

THE STATE OF TEXAS §
CITY OF BALCONES HEIGHTS §
COUNTY OF BEXAR §



Suzanne de Leon, Mayor
Stephen Lara, City Council Place 1
Miguel C. Valverde, City Council Place 2

Jack Burton, Mayor Pro Tem
Lamar Gillian, City Council Place 4
Charles White, City Council Place 5

REGULAR CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, September 25, 2017, at 6:00 p.m.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:

CALL TO ORDER AND RECORDING OF QUORUM

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Here are the words to the Texas pledge:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

PUBLIC COMMENT PERIOD

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

1. PRESENTATIONS/UPDATES:

- a. Update – Consultant Walter Serna

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special meeting of July 18, 2017
- b. Approval of minutes for Regular meeting of July 24, 2017
- c. Approval of minutes for Special meeting of August 7, 2017
- d. Approval of minutes for Special meeting of August 14, 2017
- e. Approval of minutes for Special meeting of August 23, 2017
- f. Approval of minutes for Regular meeting of August 28, 2017

- g. Approval of minutes for Special meeting of August 31, 2017
- h. Finance Report for the month of July and August 2017

PUBLIC HEARINGS:

- 3. A **PUBLIC HEARING** will be held on a Special Use Permit application submitted by Mike's Rookies, Inc./Michael Boulanger for a Neighborhood Bar at 4515 Fredericksburg Rd., CB 5894 BLK LOT E 290 OPN, 300 OF 4, 2 42 OF N 300 OF 3.

BUSINESS ITEMS:

- 4. Consideration and **ACTION** on recommendation from the Planning and Zoning Commission on Site Plan Review Application submitted by Stantec Inc. – Jason Link, P.E. on property located at 4455 Fredericksburg Rd. (Hoyl)
- 5. Consideration and **ACTION** to accept the standard engagement letter from Armstrong, Vaughan & Associates to conduct the city's financial audit for the fiscal year ending September 30, 2017. (Messick)
- 6. Consideration and **ACTION** to reschedule the Regular City Council meetings from the fourth Monday of the month to the third Monday in November and December 2017 and May 2018. (Harris)
- 7. Consideration and **ACTION** to adopt an ordinance amending the end of year budget for FY 2016-2017. (Messick)
- 8. Consideration and **ACTION** on capital improvement decision making timeline. (Messick/Harris)
- 9. A Briefing from architect with Durand-Hollis Rupe Architects and discussion regarding Justice Center water infiltration. (Harris)
- 10. Discussion regarding the Texsan Methodist Hospital Run/Walk to be held on October 28, 2017.
- 11. Discussion regarding the City of Balcones Heights 70th anniversary. (White)
- 12. Discussion and possible **ACTION** to dissolve the Finance and Infrastructure Committees to include entire council in discussions. (White)
- 13. Discussion and/or direction from City Attorney regarding attendance at Board and Commission meetings by the Mayor and Council Member's and speaking as residents.

ANNOUNCEMENTS AND REQUESTS:

- 14. Department Report Q&A
- 15. Announcements by City Administrator
 - a. Citizen Kudos

- b. Recognition of City employee actions
- c. New Departmental Initiatives

16. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

17. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
- b. City Council Committee and Liaison Assignments
- c. Continuing education events attended and to be attended
- d. Recognition of actions by City employees
- e. Recognition of actions by community volunteers

	Audit/Investment/Budget	BHPOA Negotiations	Code Enforcement	Infrastructure & Facilities	Planning & Zoning	Website	RV Ordinance Review
Mayor de Leon	+	+	+		+	+	+
Council Pl. 1- Stephen Lara					X		X
Council Pl. 2-Valverde	X	X	X				
Council Pl. 3-Burton				X	X		X
Council Pl. 4-Gillian	X	X					
Council Pl. 5-White			X	X		x	
City Administrator	X	X		X	X		X
Community Development Dir			X	X			X
Economic Development Dir						x	
Fire Chief				X			
Police Chief		X	X				
Finance Director	X						

+ = Ex Officio

5:00 p.m. - EXECUTIVE SESSION:

- 18. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding the VIA project.
- 19. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding economic development project utilizing city owned property.
- 20. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.
- 21. Discussion pursuant to §551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator’s evaluation.

RE-CONVENE IN OPEN SESSION:

Council may take **ACTION** in open session on items discussed in Executive Session.

ADJOURNMENT:

DECORUM REQUIRED

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The Balcones Heights City Council reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center / City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **September 22, 2017, at 4:00 P.M.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

City of Balcones Heights, Texas

DELIA R. SANCHEZ
City Secretary