



CITY OF BALCONES HEIGHTS

3300 Hillcrest
Balcones Heights, Texas 78201

CONTRACTOR REGISTRATION FORM

Fee: \$75.00 per calendar year. Master Plumbers exempt from fee

| | | |
|---|--------------------------------------|---|
| <input type="checkbox"/> Concrete for Flatwork | <input type="checkbox"/> HVAC | <input type="checkbox"/> Pool Contractor |
| <input type="checkbox"/> Irrigator | <input type="checkbox"/> Plumber | <input type="checkbox"/> Fence |
| <input type="checkbox"/> Sign contractor | <input type="checkbox"/> Electrician | <input type="checkbox"/> Sign Electrician |
| <input type="checkbox"/> Fire Sprinkler | <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Security Alarm |
| <input type="checkbox"/> Energy Plans Examiner, Architect, Engineer | | |
| <input type="checkbox"/> General Contractor | | |

Company Information:

Name: _____

Address: _____ Phone Number: _____

City/State/Zip: _____ Fax Number: _____

Email Address: _____

License Holder Information:

Name: _____

Address: _____ Phone Number: _____

City/State/Zip: _____ Cell Phone Number: _____

Email Address: _____

Signature of License Holder: _____ Date: _____

Applicant must submit all of the following to become registered with the City of Balcones Heights:

| License Type | Requirements for Registration |
|-------------------------------|---|
| Concrete for Flatwork | Copy of Drivers License, current Concrete Bond, and Insurance |
| HVAC | Copy of Drivers License, current Texas HVAC License and Insurance |
| Irrigation | Copy of Drivers License, current Texas Irrigators License, Insurance |
| Plumber | Copy of Drivers License, current Texas Plumbing License and Insurance |
| General Contractor/Sign/Pool | Copy of Drivers License and Insurance |
| Electrician/ Sign Electrician | Copy of Drivers License, copy of State License and Insurance |
| Fire | Copy of Drivers License, State License, and Insurance |

The license holder must provide a list of names and copy of driver's license of the people approved to pull permits. Every time the license is renewed, this list must also be renewed. **It is the license holder's responsibility to renew the license.** _____ (Initial)

For Office Use Only:

Recvd by: _____ Amt Paid: _____ Date Paid: _____