

THE STATE OF TEXAS §
CITY OF BALCONES HEIGHTS §
COUNTY OF BEXAR §



Suzanne de Leon, Mayor
Stephen Lara, Council Place 1
Gloria J. Cantu, Council Place 2

John Halpin, Council Place 3
Lamar Gillian, Council Place 4
Miguel C. Valverde, Mayor Pro Tem/Council Place 5

REGULAR CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, September 28, 2020 at 6:00 P.M.**, WILL BE HELD BY VIDEO/TELE CONFERENCE TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

INSTRUCTIONS FOR VIDEO/TELECONFERENCE

THIS CITY OF BALCONES HEIGHTS MEETING WILL BE HELD USING A VIDEO/TELE CONFERENCE SYSTEM CALLED ZOOM AND IS AUTHORIZED BY GOVERNOR GREG ABBOTT'S TEMPORARY SUSPENSION OF CERTAIN ASPECTS OF THE TEXAS OPEN MEETINGS ACT WHICH ALLOWS FOR A GOVERNING BODY TO HOLD A "VIRTUAL" MEETING SO AS TO AVOID GATHERING MEMBERS OF THE PUBLIC AND/OR COUNCILMEMBERS, AND STAFF IN A PHYSICAL SETTING THAT MIGHT CONSTITUTE A PUBLIC HEALTH RISK. YOU MAY ONLY WITNESS AND/OR PARTICIPATE IN THIS MEETING BY USING ONE OF THE TWO METHODS LISTED BELOW.

PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN THIRTY (30) MINUTES IN ADVANCE OF THE MEETING BY SENDING THEM TO THE CITY SECRETARY DELIA R. SANCHEZ AT dsanchez@bhtx.gov. In the body of the email please include date, your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.

Using a computer or mobile device: To view or listen to the meeting below, please click the link below or copy and paste the web address into your browser and follow the instructions.

Using a telephone: Alternately, you may phone in to the meeting using one of the telephone numbers below and following the instructions. If you encounter difficulty with one phone number (i.e. line is busy or circuits are busy, try another number.

Join Zoom Meeting

<https://zoom.us/j/98630096120?pwd=UmlXOGFXS25QdisrY0NSYlgwaTc2Zz09>

Meeting ID: 986 3009 6120

Password: 220497

One tap mobile

+13462487799,,98630096120#,,,0#,,220497# US (Houston)
+12532158782,,98630096120#,,,0#,,220497# US (Tacoma)

Dial by your location

- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Germantown)

Meeting ID: 986 3009 6120

Password: 220497

Find your local number: <https://zoom.us/j/98630096120>

CALL TO ORDER AND RECORDING OF QUORUM

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God,
one and indivisible."

PUBLIC COMMENT PERIOD

AT THIS TIME ANYONE WHO SUBMITTED PUBLIC COMMENTS TO THE CITY SECRETARY IN WRITING NOT LATER THAN THIRTY (30) MINUTES IN ADVANCE OF THE MEETING WILL BE HEARD.

1. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of August 7, 2020
- b. Approval of minutes for Special Meeting of August 14, 2020
- c. Approval of minutes for Regular Meeting of August 24, 2020
- d. Finance Report for the month of August 2020

BUSINESS ITEMS:

- 2. Discussion and **POSSIBLE ACTION** regarding the City's branding initiative, specifically logo and tag line review. (Nastasi/Texas Creative)
- 3. **PUBLIC HEARING** – for the purpose of amending Balcones Heights Code of Ordinances Title XV, Land Usage, Section 153.5.2.4(4)(d) as it pertains to exception for oversized vehicles, boats, vehicles, trailers or recreational vehicles owned or operated by a governmental entity, and adding Section 153.5.2.4(4)(e) provisions for a variance for oversized vehicles.

4. Consideration and **ACTION** on the recommendation from the Planning and Zoning Commission to amend ordinances regarding parking of oversized vehicles in the city. (Thelen)
5. **PUBLIC HEARING** – for the purpose of amending Balcones Heights Code of Ordinances Title XV, Land Usage, Section 153.1.1 Definitions and adding Section 153.3.1.1(3), Carports in R-1 Single Family Residence and Section 153.3.4.2 Tabular Form - Table 3.4-1 as it pertains to carports and front yard setbacks.
6. Consideration and **ACTION** on the recommendation from the Planning and Zoning Commission to amend Balcones Heights Code of Ordinances Title XV, Land Usage, Section 153.1.1 Definitions and adding Section 153.3.1.1(3), Carports in R-1 Single Family Residence and Section 153.3.4.2 Tabular Form - Table 3.4-1 as it pertains to carports and front yard setbacks. (Thelen)
7. **PUBLIC HEARING** – for the purpose of amending Balcones Heights Code of Ordinances Title XV, Land Use, Chapter 153 Zoning Code as it pertains to townhomes, condominiums, zero lot line homes, garden and patio homes.
8. Consideration of the recommendation by the Planning and Zoning Commission to direct staff to proceed with preparation of language amending zoning district R-5 Townhomes for the Planning and Zoning Commission to consider at the October 20th meeting. (Thelen)
9. Consideration and **ACTION** by the City Council to ratify the invoice from Delta T Phase Change Materials and authorize payment for street repairs approved in FY 2019-2020 budget. (Thelen)
10. Consideration and **ACTION** amending Chapter 113 Food Service Establishments; Operations providing for mobile food vendors. (Thelen)
11. Consideration and **ACTION** amending Chapter 150 Building Regulations establishing a Residential Rental Property Registration and Inspection Program. (Thelen)
12. Consideration and **ACTION** amending the adopted 2020-2021 Fee Schedule establishing fees for the Residential Rental Property Registration and Inspection Program. (Thelen)
13. Consideration and **ACTION** approving Change Order #1 and #2 for the upgrade to the Hillcrest Dr. and Babcock Rd. traffic signal and the appropriate budget transfer. (Thelen)
14. Consideration and **ACTION** to approve a Resolution authorizing the Mayor to execute an agreement with Frost Bank for Banking Services. (Holland)

15. Consideration and **ACTION** to approve a Resolution supporting the passage of legislation during the 87th regular session of the Texas Legislature (2021), to allow for the expenditure of municipal hotel occupancy tax revenue by the city for construction of improvements in municipal parks. (Harris)
16. Consideration and **ACTION** to approve election of Places 1 – 4 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.
17. Consideration and **ACTION** for Veterans Day Event, Saturday, November 7, 2020.
18. Strategic Plan and Comprehensive Land Use update. (Nastasi)
19. Census 2020 discussion and possible action to encourage residents to complete census. (Mayor/ Gillian)
20. Finance Committee Update. (Gillian)
21. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

ANNOUNCEMENTS AND REQUESTS:

22. Announcements by City Administrator
23. Announcements by Mayor and Council Members
24. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

EXECUTIVE SESSION:

25. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

RE-CONVENE IN OPEN SESSION:

26. Council may act in open session on item discussed in Executive Session.

ADJOURNMENT:

DECORUM REQUIRED
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual be dropped or muted from the call.

The Balcones Heights City Council reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) and § 551.086 (Economic Development)

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **September 24, 2020 at 5:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA R. SANCHEZ
City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council were removed by me from the posting window at the Justice Center on the _____.