

The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

Minutes

Date: June 26, 2017

TIME: 5:15 p.m.

Members Present: Suzanne de Leon Miguel Valverde  
Jack Burton Lamar Gillian Charles White

Members Absent: Stephen Lara

Sign in Sheet: Roger Lawhead Bennie F. Cass John E. Carlson  
Adolph "Anthony" Trujillo Ricky Jarnagin Henry Hannasch  
Bill Johnson

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**5:15 p.m. - EXECUTIVE SESSION: 5:16 p.m.**

1. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding economic development project utilizing city owned property.
2. Discussion pursuant to §551.071 (Consultation with Attorney) of the Texas Government Code regarding Visitor Center lease at Wonderland of the Americas.
3. Discussion pursuant to §551.072 (Deliberations about Real Property) to discuss real estate - potential lease city property at the justice center.
4. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding the VIA project.

**RE-CONVENE IN OPEN SESSION: 5:42 p.m.**

5. Council may take **ACTION** in open session on items discussed in Executive Session.

Action on Item #2 - MOTION: I make a motion to approve the lease between Senator Menendez, Wonderland of the Americas, and the City of Balcones Heights pending final negotiation and consultation with Attorney.

Motion by: Councilmember White Second: Councilmember Valverde 4/0/0 PASSED

Action on Item #1 – MOTION: Motion to authorize sale of city property on Gentleman Rd. to Big Wood Cay, LLC.

Motion by: Councilmember Gillian Second: Councilmember White 4/0/0 PASSED

Senator Menendez came up to speak in reference to the lease agreement with the City of Balcones Heights for office space at the Wonderland of the Americas Mall.

**6:00 p.m. - INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Gillian gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

- Adolph Anthony Trujillo – Crime on Siesta Lane
- Bruce Baker – Siesta Lane Street
- John Carlson – Motel (Siesta)
- Ricky Jarnagin – Economic impact of Siesta Lane Motel

**6. PRESENTATIONS/UPDATES:**

- a. Jason Arechiga, Development Project Manager at The NRP Group to accept Proclamation from Mayor Suzanne de Leon.

Mayor Suzanne de Leon presented Jason Arechiga with a Proclamation on behalf of the City Council of the City of Balcones Heights.

Jason Arechiga came up and informed city council of some future potential for other projects.

- b. Update – Consultant Walter Serna

An update was given in Executive Session Item #4.

**7. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Special meeting of May 16, 2017
- b. Approval of minutes for Regular meeting of May 22, 2017
- c. Budget Calendar for FY Oct. 2017- Sep. 2018
- d. Finance Report for the month of May 2017

MOTION: Motion to approve in its entirety.

Motion by: Councilmember Burton Second: Councilmember Gillian 4/0/0 PASSED

**PUBLIC HEARING:**

8. Public Hearing will be held to hear from the public regarding the city initiated re-zone request of property 0.584 Acres out of Lot 3F, County Block 5894 (0.926 Acres) from R-6 Multifamily Mid-rise Residence to R-5 Townhouse Residence.

Public Hearing opened at 6:44 p.m.

Rita Hoyl came up and gave a PowerPoint presentation and gave update on the status of this re-zone request.

Public Hearing closed at 6:47 p.m.

**BUSINESS ITEMS:**

9. Consideration and **ACTION** to re-zone property 0.584 Acres out of Lot 3F, County Block 5894 (0.926 Acres) from R-6 Multifamily Mid-rise Residence to R-5 Townhouse Residence.

MOTION: So moved. (To approve re-zone to R-5 Townhouse Residence)

Motion by: Councilmember Gillian Second: Councilmember Burton 4/0/0 PASSED

10. Consideration and **ACTION** to re-appoint members to the Board of Adjustments and Appeals with expired terms of June 2017.

MOTION: Nomination was made to re-appoint Bennie F. Cass.

Motion by: Councilmember Valverde Second: Councilmember Burton 4/0/0 PASSED

11. Consideration and **ACTION** to appoint and re-appoint members to the Planning and Zoning Commission.

MOTION: Motion to table.

Motion by: Councilmember Burton Second: Councilmember Valverde 4/0/0 PASSED

12. Consideration and **ACTION** to make the annual appointment of Mayor Pro Tempore.

MOTION: I move to appoint Jack Burton as Mayor Pro Tem.

Motion by: Councilmember Gillian Second: Councilmember Valverde 4/0/0 PASSED

13. Discussion and possible **ACTION** to amend Code of Ordinances Section 71.02 Certain Parking Prohibitions in Residential Areas. (Hoyl)

MOTION: So moved. (To table to August meeting)

Motion by: Councilmember Valverde Second: Councilmember Burton 4/0/0 PASSED

14. Consideration and **ACTION** to amend Code of Ordinances Chapter 51:40 Obstruction of Sewer Line on Property; Excavation; Payment of Costs. (White)

Staff recommendation to table.

MOTION: Motion to table until August or possibly July.

Motion by: Councilmember Gillian Second: Councilmember Valverde 4/0/0 PASSED

15. Discussion and possible **ACTION** to place freeze on the city's ad valorem rate. (White)

Councilmember White withdrew motion. Finance committee will meet July 6<sup>th</sup> on this item and a proposed ordinance from City Attorney will be submitted for approval at the next meeting.

16. Discussion to place Executive Session at the beginning of all meetings. (Mayor)

There was a consensus for Executive Sessions to be held at the beginning of meeting when needed.

**ANNOUNCEMENTS AND REQUESTS:**

17. Department Report Q&A (Reports included in Packet)

Question and answer period on Police Department Report.

18. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

- Richard Dean Martin - Code Enforcement/Bailiff/Red Light Safety Cameras
- Battle of the Badges – Fire and Police Department Event – August 2017 (St. Gregory's)
- July 7<sup>th</sup> – Jazz Fest VIP reception

19. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

None

20. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

- Mayor – Seminar/Conference in Austin
- David Harris – TCMA President
- Legislative Session

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website	RV Ordinance Review
Mayor de Leon	+	+	+		+	+	+
Council Pl. 1- Stephen Lara							x
Council Pl. 2-Valverde	x	x	x		x		
Council Pl. 3-Burton				x	x		x
Council Pl. 4-Gillian	x	x					
Council Pl. 5-White			x	x		x	
City Administrator	x	x		x	x		x
Community Development Dir			x	x			x
Economic Development Dir						x	
Fire Chief				x			
Police Chief		x	x				
Finance Director	x						

+ = Ex Officio

**ADJOURNMENT:**

Meeting adjourned at 7:47 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

**Minutes approved at the regular City Council meeting held on July 24, 2017**