



Permit No: \_\_\_\_\_

## STREET CUT / RIGHT-OF-WAY PERMIT APPLICATION

Any person who undertakes any work which will cut, break or otherwise damage a public street or sidewalk (right-of-way) must obtain a Street Cut/Right-of-Way permit from the Director of Community Development prior to beginning the work (see Balcones Heights Code of Ordinances Section 152.70 – 152.102 Right-of-Way Management).

PLEASE COMPLETE, SIGN AND SUBMIT THE APPLICATION FOR APPROVAL PRIOR TO COMMENCEMENT OF WORK

**A. PERMITTEE CONTACT INFO (company for whom the work is being performed)**

- 1. Company Name: \_\_\_\_\_
- 2. Mailing Address: \_\_\_\_\_
- 3. Phone Number: \_\_\_\_\_
- 4. Name of Authorized Agent (please print): \_\_\_\_\_
- 5. Agent Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**B. PROJECT DESCRIPTION**

- 1. Purpose of Project - include Project Valuation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2. Date(s) of work to be performed: \_\_\_\_\_
- 3. Location of Project (include map): \_\_\_\_\_
- 4. Describe Work: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 5. Does the Project constitute an emergency? (circle one) yes no  
 Why: \_\_\_\_\_

6. Value of the project: \_\_\_\_\_ **A Surety Bond Maybe Required.**

**C. CONTRACTOR** - Balcones Heights Annual Contractor Registration Required

1. Contractor (if not Permittee): \_\_\_\_\_

2. Name of Authorized Agent (please print): \_\_\_\_\_

3. Mailing Address: \_\_\_\_\_

4. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

5. Name of Onsite Supervisor (please print): \_\_\_\_\_

6. Mailing Address: \_\_\_\_\_

7. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**D. SUBCONTRACTOR(S)** - Balcones Heights Annual Contractor Registration Required

1. Subcontractor (if applicable): \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

3. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Name of Onsite Supervisor (please print): \_\_\_\_\_

5. Mailing Address: \_\_\_\_\_

6. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Provide above requested information for all subcontractors.*

**E. REQUIREMENTS**

1. A contractor shall restore property damaged or destroyed by construction on or adjacent to the right-of-way to a condition that is as good as or better than the pre-existing condition of the right-of-way or adjacent property, as determined by the Director. Streets shall be restored based on their Pavement Condition Index (PCI) prior to construction, as determined by the Director during the application process, as follows:

- (1) PCI of 0—40. Excavations in streets and/or rights of way with PCI values of 40 or less shall be deemed to be excavations in streets with nominal loss of life. The contractor shall promptly repair the trench envelope and surface in accordance with specifications set forth in the UECM.
- (2) PCI of 41—70. In the event of an excavation in a street or right-of-way having a PCI of 41—70, the contractor shall promptly repair the trench envelope and surface, including pavement and foundation, to the same condition, or better, than existed before the commencement of the work in accordance with the specifications set forth in the UECM.

In the event of failure of the repair during the guaranty period, the contractor shall reimburse the city for its pavement restoration cost.

(3) PCI of 71—100. Excavations in streets and/or right-of-way with PCI values of 71 or greater shall be deemed one hundred (100) percent loss of pavement life. These excavations require block to block and curb to curb pavement reconstruction. Use of a hot mix asphalt repaving process is an option with approval of the Director. In the event of any trench failure in the street or right-of-way during the guaranty period, the contractor shall reimburse the city for its costs to repair the failure. Additionally, in the event of such failure, the contractor shall within forty-eight (48) hours repair the subject trench envelope if required by the Director.

2. Restoration shall be completed in a timely manner as specified by schedules prepared and provided by the Director. Contractors of the right-of-way shall be fully responsible for the performance of all trenches or other restorative work for a period not to exceed twenty-four (24) months from the completion of the work and/or inspection by the Director. Any trench or other restorative failures resulting from any work authorized by this article shall be immediately repaired upon notification by the city and are subject to inspection and approval by the city.

3. All repairs to right-of-way of any PCI are guaranteed by the contractor making the repair and the permittee causing the repair to be made for the life of the street. The life of the street for these purposes is defined to be until such time as that certain street or right-of-way is repaved by the city or another, in the same location as the excavation, or until such time as the PCI Index of such street or right-of-way drops to below 40.

**F. PAVEMENT CONDITION INDEX** (as determined by Director): \_\_\_\_\_

\_\_\_\_\_ *Initial Required* – All work must conform to the **COSA UECM Second Edition** as adopted by the City of San Antonio and the City of Balcones Heights.

\_\_\_\_\_ *Initial Required* – Traffic control plan (TMUTCD) must be submitted with **WiROW** application.

**Signature of Permittee/Agent:** \_\_\_\_\_

**Date:** \_\_\_\_\_