

# NOTICE OF MEETING

## **BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS**

TAKE NOTICE THAT A REGULAR CALLED MEETING OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD ON THE **27<sup>TH</sup> DAY OF JUNE, 2022 AT 5:45 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

I. Call to Order & Recording of Quorum:

II. Approval of Minutes:

Minutes, May 23, 2022

III. Citizens to Be Heard:

IV. Business Items:

1. Board of Directors will elect a President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

2. The Board of Directors will elect a Vice-President from among its members to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

3. The Board of Directors will appoint a Board Secretary to serve a one-year term of office pursuant to Section 363.103 of the Local Government Code.

4. Board will conduct a **PUBLIC HEARING** on the proposed 2022-2023 Balcones Heights Crime Control & Prevention District budget.

5. Board will review, discuss and may take appropriate **ACTION** on a resolution adopting the 2022-2023 Annual Operating Budget for the Balcones Heights Crime Control & Prevention District.

V. Adjournment:

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED. TO REQUEST INTERPRETIVE SERVICES CALL CITY SECRETARY OR TEXAS DEVICE FOR THE DEAF.

DATE & TIME POSTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE & TIME RETRIEVED: \_\_\_\_\_

BY: \_\_\_\_\_

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS  
3300 Hillcrest Drive  
Balcones Heights, TX 78201

MINUTES

DATE: May 23, 2022

TIME: 5:45 p.m.

Members present: Suzanne de Leon Stephen Lara Gloria Cantu  
Juan M. Lecea Lamar Gillian Miguel Valverde

Members absent: None

**Sign in Sheet:** Mark Saenz

I. Call To Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, April 25, 2022

MOTION: Motion to approve.

Motion by: Miguel Valverde Seconded: Suzanne de Leon 5/0/0 PASSED

III. Citizens To Be Heard:

None

IV. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2022/2023 fiscal year District Budget and Plan.

MOTION: I make a motion we accept the budget as presented.

Motion by: Gloria Cantu Seconded: Stephen Lara 5/0/0 PASSED

2. Board will schedule a Public Hearing June 27, 2022 on the District's 2022/2023 proposed budget.

Board was informed of the scheduled Public Hearing.

V. Adjournment:

Meeting was adjourned at 5:51 p.m.

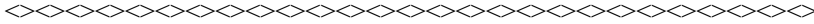
Submitted by:

Delia R. Sanchez  
City Secretary

**BALCONES HEIGHTS CRIME CONTROL  
AND PREVENTION DISTRICT**

**RESOLUTION NO. 2022-01**

AN ORDER AND RESOLUTION OF THE BOARD OF DIRECTORS  
APPROVING AND ADOPTING THE ANNUAL OPERATING BUDGET  
FOR THE 2022-2023 DISTRICT FISCAL YEAR BEGINNING ON  
OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023



**BY ORDER OF THE BOARD OF DIRECTORS, BALCONES HEIGHTS CRIME CONTROL &  
PREVENTION DISTRICT:**

**WHEREAS**, pursuant to Section 363.203 of the *Local Government Code*, the Board of Directors have developed a crime control plan and budget for the Balcones Heights Crime Control & Prevention District for the period of October 1, 2022 through September 30, 2023; and

**WHEREAS**, the Board of Directors has conducted a public hearing, after proper notice and publication, and has fulfilled all budget procedures in accordance with the laws of the State of Texas, including Section 363.204 of the *Local Government Code*; and

**WHEREAS**, the Board of Directors of the Balcones Heights Crime Control and Prevention District find and determine it to be necessary, at this time, that said Budget and Crime Control Plan be adopted.

**NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF THE BALCONES HEIGHTS, TEXAS CRIME CONTROL & PREVENTION DISTRICT, that:**

The Annual Crime Control Plan and Budget dated June 27, 2022, attached hereto, and made a part hereof, is hereby approved and adopted by the Board of Directors of the Balcones Heights Crime Control & Prevention District for the period of October 1, 2022 through September 30, 2023.

**PASSED, APPROVED AND RESOLVED in Balcones Heights, Texas this the 27<sup>th</sup> day of June, 2022.**

Lamar B. Gillian  
President, BHCCPD

ATTEST:

DELIA R. SANCHEZ  
Secretary, BHCCPD

City of Balcones Heights

Account	Description	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Estimated	2022-23 Budget	Notes
<b>BHCCD FUND</b>								
<i><b>Fund Balance</b></i>								
<b>Beginning Fund Balance</b>						<b>462,602</b>	<b>463,049</b>	
Revenues						931,250	958,400	
Expenses						(930,803)	(958,400)	
Revenue/Expense						447	-	
<b>Ending Fund Balance</b>						<b>463,049</b>	<b>463,049</b>	
<i><b>Revenues</b></i>								
18-318-300	SALES TAX	827,936	831,284	891,386	882,000	931,000	957,900	3% increase
18-360-000	INTEREST	4,513	2,052	73	1,000	250	500	
<b>Total Revenue</b>		<b>832,450</b>	<b>833,336</b>	<b>891,459</b>	<b>883,000</b>	<b>931,250</b>	<b>958,400</b>	
<i><b>Expenses</b></i>								
18-513-150	SALARIES	408,963	500,342	470,292	556,493	556,493	549,616	
18-513-160	OVERTIME	6,171	17,635	27,790	20,000	20,000	21,000	
18-513-205	SSI	31,500	39,357	41,900	44,102	44,102	42,046	
18-513-210	MEDICAL	64,840	62,774	66,276	81,270	81,270	80,000	
18-513-230	TMRS	48,368	43,236	40,606	58,211	58,211	58,259	
18-513-240	WORKERS COMPENSATION	13,041	11,214	18,719	14,851	14,851	16,775	
18-513-280	UNIFORM ALLOWANCE	6,280	7,163	7,200	7,200	7,200	6,400	
Personnel Expense		579,163	681,720	672,783	782,127	782,127	774,096	
18-513-444	AUDIT SERVICES	4,000	5,000	1,000	1,000	2,000	2,000	
18-513-460	INSURANCE - PROPERTY	6,009	5,772	5,053	6,551	6,551	7,500	15% increase
18-513-462	INSURANCE - GENERAL LIABILITY	1,966	761	3,418	1,125	1,125	1,200	3% increase
18-513-470	CONTINGENCY	-	-	-	100	-	28,604	
18-513-476	UTILITIES - WATER & SEWER	6,368	9,765	7,729	6,400	9,000	10,000	10% increase
18-513-478	UTILITIES - ELECTRIC	57,119	49,672	52,083	60,000	55,000	60,000	10% increase
18-513-500	FACILITY MAINTENANCE	28,654	26,162	70,214	30,000	30,000	30,000	
18-513-501	JANITORIAL SERVICE	-	-	-	45,000	45,000	45,000	
Operating Expenses		104,116	97,132	139,497	150,176	148,676	184,304	
<b>Total Expense</b>		<b>683,279</b>	<b>778,852</b>	<b>812,280</b>	<b>932,303</b>	<b>930,803</b>	<b>958,400</b>	