

# NOTICE OF MEETING

## **BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS**

TAKE NOTICE THAT A *REGULAR CALLED MEETING* OF THE CRIME CONTROL & PREVENTION DISTRICT BOARD OF DIRECTORS OF THE CITY OF BALCONES HEIGHTS, TEXAS WILL BE HELD BY **IN PERSON and VIDEO/TELE CONFERENCE** ON **May 24, 2021 AT 5:45 p.m.**, TO ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING AMONG OTHERS THE FOLLOWING BUSINESS:

### **INSTRUCTIONS FOR VIDEO/TELECONFERENCE**

**THIS CITY OF BALCONES HEIGHTS MEETING WILL BE HELD USING A VIDEO/TELECONFERENCE SYSTEM CALLED ZOOM AND IS AUTHORIZED BY GOVERNOR GREG ABBOTT'S TEMPORARY SUSPENSION OF CERTAIN ASPECTS OF THE TEXAS OPEN MEETINGS ACT WHICH ALLOWS FOR A GOVERNING BODY TO HOLD A "VIRTUAL" MEETING SO AS TO AVOID GATHERING MEMBERS OF THE PUBLIC AND/OR COUNCILMEMBERS, AND STAFF IN A PHYSICAL SETTING THAT MIGHT CONSTITUTE A PUBLIC HEALTH RISK. YOU MAY ONLY WITNESS AND/OR PARTICIPATE IN THIS MEETING BY USING ONE OF THE TWO METHODS LISTED BELOW.**

**PUBLIC COMMENTS WILL ONLY BE ACCEPTED IN WRITING NO LATER THAN THIRTY (30) MINUTES IN ADVANCE OF THE MEETING BY SENDING THEM TO THE CITY SECRETARY DELIA R. SANCHEZ AT [dsanchez@bhtx.gov](mailto:dsanchez@bhtx.gov). In the body of the email please include date, your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.**

**Using a computer or mobile device:** To view or listen to the meeting below, please click the link below or copy and paste the web address into your browser and follow the instructions.

**Using a telephone:** Alternately, you may phone in to the meeting using one of the telephone numbers below and following the instructions. If you encounter difficulty with one phone number (i.e., line is busy or circuits are busy, try another number.

Join Zoom Meeting

<https://us02web.zoom.us/j/98630096120?pwd=UmlXOGFXS25QdisrY0NSYlgwaTc2Zz09>

Meeting ID: 986 3009 6120

Passcode: 220497

One tap mobile

+13462487799,,98630096120#,,,,,0#,,220497# US (Houston)

+12532158782,,98630096120#,,,,,0#,,220497# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)  
Meeting ID: 986 3009 6120  
Passcode: 220497  
Find your local number: <https://us02web.zoom.us/j/98630096120>

I. Call To Order & Recording of Quorum:

I. Approval of Minutes:

Minutes, April 26, 2021

II. Citizens To Be Heard:

III. Business Items:

1. Board will review and approve/disapprove applications for program/project funding to develop the proposed 2021/2022 fiscal year District Budget and Plan.
2. Board will schedule a Public Hearing June 28, 2021 on the District's 2021/2022 proposed budget.

IV. Adjournment:

**IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT CITY SECRETARY, WITHIN 72 HOURS OF THE MEETING (210) 957-3542. REASONABLE ACCOMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS. ANY REQUIREMENTS FOR SIGN INTERPRETIVE OR OTHER SERVICES MUST BE MADE 48 HOURS IN ADVANCE OF THE MEETING FOR WHICH THE SERVICES ARE BEING REQUESTED.**

DATE POSTED: \_\_\_\_\_

TIME POSTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE RETRIEVED: \_\_\_\_\_

TIME RETRIEVED: \_\_\_\_\_

BY: \_\_\_\_\_

BALCONES HEIGHTS CRIME CONTROL & PREVENTION DISTRICT  
BOARD OF DIRECTORS  
IN PERSON AND VIDEO/TELE CONFERENCE (ZOOM)

MINUTES

DATE: April 26, 2021

TIME: 5:45 p.m.

Members present: Suzanne de Leon Gloria Cantu Lamar Gillian  
Miguel C. Valverde

Members absent: John Halpin Stephen Lara

I. Call To Order & Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

Minutes, January 25, 2021

MOTION: Motion to approve.

Motion by: Miguel Valverde Second: Gloria Cantu 3/0/0 PASSED

III. Citizens To Be Heard:

There were no citizens signed up to be heard.

IV. Business Items:

1. Board will review and discuss the upcoming budget calendar for the FY October 1, 2021 through September 30, 2022.

No discussion was had.

2. Board will review, discuss and take appropriate action on an Order approving district's financial activity for the period ending March 31, 2021.

MOTION: So moved. (To approve the Order)

Motion by: Miguel Valverde Second: Gloria Cantu 3/0/0 PASSED

3. Board will review, discuss and take appropriate action on an Order Calling for Projects for the 2021-2022 fiscal year.

MOTION: Motion to approve.

Motion by: Suzanne de Leon Second: Gloria Cantu 3/0/0 PASSED

V. Adjournment:

Meeting adjourned at 5:50 p.m.

Submitted by:

Delia R. Sanchez  
City Secretary



BALCONES HEIGHTS CRIME CONTROL DISTRICT  
Fiscal Year 2021-22

**Request for Project Funding**

**Item 1**

FY 21-22 Requested:  
FY 20-21 Projected  
FY 19-20 Actual:

**Police Administrative Expenses**

\$12,000  
\$12,000  
**\$11,972**

Description:

Audit services, liability & property insurances.

Justification:

Contractual services and requirements.

**Item 2**

FY 21-22 Requested  
FY 20-21 Projected:  
FY 19-20 Actual:

**Justice Center Operations & Maintenance Expenses**

\$ 120,440  
\$ 118,300  
**\$ 87,918**

Description:

Funds operations and maintenance expenses for the Justice Center.

Justification:

Required for paying utilities, making repairs, and building upkeep.

**Item 3**

FY 21-22 Requested:  
FY 20-21 Projected:  
FY 19-20 Actual:

**Police Salary Expenses**

\$ 765,833  
\$ 750,962  
**\$ 573,837**

Description:

Salary expense for one lieutenant, two sergeants, three Corporals and three patrol officers. These are the same positions funded in last fiscal year's budget. Increase in personnel cost due to the approved CBA contract of salaries and increase in overtime due to workload in the department and additional duties.

Justification:

Crime control and prevention services.