

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: June 27, 2016**

**TIME: 6:00 p.m.**

Members Present: Suzanne de Leon (Mayor)                      Jack Burton  
                                 Charles White    Lamar Gillian  
                                 Miguel Valverde

Members Absent: Linda Pohl(Mayor Pro Tem)

Sign in Sheet:            Henry J. Hannasch                                      Dave Sellars

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Valverde gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

There were no citizens signed up to be heard.

**1. PRESENTATIONS/UPDATES:**

- a. Update from Consultant Walter Serna (Serna)

Mr. Serna arrived at 6:17 p.m. and gave update regarding meeting to go over the term sheet agreement after Item #7.

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular Meeting of May 23, 2016
- b. Approval of Financial Report for month of May 2016

MOTION: Motion to approve.

Motion by: Councilmember Gillian    Second: Councilmember Burton    4/0/0    PASSED

**BOARD AND COMMISSION APPOINTMENTS**

- 3. Consideration and **ACTION** to re-appoint members to the Board of Adjustments and Appeals with expired terms of June 2016.

Recommendation was made for Henry Hannasch, Shana Halpin, and David Sellars to be re-appointed to the Board of Adjustments and Appeals.

MOTION: Motion to approve.

Motion by: Councilmember Valverde                      Second: Councilmember Burton                      4/0/0      PASSED

4. Oath of Office for re-appointed board members.

Mayor gave the Oath of Office to Henry Hannasch and Dave Sellars. Shana Halpin was not present.

**PUBLIC HEARINGS:**

**BUSINESS ITEMS:**

5. Consideration and **ACTION** to adopt an ordinance amending Chapter 116: Towing Service Regulations for reporting the repossession of a vehicle. (Volz)

Police Chief Volz came up to speak on this item and recommended approval.

MOTION: Motion to approve.

Motion by: Councilmember Valverde                      Second: Councilmember Burton

Motion was pulled and will be placed in next month's agenda.

Attorney gave some clarification and another motion was made.

MOTION: Motion to approve

Motion by: Councilmember Burton                      Second: Councilmember Gillian                      4/0/0      PASSED

6. Discussion regarding Balcones Heights Strategic Plan. (Mayor)

Comments made on the success of the Strategic Plan meeting held June 19, 2016.

**ANNOUNCEMENTS AND REQUESTS:**

7. Department Report Q&A (*Reports included in Packet*)

Q & A period on reports.

Item #1a was addressed before Item #8

8. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

- July 7<sup>th</sup> – Emergency Operations Overview Class – Required for City Council
- July 8<sup>th</sup> – Jazz Fest Kick Off – Texsan Sponsored VIP
- Website Crash but back and running
- Emergency Generator Installed – Fire Department
- Baby Safe Sign Up at Fire Department

9. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

Councilmember White – Red Light Camera video

10. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments

Committee Assignments – May 2016

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website	
Mayor de Leon	+	+	+	+	+	+	+ = Ex Officio
Councilmember Pl. 1-Pohl	X		X			X	
Councilmember Pl. 2-Valverde			X		X		
Councilmember Pl. 3-Burton				X	X		
Councilmember Pl. 4-Gillian	X	X					
Councilmember Pl. 5-White				X		X	
City Administrator	X	X		X	X		
Community Development Dir			X	X			
Economic Development Dir						X	
Fire Chief				X			
Police Chief			X				
Finance Director	X						

- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

- TML Newly Elected Officials attended by Councilmember Valverde, City Administrator, City Secretary, and Planning and Zoning Member Ashley Leising.
- TML Board Meeting in Rockport attended by Mayor de Leon.
- Suburban City Council with Judge Wolff attended by Mayor de Leon
- Neighborhood Reinvestment Fund Committee meeting attended by Mayor de Leon
- Committee Appointment – Councilman Valverde Pl. 2 - BHPOA

**EXECUTIVE SESSION:** 6:54 p.m.

- 11. Discussion pursuant to §551.071 (Consultation with Attorney) regarding status of Balcones Heights Police Officers Association negotiations.
- 12. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding economic development project utilizing city owned property.

13. Discussion pursuant to §551.071 (Consultation with Attorney) regarding our current contract for Solid Waste Collection and Disposal Services.
14. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding retail opportunity at Balcones Lofts.
15. Discussion pursuant to §551.074 (Personnel Matters) regarding City Administrator's membership with the Texas City Management Association.
16. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Economic Incentive Policy.
17. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding a 380 Agreement with Wonderland Mall.
18. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Wonderland Lofts.

**RE-CONVENE IN OPEN SESSION:** 8:15 p.m.

19. Council may take **ACTION** in open session on items discussed in Executive Session.

No action was taken.

**ADJOURNMENT:**

Meeting adjourned at 8:15 p.m.

**Submitted by:**

**DELIA FLORES, TRMC**  
**City Secretary**

**Minutes approved at the July 25, 2016 City Council meeting.**