

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

Minutes

Date: January 22, 2018

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Miguel Valverde Jack Burton  
Lamar Gillian Charles White Stephen Lara

Members Absent: None

Sign In Sheet: Roger Lawhead Henry Hannasch Lili Cruz  
Ashley Leising Gabriela Garza

**CALL TO ORDER AND RECORDING OF QUORUM MAYOR FOR A DAY**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Mayor Pro Tem 2018 Megan Moreno gave the invocation and led pledges.

St. Gregory Principal Daniel Martinez came up to say a few words.

**PUBLIC COMMENT PERIOD**

There were no citizens signed up to be heard.

**1. PRESENTATIONS/UPDATES:**

a. Student Introductions

- Mayor 2018 Christopher Munoz introduced his parents, read his essay and presented agenda items through Item 2: Consent Agenda Items.
- Mayor Pro Tem 2018 – Megan Allison Moreno (6<sup>th</sup> Grade)  
Mayor Pro Tem for a Day 2018 introduced her Mother and read her essay.
- City Administrator 2018 – Ava Balderrama – (8<sup>th</sup> Grade)  
City Administrator 2018 Ava Balderrama introduced her Mother and read her essay.

b. Update – Consultant Walter Serna (Executive Session Item)

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular meeting of December 18, 2017
- b. Finance Report for the month of December 2017

MOTION: Motion to approve.

Motion by: Council Member Gillian Second: Council Member Valverde 5/0/0 PASSED

### **CITY ADMINISTRATION ANNOUNCEMENT -- AWARDS BANQUET**

City Administrator Eva Balderrama made the announcement for the Employees Award Banquet to be held on January 26, 2018.

Donovan Rodriguez a representative from Senator Melendez office presented a certificate to the recipients of the Mayor for a Day Contest.

Meeting was recessed at 6:25 p.m. to take pictures and reconvened in open session at 6:39 p.m.

**PUBLIC HEARING:** 6:39 p.m.

3. A **PUBLIC HEARING** will be held on Amending Section 153.5.2.4 of the Balcones Heights Code of Ordinances as it pertains to storage and parking of recreational vehicles, boats, trailers and vehicles in residential districts. (Hoyl)

Recessed to the regular city council meeting 2-26-2018

### **BUSINESS ITEMS:**

4. Consideration and **ACTION** to adopt a resolution ordering a Joint/General Election to be held with Bexar County on May 5, 2018.

MOTION: Motion to approve.

Motion by: Council Member Valverde Second: Council Member White 5/0/0 PASSED

5. Consideration and **ACTION** on a tree variance request to remove 11 protected trees and four miscellaneous trees at 6945 IH 10 West for construction of parking spaces. (Hoyl)

Tabled to allow applicant to modify request.

6. Consideration and **ACTION** on approval to award HVAC replacement for Justice Center. (Volz)

Mehdi Mirmomeni from HMG Associates came up to inform council regarding the bidding and negotiations with contractors.

Recommendation was made for the selection of Jack Laurence Corporation.

MOTION: I make a motion to include K-Air in this proposal seeing we have these extra items we have to put in and see who comes up with the better proposal.

Attorney -- Make additional items part of the negotiation

Harris – With what company?

White – With both companies – Jack Laurence Corp and K-Air Corp

Attorney – You don't have to let the third one since the evaluation came down to these two. Let the top two give the best and final offer with additional items requested.

Motion by: Council Member White Second: Council Member Burton 4/1/0 PASSED

Nay Vote: Council Member Lara

7. Consideration and **ACTION** to adopt an ordinance amending the budget for FY 2017/18. (Messick)

Finance Director came up and presented amendments to the budget approved August 31, 2017.

MOTION: So moved. (To approve)

Motion by: Council Member Gillian Second: Council Member White 5/0/0 PASSED

### **ANNOUNCEMENTS AND REQUESTS:**

8. Department Reports Q&A (*Reports included in Packet*)

Police Department

- Body Cams coming soon
- Patrol Officers - 10 hr. work days
- Fulltime Officer Out – Surgery

Community Development

- Permits are Up from last year
- Code Compliance doing well
- Ground Breaking – January 31<sup>st</sup> -

9. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

- Telephone System to be installed – January 26<sup>th</sup>

10. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

Street Funds and how we are going to continue

Engineer – Air Condition doesn't have to be next month

11. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
  - b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteer
- AACOG 50<sup>th</sup> Anniversary
  - CDBG Grant – More than one type of grant

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website	RV Ordinance Review
Mayor de Leon	+	+	+		+	+	+
Council Pl. 1- Stephen Lara					X		X
Council Pl. 2-Valverde	X	X	X				
Council Pl. 3-Burton				X	X		X
Council Pl. 4-Gillian	X	X					
Council Pl. 5-White			X	X		x	
City Administrator	X	X		X	X		X
Community Development Dir			X	X			X
Economic Development Dir						x	
Fire Chief				X			
Police Chief		X	X				
Finance Director	X						

+ = Ex Officio

**EXECUTIVE SESSION:** 7:23 p.m.

- 12. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.
- 13. Discussion pursuant to §551. 071 (Consultation with Attorney) regarding pending or contemplated litigation.
- 14. Discussion pursuant to §551. 071 (Consultation with Attorney) of the Texas Government Code regarding Payday Lending businesses.

**RE-CONVENE IN OPEN SESSION:** 8:00 p.m.

- 15. Council may take **ACTION** in open session on items discussed in Executive Session.

No action taken.

**ADJOURNMENT:**

Meeting adjourned at 8:03 p.m.

Submitted by:

**DELIA R. SANCHEZ**  
**City Secretary**

Minutes approved at the City Council Meeting held February 26, 2018.