

**BOARD OF ADJUSTMENTS AND APPEALS
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

Minutes

DATE: May 23, 2016

TIME: 5:00 p.m.

Members Present Linda Pohl Charles White Suzanne de Leon
 Madeline Slay Jack Burton

Alternates Present Henry Hannasch Bill Johnson

Members Absent: None

Sign in Sheet:

I. Call to Order and Recording of Quorum:

Meeting was called to order and quorum was present.

II. Approval of Minutes:

March 28, 2016

MOTION: I make a motion to approve the minutes.

Motion by: Board Member Pohl Second: Board Member Gillian 6/0/0 PASSED

III. Public Hearing: (Public Hearing was held on March 28, 2016)

IV. Business Matters: (Tabled on March 28, 2016 to allow applicant to return with more options on a free standing sign and indicate placement of sign)

1. The Board will hear, consider, and approve/disapprove **Case No. 2016-01**, a variance request submitted by Bret Skirvin from Site Enhancement Services on behalf of Wonder Plaza Venture/Advance Auto Parts. This establishment is located at 4515 Fredericksburg Rd.

Bret Skirvin came up to present the request for the installation of the sign.

Ms. Hoyl gave a power point presentation on the variance request submitted.

MOTION: I make a motion to deny.

Motion by: Board Member Slay Second: Board Member Gillian 5/0/1 PASSED

Board Member White - Abstained

V. Adjournment:

Meeting adjourned 5:25 p.m.

Submitted by:

Delia Flores
City Secretary