

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, TX 78201

Minutes

Date: April 24, 2017

TIME: 5:15 p.m.

Members Present: Suzanne de Leon Stephen Lara Miguel Valverde
Jack Burton Lamar Gillian Charles White

Members Absent: None

Sign in Sheet: Arnaldo & Elisa Munoz Roger Lawhead Gloria Cantu
Mitch Meyer

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilmember Burton gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.

1. PRESENTATIONS/UPDATES:

- a. Update – Consultant Walter Serna

Mr. Serna came up and gave update on the project with VIA, Wonderland of the Americas and the City of Balcones Heights.

- b. Proclamation – Lupus Awareness Month – May 19th Put on Purple Day

The Mayor presented Angelica Garza with the Proclamation.

- c. Proclamation – 2017 National Police Week and Peace Officers Memorial Day

The Mayor presented Chief Darrell Volz with the Proclamation.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular meeting of March 27, 2017
- b. Finance Report for the month of March 2017

MOTION: I make a motion to approve.

Motion by: Councilmember Burton Second: Councilmember Valverde 5/0/0 PASSED

BUSINESS ITEMS:

3. City Council will conduct a **PUBLIC HEARING** to hear from the public on the application submitted by Big Wood Cay, LLC to rezone 0.342 Acres out of Lot 3F, County Block 5894 to Mixed Use (MXD)

Public Hearing opened at 5:32 p.m.

Director of Community Development Rita Hoyl came up and gave a presentation on background.

Public Hearing closed at 5:36 p.m.

4. Consideration and **ACTION** for approval of re-zone application submitted by Big Wood Cay, LLC to re-zone 0.342 Acres out of Lot 3F, County Block 5894 (0.926 Acres lot) to Mixed Use (MXD). (Hoyl)

MOTION: Motion to approve.

Motion by: Councilmember Gillian Second: Councilmember White 5/0/0 PASSED

5. City Council will conduct a **PUBLIC HEARING** to hear from the public on amending sections to the Code of Ordinances.

Public Hearing opened at 5:37 p.m.

City Administrator David Harris came up and gave a presentation on background and proposed changes to the Code Book.

6. Consideration and **ACTION** to adopt an ordinance amending Code of Ordinances Chapter 153, by creating new Article 4.4 Exterior Construction and Design Standards for the purpose of regulating Exterior Construction and Design Standards for Industrial Buildings, Commercial Building, Office/Public Buildings, and Multi-Family Buildings. (Harris)

MOTION: I make a motion to approve.

Motion by: Councilmember White Second: Councilmember Gillian 5/0/0 PASSED

7. Consideration and **ACTION** to adopt an ordinance amending Code of Ordinances Chapter 153, by adding the Chapter Prefix to all section or article references throughout Chapter 153; amending Article 1.1 Definitions; amending Article 2.1.2 (2) Planning and Zoning Commission Membership and Appointment; amending Article 3.5.4. Uses Not Mentioned: Amending Article 3.5.5 Permitted Uses; amending Article 4.1.3 Screening, Lighting and Landscape Material; amending Article 4.1.3 (3) Lighting; Amending Article 7.1.2 Buffers; and creating new Article 11 Easements, Utilities, and Refuse. (Harris)

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember Valverde 5/0/0 PASSED

8. Consideration and **ACTION** to adopt an ordinance amending Code of Ordinances Article 153, for the purpose of consolidating and revising Sign and Advertising Regulations and

Standards by deleting Title XIII: General Offenses, Chapter 130.05 Temporary Signs; removing sign regulations throughout Title XV Land Usage, Chapter 153 including but not limited to Article 4.5 and Article 4.6; and amending Title XV Land Usage, Chapter 153 by creating Article 12 Signs and Advertising Devices. (Harris)

MOTION: Motion to approve.

Motion by: Councilmember Valverde Second: Councilmember Lara 5/0/0 PASSED

9. Consideration and **ACTION** for the option to extend Consultant Services Agreement with MUNISERVICE for Hotel Occupancy Tax Audits & Administrative Services. (Messick)

Finance Director Floyd Messick came up and gave background on this item.

MOTION: Motion to approve.

Motion by: Councilmember Valverde Second: Councilmember Gillian 5/0/0 PASSED

10. Consideration and **ACTION** to adopt an Ordinance for mid-year review budget amendments. (Messick)

Finance Director Floyd Messick went over the financial documents and mid-year amendments to be approved.

MOTION: So moved. (To approve Ordinance – mid-year budget amendments)

Motion by: Councilmember Gillian Second: Councilmember Valverde 5/0/0 PASSED

11. Consideration and **ACTION** to reduce variance application fee for residents when coming before the Board of Adjustments and Appeals. (White)

Councilmember White brought this item to request that the variance application fee be reduced to \$150.00 - \$200.00 for the residents.

Motion to approve made by Councilmember White (Withdrawn)

MOTION: Motion to table.

Motion by: Councilmember White Second: Councilmember Burton 5/0/0 PASSED

12. Consideration and **ACTION** for city to incur cost of residential repairs of various sewer line breaks and obstructions of easements. (White)

Councilmember White brought this item to request that any sewer line breaks or obstructions on easements be paid by the city.

Motion to approve made by Councilmember White (Withdrawn)

MOTION: Motion to table.

Motion by: Councilmember White Second: Councilmember Burton 5/0/0 PASSED

ANNOUNCEMENTS AND REQUESTS:

13. Department Report Q&A (*Reports included in Packet*)

There was no discussion on this item.

14. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

15. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

Mayor de Leon asked that the two tabled items be brought back at the next council meeting and a discussion on the Gateway Project.

16. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website
Mayor de Leon	+	+	+		+	+
Council Pl. 1- Stephen Lara						
Council Pl. 2-Valverde	X	X	X		X	
Council Pl. 3-Burton				X	X	
Council Pl. 4-Gillian	X	X				
Council Pl. 5-White			X	X		X
City Administrator	X	X		X	X	
Community Development Dir			X	X		
Economic Development Dir						X
Fire Chief				X		
Police Chief		X	X			
Finance Director	X					

+ = Ex Officio

- Infrastructure update
- TML Region 7 Meeting – May 11th

EXECUTIVE SESSION: 6:49 p.m.

17. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding economic development project utilizing city owned property.
18. Discussion pursuant to §551.071 (Consultation with Attorney) of the Texas Government Code regarding Visitor Center lease at Wonderland of the Americas.
19. Discussion pursuant to §551.072 (Deliberations about Real Property) to discuss real estate - potential lease city property at the justice center.

RE-CONVENE IN OPEN SESSION: 7:10 p.m.

20. Council may take **ACTION** in open session on items discussed in Executive Session.

No Action taken.

ADJOURNMENT:

Meeting adjourned at 7:11 p.m.

Submitted by:

DELIA R. SANCHEZ
City Secretary

Minutes approved at the City Council meeting held May 22, 2017.