

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §



Suzanne de Leon, Mayor  
Stephen Lara, Council Place 1  
Gloria Cantu, Council Place 2

John Halpin, Council Place 3  
Lamar Gillian, Mayor Pro Tem/Council Place 4  
Miguel C. Valverde, Council Place 5

## REGULAR CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, February 24, 2020, at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

### CALL TO ORDER AND RECORDING OF QUORUM

### INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

### PRESENTATIONS:

- Officer of the Month – (Jahanara)
- Read Across America Proclamation – March 2, 2020 (Mayor)
- National Girl Scout Day – March 12, 2020 (Mayor)

### PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a Registration Form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. During the Citizens to be Heard section, no council action may take place and no council discussion or response is required to the speaker.

Citizens who wish to speak on a specific Agenda item when that item is called for discussion must first fill out a Registration Form prior to the start of the meeting indicating which Agenda item they wish to address.

A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

1. **CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Special Meeting of January 13, 2020.
  - b. Approval of minutes for Regular Meeting of January 27, 2020.
  - c. Finance Report for the month of January 2020 (Carrizales)
  - d. Consideration and **ACTION** to approve a Resolution authorizing the submittal of the 2020-2021 Community Development Block Grant application for Pleasant Drive Project. (Thelen)
  - e. Consideration and **ACTION** to approve a Resolution for submission of Grant #40029801 Balcones Heights Justice Center Security Fence. (Martin)
  - f. Consideration and **ACTION** to approve a Resolution for submission of Grant #3962101 Balcones Heights LESS THAN LETHAL FORCE. (Martin)
  - g. Consideration and **ACTION** to approve a Resolution amending the Interlocal Agreement between Texas Department of Public Safety and the City of Balcones Heights for the Failure to Appear Program. (Sanchez)
  - h. Consideration and **ACTION** to approve an Ordinance amending the budget for FY 2019/2020. (Carrizales)
2. Consideration and **ACTION** to adopt an ordinance declaring unopposed candidates as elected and cancel the general election ordered by Resolution No. 2020-01 to be held on May 2, 2020.
  3. Consideration and **ACTION** on Nominee Application received from M. Frank Hebert to be appointed to the Board of Adjustments and Appeals. (Mayor)
  4. Consideration and **ACTION** on Nominee Application received from Mr. Garza to be appointed to the Planning and Zoning Commission. (Mayor)
  5. Finance Committee Meeting update. (Gillian)
  6. Presentation, discussion, and acceptance of audit report for fiscal year ending September 30, 2019. (Kim Roach)
  7. Discussion and **ACTION** on recommendation from Finance Committee to move Sweep Funds to Capital Fund. (Gillian)
  8. Discussion and update on 2020 Census. (Gillian/Mayor)
  9. Discussion regarding Neighborhood Watch Program. (Jahanara/Kolb)
  10. Update from Councilman Lara regarding infrastructure committee. (Lara)
  11. Strategic Plan and Comprehensive Land Use update. (Harris)
  12. Consideration and possible **ACTION** to authorize an agreement with Mitchell Consulting for revisions and updates to the City's Comprehensive Land Use Plan. (Harris)
  13. Department Reports and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

**ANNOUNCEMENTS AND REQUESTS:**

- 14. Announcements by City Administrator
- 15. Announcements by Mayor and Council Members
- 16. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

**EXECUTIVE SESSION:**

- 17. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

**RE-CONVENE IN OPEN SESSION:**

- 18. Council may act in open session on item discussed in Executive Session.

**ADJOURNMENT:**

<b>DECORUM REQUIRED</b>
<b>Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.</b>

The Balcones Heights City Council reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (210) 957-3542 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center/City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **February 20, 2020 at 5:30 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

**City of Balcones Heights, Texas**

**DELIA R. SANCHEZ**  
**City Secretary**