

THE STATE OF TEXAS §
CITY OF BALCONES HEIGHTS §
COUNTY OF BEXAR §



Suzanne de Leon, Mayor
Stephen Lara, City Council Place 1
Miguel C. Valverde, Mayor Pro Tem

Jack Burton, City Council Place 3
Lamar Gillian, City Council Place 4
Charles White, City Council Place 5

REGULAR CITY COUNCIL MEETING AGENDA

Monday, May 22, 2017 from 5:00 p.m. – 5:45 p.m. prior to the Regular City Council Meeting there will be a reception to Welcome the Incoming Elected Officials.

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, May 22, 2017, at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

CALL TO ORDER AND RECORDING OF QUORUM

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

OATH OF OFFICE:

- Newly elected officials will take their Oath of Office.

PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

1. PRESENTATIONS/UPDATES:

- a. Update – Consultant Walter Serna
- b. Letter of Merit – Corporal Victor Mata

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular meeting of April 24, 2017
- b. Finance Report for the month of March 2017

BUSINESS ITEMS:

3. Consideration and **ACTION** to approve a Resolution declaring the results of the General Election held in Balcones Heights, Texas, on Saturday, May 6, 2017, for the election of Council Place Three, Four, and Five.
4. Discussion and possible **ACTION** to amend Code of Ordinances Section 71.02 Certain Parking Prohibitions in Residential Areas. (Members of Council/Hoyl)
5. Consideration and **ACTION** to amend Code of Ordinances Chapter 51:40 Obstruction of Sewer Line on Property; Excavation; Payment of Costs. (White)
6. Consideration and **ACTION** to amend fee schedule to reduce variance application fee for residents. (White)
7. Discussion and possible **ACTION** to increase homeowner exemption and place freeze on the city's ad valorem rate. (White)
8. Discussion and **ACTION** regarding the take home vehicle for Public Works Supervisor. (Burton)
9. Discussion and possible **ACTION** re-evaluation of Vivian Lane on prioritization list after Leisure Phase II project. (Burton)
10. Consideration and **ACTION** to adopt an ordinance amending Article 5: Attendance and Leave of the Personnel Policy – Office Hours. (Mayor)
11. Consideration and **ACTION** to amend Ordinance 2013-13 effective date to enforce Ordinance 2013-11 Regulating Credit Access Businesses. (Harris/Garza)
12. Discussion and update on the Gateway Project. (Mayor)
13. Discussion regarding AACOG Weatherization Program for low income residents. (Mayor)

ANNOUNCEMENTS AND REQUESTS:

14. Department Report Q&A (*Reports included in Packet*)
15. Announcements by City Administrator
 - a. Citizen Kudos
 - b. Recognition of City employee actions
 - c. New Departmental Initiatives

16. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

17. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

| | Audit/Investment/Budget | BHPOA Negotiations | Code Enforcement | Infrastructure & Facilities | Planning & Zoning | Website |
|-----------------------------|-------------------------|--------------------|------------------|-----------------------------|-------------------|---------|
| Mayor de Leon | + | + | + | | + | + |
| Council Pl. 1- Stephen Lara | | | | | | |
| Council Pl. 2-Valverde | X | X | X | | X | |
| Council Pl. 3-Burton | | | | X | X | |
| Council Pl. 4-Gillian | X | X | | | | |
| Council Pl. 5-White | | | X | X | | X |
| City Administrator | X | X | | X | X | |
| Community Development Dir | | | X | X | | |
| Economic Development Dir | | | | | | X |
| Fire Chief | | | | X | | |
| Police Chief | | X | X | | | |
| Finance Director | X | | | | | |

+ = Ex Officio

EXECUTIVE SESSION:

- 18. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding economic development project utilizing city owned property.
- 19. Discussion pursuant to §551.071 (Consultation with Attorney) of the Texas Government Code regarding Visitor Center lease at Wonderland of the Americas.
- 20. Discussion pursuant to §551.072 (Deliberations about Real Property) to discuss real estate - potential lease city property at the justice center.

RE-CONVENE IN OPEN SESSION:

- 21. Council may take **ACTION** in open session on items discussed in Executive Session.

ADJOURNMENT:

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| DECORUM REQUIRED |
| Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the |

individual leave the meeting, and if refused, an order of removal.

The Balcones Heights City Council reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **May 19, 2017, at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA R. SANCHEZ
City Secretary