

THE STATE OF TEXAS §  
CITY OF BALCONES HEIGHTS §  
COUNTY OF BEXAR §



Suzanne de Leon, Mayor  
Stephen Lara, Council Member Place 1  
Miguel C. Valverde, Mayor Pro Tem

Jack Burton, Council Member Place 3  
Lamar Gillian, Council Member Place 4  
Charles White, Council Member Place 5

## REGULAR CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, December 19, 2016, at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

### CALL TO ORDER AND RECORDING OF QUORUM

### INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

### PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

### 1. PRESENTATIONS/UPDATES:

- a. Update – Consultant Walter Serna
- b. Website Live (Nastasi)

### 2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Regular meeting of November 21, 2016
- b. Finance Report for the month of November 2016

### BUSINESS ITEMS:

3. Discussion and **ACTION** to adopt an ordinance to amend C6 Disposal, Solid Waste Collection and Disposal Services Contract, Section X, Subsection 10.1 (f) Household Hazardous Waste Collection and add (g) Community Clean-Up Day. (Cantu)

4. Discussion and **ACTION** to amend ground lease between City of Balcones Heights and Balcones Lofts, Ltd.
5. Consideration and **ACTION** to adopt an Economic Development Incentive Policy for Balcones Heights. (Harris/Nastasi)
6. Discussion and **ACTION** regarding possible Infrastructure projects and capital items.
7. Discussion regarding permit fees for the installation of solar panels. (Hoyl)
8. Discussion regarding a Smoking Cessation program for city employees. (Gillian)

**ANNOUNCEMENTS AND REQUESTS:**

9. Department Report Q&A *(Reports included in Packet)*
10. Announcements by City Administrator
  - a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
11. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.
12. Announcements by Mayor and Council Members
  - a. City and community events attended and to be attended
  - b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteers

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website
Mayor de Leon	+	+	+		+	+
Councilmember Pl. 1-Vacant						
Councilmember Pl. 2-Valverde	X	X	X		X	
Councilmember Pl. 3-Burton				X	X	
Councilmember Pl. 4-Gillian	X	X				
Councilmember Pl. 5-White				X		X
City Administrator	X	X		X	X	
Community Development Dir			X	X		
Economic Development Dir						X
Fire Chief				X		
Police Chief		X	X			
Finance Director	X					

+ = Ex Officio

**EXECUTIVE SESSION:**

- 13. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding economic development project utilizing city owned property.
- 14. Discussion pursuant to § 551.071 (Consultation with Attorney) of the Texas Government Code regarding Visitor Center lease at Wonderland of the Americas.
- 15. Discussion pursuant to §551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator’s evaluation.

**RE-CONVENE IN OPEN SESSION:**

- 16. Council may take ACTION in open session on items discussed in Executive Session.

**ADJOURNMENT:**

<b>DECORUM REQUIRED</b>
<b>Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.</b>
The Balcones Heights City Council reserves the right to adjourn into <b>executive session</b> at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)
<b>NOTICE OF ASSISTANCE AT THE PUBLIC MEETING</b>
The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary’s office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **December 16, 2016, at 4:30 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

**City of Balcones Heights, Texas**

**DELIA FLORES, TRMC**  
**City Secretary**