

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

Minutes

Date: February 26, 2018

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Miguel Valverde Jack Burton  
Lamar Gillian Charles White Stephen Lara

Members Absent: None

Sign In Sheet: Roger Lawhead Bill Johnson Johnny Rodriguez

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor Pro Tem Burton gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

There was no one signed up to be heard.

**1. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular meeting of January 22, 2018
- b. Finance Report for the month of January 2018

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member Valverde 5/0/0 PASSED

**PUBLIC HEARING:**

2. A **PUBLIC HEARING** will be held to consider input from the public on proposed revisions to Section 153.5.2.4 of the Balcones Heights Code of Ordinances as it pertains to storage and parking of recreational vehicles, boats, trailers and vehicles in residential districts. (Hoyl)

Public Hearing opened at 6:10 p.m.

Director of Community Development Rita Hoyl gave a presentation on the following:

- Purpose
- Committee Appointment
- November 14, 2017 PZ Public Hearing

- February 20, 2018 Discussion and ACTION
- Revisions
- PZ Meeting Questions
- PZ Member Vote

Public Hearing closed at 6:17 p.m.

3. A **PUBLIC HEARING** will be held to consider input from the public on a city-initiated request to amend Code Section 153.3.5.5 Permitted Use and Table 3.5.-1 Use Matrix to allow Medical-Hospitals in O-2 High Rise District as a permitted use.

Public Hearing opened at 6:18 p.m.

Director of Community Development Rita Hoyl gave a presentation on the following:

- City initiated
- Background
- Zoning Map
- Staff Recommendation

Public Hearing closed at 6:22 p.m.

**BUSINESS ITEMS:**

4. Presentation, discussion, and acceptance of audit report for FY ending September 30, 2017. (Messick/Kim Roach)

Finance Director Floyd Messick introduced Kim Roach from Armstrong, Vaughan & Associates, P.C. and she gave a report on the audited financial statements and advised council on matters related to the audit.

MOTION: Motion to accept the audit.

Motion by: Council Member Gillian Second: Council Member Burton 5/0/0 PASSED

5. Consideration and **ACTION** to approve the use of Capital Funds to pay for Glenarm Phase 1 Reconstruction. (Messick)

MOTION: I would like to make a motion that we approve the funding from capital funds for Glenarm Phase I.

Motion by: Council Member White Second: Council Member Valverde 5/0/0 PASSED

6. Consideration and **ACTION** to adopt an ordinance to amend code Section 153.5.2.4 as it pertains to storage and parking of recreational vehicles, boats, trailers and vehicles in residential districts. (Hoyl)

Planning and Zoning Member George Monsive requested that this item be tabled and sent back to the Planning and Zoning Commission for more consideration on verbiage length of time and 7 days they are allowed to stay there.

Council Member Burton recommended more than one recreational vehicle be allowed.

MOTION: Motion for discussion

Motion by: Council Member White Second: Council Member Burton

MOTION: I make a motion to return this to Planning and Zoning for further consideration.

Motion by: Council Member White Second: Council Member Valverde 4/1/0 PASSED

Nay vote: Council Member Gillian

7. Consideration and **ACTION** to adopt an ordinance amending Code Section 153.3.5.5. Permitted Use and Table 3.5.-1 Use Matrix to allow Medical-Hospitals in O-2 High Rise as a permitted use. (Hoyl)

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member Burton 5/0/0 PASSED

8. Consideration and **ACTION** to adopt a resolution authorizing the submittal of a Community Development Block Grant (CDBG) application due March 16, 2018 for the Glenarm II project. (Hoyl)

Ms. Hoyl attended workshop at county on the application process that they are going to open up on March 5<sup>th</sup>. There will be two weeks to complete and submit by March 16<sup>th</sup>. Requested approval to apply for the CDBG grant for Glenarm Phase II.

MOTION: I make a motion to approve applying for the Glenarm Phase II Project grant application. (Approval of Resolution for submittal of CDBG application)

Motion by: Council Member White Second: Council Member Burton 5/0/0 PASSED

9. Consideration and **ACTION** to approve contract for Emergency Medical Services. (Ward)

Fire Chief Ward informed council that Acadian is willing to continue services at time of renewal with no charge to the city for the transport of citizens and will remain providing the same quality of service.

No action was needed.

10. Consideration and **ACTION** to adopt an ordinance setting an effective date of Ordinance No. 2013-11 adopted by the City Council regulating credit access businesses. (Harris/Garza)

City Attorney informed council that this ordinance places an effective date to re-instate original ordinance. Recommendation was made to give businesses a 30-day notice and a copy of ordinance approved tonight along with Ordinance 2013-11 and obtain signature of person who receives it.

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member White 5/0/0 PASSED

11. Consideration and **ACTION** to approve the Bexar County Election Agreement for the May 5, 2018 General Election.

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member White 5/0/0 PASSED

12. Consideration and **ACTION** to adopt a resolution to select the Official Newspaper for the City of Balcones Heights for publication of notices.

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member Valverde 5/0/0 PASSED

13. Discussion regarding a volunteer opportunity for Meals on Wheels in the month of March. (Mayor)

Mayor asked for volunteers for the Meals on Wheels who requested assistance in March. A proclamation will be presented next month.

**ANNOUNCEMENTS AND REQUESTS:**

14. Department Reports Q&A (*Reports included in Packet*)

- Economic Development and Public Affairs – Finalizing contracts with Jazz Fest Entertainment
- Fire Department – Structure Fire on Gentleman – Leon Valley and Castle Hills assisted
- Council Member Burton – Questions on End of Shift Reports – False Alarms
  - Concerns with gun shots

15. Announcements by City Administrator

- a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
- Email regarding revenue caps
  - City of Kirby Police Department – 50<sup>th</sup> Anniversary – March 22<sup>nd</sup> at 6:00 p.m.
  - MPO has put out an announcement that on the next few days you can put out a comment on the various projects that are out there – Reach out to Neighbors and Friends to comment on the city website and/or city's Facebook.

16. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

- Proclamation – Meals on Wheels
- Acadian (EMS) – Update
- Clarification from Chief Volz on East Shots Program

17. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended

- b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteers
- Council Member Burton - TV Interview on Crackles
  - Council Member Lara – Cup Scouts to use Community Park

**EXECUTIVE SESSION:**

18. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

**RE-CONVENE IN OPEN SESSION:**

19. Council may take **ACTION** in open session on items discussed in Executive Session.

Council did not go into Executive Session.

**ADJOURNMENT:**

Meeting adjourned at 7:27 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

Minutes approved by City Council on March 26, 2018.