

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: May 23, 2016

TIME: 6:00 p.m.

Members Present:	Suzanne de Leon (Mayor) Charles White Linda Pohl	Jack Burton (Mayor Pro Tem) Lamar Gillian Madeline Slay/Miguel Valverde
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Members Absent: None

Sign in Sheet:	Roger Lawhead Angelica Garza	Gina Dawson	Henry Hannasch
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CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilmember Pohl gave the invocation and led pledges.

OATH OF OFFICE:

- Newly elected officials will take their Oath of Office

Oath of Office was given to Mayor Suzanne de Leon, Councilmember Pohl, and Councilmember Valverde

Mayor de Leon presented a plaque to Madeline Slay for her service as Councilmember Place 2.

PUBLIC COMMENT PERIOD

No one signed up to speak.

1. PRESENTATIONS/UPDATES:

- a. Update from Consultant Walter Serna (Serna)

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of April 11, 2016
- b. Approval of minutes for Regular Meeting of April 25, 2016
- c. Approval of Financial Report for month of April 2016

MOTION: Motion to approve all.

Motion by: Councilmember Burton Second: Councilmember Pohl 5/0/0 PASSED

BOARD AND COMMISSION APPOINTMENTS

3. Consideration and **ACTION** to appoint members to the Planning and Zoning Commission.

Recommendation was made to appoint Madeline Slay

MOTION: Motion to approve.

Motion by: Councilmember Burton Second: Councilmember Valverde 5/0/0 PASSED

PUBLIC HEARINGS:

BUSINESS ITEMS:

4. Consideration and **ACTION** to approve the Mayor Pro Tem appointment. (Mayor)

Mayor de Leon read the procedures for appointment of Mayor Pro Tem and recommended appointment of Council Place 1 (Councilmember Linda Pohl)

MOTION: Motion to approve appointment of Councilmember Place 1 (Councilmember Linda Pohl).

MOTION: Councilmember Burton Second: Councilmember Gillian 5/0/0 PASSED

5. Consideration and **ACTION** to adopt an ordinance amending the FY 2015-16 budget. (Messick)

MOTION: Motion to approve.

MOTION: Councilmember Burton Second: Councilmember White 5/0/0 PASSED

6. Consideration and **ACTION** to adopt an ordinance repealing select sections of the Code of Ordinances. (Harris)

MOTION: So moved. (To approve ordinance)

Motion by: Councilmember Gillian Second: Councilmember Valverde 5/0/0 PASSED

7. Discussion and possible **ACTION** regarding appointing Councilmembers & Staff to Committees. (Harris)

MOTION: Motion to approve.

Motion by: Councilmember White Second: Councilmember Gillilan 5/0/0 PASSED

8. Discussion and possible **ACTION** on the status of the American flag display on Glenarm for major holidays. (Gillian)

Councilmember Gillian gave an update on this item and recommended to discontinue.

MOTION: Motion to approve.

Motion by: Councilmember Valverde Second: Councilmember Pohl 5/0/0 PASSED

9. Discussion regarding Balcones Heights Strategic Plan. (Mayor)

Strategic Planning meeting will be held at City Attorney Frank Garza's office on June 17, 2016.

10. Research concerning reimbursements from VIA. (White)

Consultant Walter Serna came up and gave an update on information he was given on this item.

ANNOUNCEMENTS AND REQUESTS:

11. Department Report Q&A (*Reports included in Packet*)

There was a question and answer period.

12. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

13. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

No requests.

14. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
 - Committee Assignments
 - Website Design**
Linda Pohl
Charles White
Public Affairs/Economic Development
 - Audit/Investment/Budget Committee**
Linda Pohl
Lamar Gillian
City Administrator
Finance Director
 - Code Enforcement**
Linda Pohl
Madeline Slay
Community Development Services
Chief of Police
 - P&Z**
Madeline Slay
Jack Burton
City Administrator
 - Parks & Facility Planning**
Jack Burton
Charles White
Community Development Services
Fire Chief
 - BHPOA Negotiations**
Lamar Gillian
City Administrator
City Attorney
 - Infrastructure**
Charles White
City Administrator
Community Development Services
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

Some of the items mentioned on Item 14. a-e were as follows:

- Old Spanish Trail Opening
- Lunch with Senator Melendez
- Live Oak – Memorial Day Parade
- Wonderland Mall – Fire Drill – May 24th

EXECUTIVE SESSION: 6:54 p.m.

15. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding economic development matters.
16. Discussion pursuant to §551.086 of the Texas Government Code (Economic Development) regarding Economic Incentive Policy.

RE-CONVENE IN OPEN SESSION: 7:22 p.m.

17. Council may take **ACTION** in open session on items discussed in Executive Session.

No Action.

ADJOURNMENT:

Meeting was adjourned at 7:23 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes approved at the June 27, 2016 Council meeting.