

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: February 16, 2016

Time: 6:00 p.m.

MEMBERS PRESENT: George Monsive
Carolyn Sequeira Stephen Lara

MEMBERS ABSENT: Carlos de la Garza

SIGN IN SHEET: Bill Johnson

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present

II. APPROVAL OF MINUTES:

Minutes – September 16, 2015

MOTION: I motion to approve the minutes.

Motion by: Carolyn Sequeira Second: George Monsive 3/0/0 PASSED

III. BUSINESS ITEMS:

1. Discussion on regulating lot coverage (buildings, structures, above ground pools)

Ms. Hoyl handed out a copy of the presentation for the commission to follow. Some of the topics on regulating lot coverage discussed were as follows:

- Definitions
- Residential Lot Sizes
- Setback for Main Buildings in Residential & Duplex
- Setbacks for Accessory Structures

Presently the city does not regulate lot coverage therefore the City Attorney will draft an ordinance for the next Planning and Zoning meeting for the commission to consider and make a recommendation to council.

2. Discussion on regulating donation drop boxes.

There are concerns that donations are being placed in front or on the side of donation boxes and making it look unpleasing to the eye.

IV. CITIZENS TO BE HEARD:

None.

V. ADJOURNMENT:

Motion was made to adjourn meeting at 7:25 p.m. by George Monsive and seconded by Carolyn Sequeira, all were in favor.

Submitted by:

DELIA FLORES, TRMC
City Secretary