

The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, TX 78201

Minutes

Date: November 21, 2016

TIME: 6:00 p.m.

Members Present: Suzanne de Leon Miguel Valverde
Jack Burton Lamar Gillian Charles White

Members Absent: Stephen Lara

Sign in Sheet: Sandi Wolff

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present. Mayor de Leon called for a moment of silence for SAPD Detective Benjamin Marconi.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Mayor de Leon gave the invocation and led pledges.

PUBLIC COMMENT PERIOD

There were no citizens signed up to be heard.



1. PRESENTATIONS/UPDATES:

a. Update – Consultant Walter Serna

- Executed term sheet
- Construction monitor

b. Proclamation – Alamo Heights Rotary Club

City Administrator David Harris read the Proclamation and informed council that the Mayor and himself were members.

c. SAWS Report – Water System Valve Replacement

Saws representative came up and informed council of repairs that took place in the city and a rain barrel was donated to the city.

2. CONSENT AGENDA ITEMS:

- Approval of minutes for Special meeting of October 17, 2016
- Approval of minutes for Special meeting of October 18, 2016
- Approval of minutes for Regular meeting of October 24, 2016
- Finance Report for the month of October 2016

MOTION: So moved. (To approve consent agenda items)

Motion by: Councilmember Gillian Second: Councilmember Burton 4/0/0 PASSED

BUSINESS ITEMS:

3. Carri Wells from Linebarger Goggan Blair & Sampson, LLP, Attorneys at Law will present the Delinquent Revenue Collection Report. (Harris, Wells)

Carri Baker Wells updated City Council on revenue collections for court fines, red light safety camera fines, and property taxes.

4. Consideration and **ACTION** to approve the Balcones Heights Police Officers Association (BHPOA) contract.

City Administrator David Harris introduced this item and recommended approval. Dick Brock and Jeremy Jones were present to represent BHPOA.

MOTION: So moved. (To approve the BHPOA contract)

Motion by: Councilmember Valverde Second: Councilmember Burton 4/0/0 PASSED

5. Discussion and **ACTION** regarding an increase in the fees for Solid Waste services and consideration regarding an ordinance to eliminate the performance bond from the existing agreement. (Cantu)

Council considered three options and City Administrator recommended Option 3 – no increase to single family, increase on commercial, and removing Section 7.4.

MOTION: I make a motion to approve Option 3.

Motion by: Councilmember Valverde Second: Councilmember White 4/0/0 PASSED

6. Consideration and **ACTION** to approve consulting agreement with Walter Serna. (Nastasi)

Mr. Nastasi recommended approval of contract.

MOTION: Motion to approve.

Motion by: Councilmember White Second: Councilmember Gillian 4/0/0 PASSED

7. Consideration and **ACTION** to approve contract with Banis Towing. (Volz)

Chief Volz informed City Council that a contract was not on file for towing services. Request for proposals were sent out and Banis Towing was the only one who submitted a bid.

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember White 4/0/0 PASSED

8. Discussion regarding a Smoking Cessation program for city employees. (Gillian)

Smoking cessation program information and options were given.

9. Consideration and **ACTION** regarding approval of an Intergovernmental Cooperative Agreement with Bexar County for Community Development Block Grant (CDBG) Program Year 2016 to fund Glenarm Phase I. (Hoyl)

Director of Community Development Rita Hoyl came up and gave the details of this project. Bexar County awarded the city \$280,000.00.

MOTION: So moved. (To approve CDBG agreement)

Motion by: Councilmember Valverde Second: Councilmember Gillian 4/0/0 PASSED

ANNOUNCEMENTS AND REQUESTS:

10. Department Report Q&A (*Reports included in Packet*)

City Council and Department Heads had a question and answer period.

11. Announcements by City Administrator

- a. Citizen Kudos
 - b. Recognition of City employee actions
 - c. New Departmental Initiatives
- Blue Santa Program
 - Holiday Time – A lot of staff vacation

12. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

No requests.

13. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
 - b. City Council Committee and Liaison Assignments
 - c. Continuing education events attended and to be attended
 - d. Recognition of actions by City employees
 - e. Recognition of actions by community volunteers
- Infrastructure Committee (December)
 - Website
 - St. Gregory's event attended

EXECUTIVE SESSION: 7:22 p.m.

14. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding economic development project utilizing city owned property.
15. Discussion pursuant to §551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator's evaluation.

RE-CONVENE IN OPEN SESSION: 7:52 p.m.

16. Council may take ACTION in open session on items discussed in Executive Session.

No action was taken.

ADJOURNMENT:

Meeting adjourned at 7:52 p.m.

SUBMITTED BY:

DELIA FLORES, TRMC
City Secretary

Minutes approved at the Regular City Council meeting on December 19, 2016.