTION: Motion to amend 4c Exemptions from 2 hours to 4 hours.

Motion by: Councilmember White      Second: Councilmember Gillian 5/0/0 PASSED

5. Consideration and **ACTION** to accept a bid proposal from RL JONES LP in the amount of \$914,305.50 for the Glenarm Phase I Street Reconstruction Project. (Hoyl)

Director of Community Development Rita Hoyl gave background and recommended approval to accept bid proposal from RL Jones LP.

MOTION: I make a motion to approve.

Motion by: Councilmember White      Second: Councilmember Lara 5/0/0 PASSED

6. Consideration and **ACTION** to enter into an Interlocal Agreement (ILA) with City Public Service (CPS ENERGY) for Utility Improvements as part of the Glenarm Phase 1 Reconstruction Project. (Hoyl)

MOTION: I make a motion to approve our CPS Interlocal Agreement. (Glenarm Phase 1).

Motion by: Councilmember White      Second: Councilmember Gillian 5/0/0 PASSED

7. Consideration and **ACTION** to enter into an Interlocal Agreement (ILA) with San Antonio Water System for Utility Improvements as part of the Glenarm Phase I Reconstruction Project. (Hoyl)

Motion: Motion to approve. (Interlocal Agreement with SAWS)

Motion by: Councilmember Valverde      Second: Councilmember White 5/0/0 PASSED

8. Consideration and **ACTION** regarding an engineering proposal for Glenarm Phase II. (Hoyl)

Application was submitted to County for Glenarm Phase II on March 15, 2018. Staff recommended approval of Slay Engineering proposal.

MOTION: Motion to approve. (Slay Engineering proposal)

Motion by: Councilmember Gillian      Second: Councilmember Lara 5/0/0 PASSED

Item #9 was discussed before Item #4.

9. Discussion regarding the bids for HVAC with Jack Laurence Corporation and K-Air Corporation. (Richard Martin/Harris)

Representative from K-Air and Jack Lawrence Corporations came up to answer City Councilmember's questions on bids submitted.

City Administrator David Harris stated staff will be seeking direction from council at the next meeting.

10. Consideration and **ACTION** to reschedule the Regular City Council meeting from the fourth Monday of the month to the third or fifth Monday in April 2018. (Harris)

MOTION: So moved. (To reschedule regular city council meeting from April 23, 2018 to April 30, 2018).

Motion by: Councilmember Gillian Second: Councilmember Burton 4/0/0 PASSED

Councilmember White stepped out and returned but was not present for the vote on this item.

### **ANNOUNCEMENTS AND REQUESTS:**

11. Department Reports Q&A (*Reports included in Packet*)

Fire Chief Brock Ward came up and gave a presentation of the fire department's main duties, weekly duties, and daily tasks.

12. Announcements by City Administrator

- a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
- 1<sup>st</sup> floor office repairs, painting, floors
  - April 20<sup>th</sup> City Managers Board of Directors will conduct meeting at the Balcones Heights Justice Center
  - Chief Volz is at Police Chief Conference
  - City Secretary Seminar April 5<sup>th</sup> and 6<sup>th</sup> – Delia Sanchez

13. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

- For Infrastructure Committee to have a meeting and prioritize task i.e. HVAC, repairs to building, fire station repairs, etc. and bring back to Council in the April or May meeting.

14. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended

- b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteers
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- IKEA coming to Live Oak
  - 911 Meeting next month

**EXECUTIVE SESSION:** 8:00 p.m.

15. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

**RE-CONVENE IN OPEN SESSION:**

16. Council may take **ACTION** in open session on items discussed in Executive Session.

No action.

**ADJOURNMENT:**

Meeting adjourned at 8:47 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

Minutes approved at the City Council Meeting held April 30, 2018.